

FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1201915-0

Total Deleted Page(s) = 39
Page 92 ~ Referral/Consult;
Page 93 ~ Referral/Consult;
Page 94 ~ Referral/Consult;
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FEDERAL BUREAU OF INVESTIGATION
FOI/PA
DELETED PAGE INFORMATION SHEET
FOI/PA# 1204182-0

Total Deleted Page(s) = 39
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November 3, 1964

PERSONAL

REC 47 66-2542-3-1361

Mr. Paul Wayne Massey
Federal Bureau of Investigation
El Paso, Texas

Dear Mr. Massey:

I have been advised of your suggestion that Form FD-209 be revised in a particular fashion. This proposal is being considered by the appropriate divisions at the Seat of Government and I will let you know if it is adopted.

The interest and initiative which prompted you to submit your idea are indeed appreciated.

Sincerely yours,

L. Edgar Hoover

MAILED 4

NOV 3 1964

COMM-FBI

2 - El Paso 1 - Field personnel file
1 - Suggestion file

1 - Personnel file of Mr. Paul Wayne Massey

ML:jmn

(6) (Suggestion #400-65 dated 10/30/64)

NOTE: Suggests Form FD-209, Memorandum for Recording Contacts with Criminal Informants and Security Informants, be revised to include certain blocks for checking other matters for which the form is presently being used and deleting "Titles and" from item "Titles and File #s on which contacted." (Sample attached.)

Referred to the Domestic Intelligence and Special Investigative Divisions for views and recommendations.

Employee's official Bureau name is Paul Wayne Massey per Movement Unit.

MAIL ROOM ☐ TELETYPE UNIT ☐

edm

NOV 5 1964

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Evans _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

NOV 3 1 10 PM '64
REC'D-READING ROOM

UNRECORDED COPY FILED IN

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI

DATE: 10/30/64

FROM : SAC, EL PASO (66-864)

SUBJECT: ~~FORM FD-209;~~
REVISION OF
#400-65*Security inpts - Gen.*

It has been suggested by PAUL W. MASSEY, File Reviews and Summaries Clerk, that Form FD-209 be revised in that four additional blocks be added in the upper right hand corner to incorporate other functions for which the form is currently used.

As indicated on the proposed form revision, 10 copies of which are attached, this suggestion would tend to bring form more in line with purpose it serves.

I recommend serious consideration for the proposed revision.

- 3 - Bureau (Encls. 10)
2 - El Paso

HEH/pwm
(5)

ENCLOSURE
- 6 detached Lrgg Book - ml
2 filed in Massey's file

let of ack
11-3-64
ML: [unclear]

memo. Comptroller, 11/13-64
ML: [unclear]

let of app
11-16-64
ML: [unclear]

REC 4

66-2542-3-1361

s NOV 5 1964

XEROX

NOV 5 1964

UNRECORDED COPY FILED IN 66-2542-1

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI☐ SI☐ PCI☐ PSI☐ CS-S☐ C-TE☐ PC☐

SUBJECT:

Dates of Contact		
Title and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE ☐ POSITIVE		
PROPOSED REVISION		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		

66-304-1361
ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI☐ SI☐ PCI☐ PSI

SUBJECT:

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE ☐ POSITIVE		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		

ENCLOSURE

66-254-2-1361

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
Belmont _____
Mohr _____
DeLoach ☒
Casper _____
Callahan _____
Conrad _____
Evans _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : W. C. Sullivan

DATE: October 22, 1964

FROM : F. J. Baumgardner

SUBJECT: SECURITY INFORMANTS

RACIAL INFORMANTS

- 1 - Mr. Belmont
- 1 - Mr. Mohr
- 1 - Mr. Felt
- 1 - Mr. Sullivan
- 1 - Mr. Baumgardner
- 1 - Mr. Gray
- 1 - Mr. J. D. Donohue

During the Internal Security - Espionage Conference on September 28 and 29, 1964, recognizing a continuing need for confidential informants, the conference took cognizance of the fact that many individuals are in position to furnish valuable information of security interest who do not meet the current criteria to permit their use as informants or as possible witnesses in any prosecutive undertaking. The conferees felt the Bureau is being deprived of valuable information which could be secured from people of this type. Information from such individuals would be wide in scope and would relate generally to race riots, prevention of riots, communism, espionage activities, Ku Klux Klan activities, hate groups, bombing, church burnings, and the like. These persons would not be suitable as witnesses because of unfavorable characteristics such as extensive criminal records, excessive indebtedness, emotional quirks, abnormal sexual practices, poor employment records, illiteracy, and personal physical defects. The participants at the conference felt that intelligence from such persons as these could result in our developing other individuals as important witnesses who could furnish pertinent evidence otherwise unobtainable.

Memorandum October 5, 1964, containing the deliberations of the conference pointed out that occasionally a situation develops where an individual described as above who does not meet our requirements as a confidential informant is in a unique position to furnish very valuable information which cannot be secured elsewhere. The conference recommendation was approved that whenever such an individual is in a strategic position to obtain information of such value that we utilize his services to solve a bombing or an espionage case or other related vital security cases. It was agreed that each such case will be carefully weighed on its individual merits and, if the potential informant is approved, he will be given the closest supervision and control from the Seat of Government.

ACTION:

For approval there is attached an appropriate letter to all Special Agents in Charge in accordance with the above. No Manual or Handbook changes are necessary.

Enc. - See letter attached

66-2542-3

157-0

NOV 16 1964

REC 20

66-2542-34/362

W 564
INT. SEC.
9 OCT 23 1964

UNITED STATES GOVERNMENT

Memorandum

~~CONFIDENTIAL~~

at
Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Evans _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan

DATE: October 7, 1964

FROM : Mr. W. A. Branigan

SUBJECT: *Security Information*
FBI DISSEMINATION TO SECRET SERVICE
RE SAFETY OF PRESIDENT, ETC.

- 1 - Mr. Belmont
- 1 - Mr. Sullivan
- 1 - Liaison
- 1 - Mr. Branigan
- 1 - Mr. Whitson

On memorandum from Mr. Gale to Mr. Tolson dated 10/5/64, the Director noted "I must revoke my previous approval" of withholding 16 names in Espionage Special Section of the Security Index from dissemination to Secret Service. Pursuant to the Director's notation, these 16 names were furnished to Chief, Secret Service, by Bureau Liaison 10/7/64.

ACTION:

For information.

LW:fjh
(6)

#211,326
Classified by SP6 Bja/gcl
Declassify on: OADR 9/6/85

66-2542-3-
NOV 20 1964

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
EXCEPT WHERE SHOWN
OTHERWISE

DECLASSIFIED BY SP8 MAC/mde
ON 2/13/95 (JFK)

~~CONFIDENTIAL~~

64 NOV 27 1964

ORIGINAL FILED IN 62-109119-1314

UNITED STATES GOVERNMENT

Memorandum

Tolson ☒
Belmont ☒
Mohr ☒
DeLoach ☒
Casper ☒
Callahan ☒
Conrad ☒
Evans ☒
Gale ☒
Rosen ☒
Sullivan ☒
Tavel ☒
Trotter ☒
Tele. Room ☒
Holmes ☒
Gandy ☒

TO : MR. TOLSON

DATE: October 5, 1964

FROM : J. H. GALE

~~CONFIDENTIAL~~

SUBJECT: *Security Information*
FBI DISSEMINATION TO SECRET SERVICE
RE SAFETY OF PRESIDENT, ETC.

On my memorandum 9/30/64 summarizing the Bureau's expanded dissemination policy to Secret Service in connection with the President's safety, the Director asked why the names of 16 espionage subjects on the Security Index were specifically approved for exception from dissemination.

DECLASSIFIED BY *SP8 MAC/mdc*
ON *2/13/95* (JFK)

The exception of these 16 names was based on a memorandum 6/30/64 from W. A. Branigan to W. C. Sullivan. [These 16 names represented 16 cases in the Espionage Special Section of the Security Index.] The Domestic Intelligence Division made the observation that once we disseminate to the Secret Service, we have no control over their further dissemination to other Government agencies or local authorities and we can not take necessary steps to protect our informants without which our coverage of bloc intelligence would be severely restricted. A further consideration against the desirability of disseminating these names to Secret Service would be that it would constitute a serious risk of alerting these espionage subjects to the fact that the Bureau is aware of and has been checking on their espionage activities as a result of an indiscriminate contact by Secret Service or local police working with Secret Service. This would also possibly result in exposing key informants as once the espionage subject is so alerted, he could then very likely deduce the source of our information which would materially hamper our over-all counterespionage program. In fact, the Domestic Intelligence Division has indicated that such exposure might well place some of our valuable informants' lives in jeopardy, particularly those who are Soviet citizens.

ORIGINAL FILED IN 62-09110-1319

Based on the memorandum of the Domestic Intelligence Division of 6/30/64 Mr. Tolson stated, "I think O.K. not to disseminate data on these 16," and the Director said, "O.K." A copy of this memorandum is attached.

RECOMMENDATION:

NOT RECORDED

191 NOV 20 1964

That the previously approved policy of excepting these 16 names be continued.

Enclosure

- 1 - Mr. Tolson
- 1 - Mr. Sullivan
- 1 - Mr. DeLoach

Classified by *SP6 Bja/gel*
Declassify on: *OADR 7/1/88*

Classified by *SP6 Bja/gel*
Declassify on: *OADR*

ALL INFORMATION CONTAINED
HEREIN IS UNCLASSIFIED
EXCEPT WHERE SHOWN
OTHERWISE

NOV 30 1964
FILE IN 62-09110-1319

~~CONFIDENTIAL~~

November 16, 1964

PERSONAL

10
11
REC-34 11-13

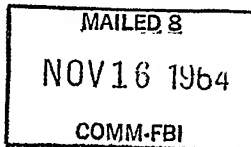
66-2542-3-1363

Mr. Paul Wayne Massey
Federal Bureau of Investigation
El Paso, Texas

Dear Mr. Massey:

Reference is made to your suggestion that Form FD-209 be revised in a particular fashion. Because of a number of new items which could be placed on this form, it is a pleasure for me to advise you that a modified version of your proposal is being adopted. The only change which is being made is the addition of a blank block to the format so it can be used for any item needed.

I want to take this opportunity to express my appreciation to you for bringing this matter to my attention.



Sincerely yours,
J. Edgar Hoover

2 - El Paso 1 - Field personnel file
1 - Suggestion file

1 - Personnel file of Mr. Paul Wayne Massey

ML:jmn/jrc

(6) (Suggestion #400-65)

NOTE: Based on memorandum J. J. Casper to Mr. Mohr,
ML:jmn, 11/13/64, re: Security Informants - General,
Suggestion #400-65 Submitted by Mr. Paul Wayne Massey, El Paso.

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Evans _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Room _____

MAIL ROOM ☐ TELETYPE UNIT ☐

NOV 16 3 31 PM '64
REC'D-READING ROOM
FBI

Handwritten initials and signatures.

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Evans _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. Mohr

DATE: November 13, 1964

FROM : J. J. Casper

SUBJECT: SECURITY INFORMANTS - GENERAL
SUGGESTION #400-65 SUBMITTED BY
MR. PAUL WAYNE MASSEY, EL PASO

SUGGESTION: That Form FD-209, Memorandum for Reporting Contacts with Criminal Informants and Security Informants, be revised to include four additional blocks in the upper right-hand corner to incorporate other functions for which the form is currently used (sample attached to background material). Suggester also proposed words "Titles and" be omitted from the format.

ADVANTAGES: Revision of this form as proposed would tend to bring it more in line with the purpose it serves.

OBSERVATIONS: The Domestic Intelligence Division stated that, since many new types of sources have been developed and are being developed which are not included in either the present form or the proposed form, it recommended this suggestion be adopted to the extent that an additional blank block be added which could be used to identify a new type of source not included on the present form by merely adding the appropriate designation after the blank block.

The Special Investigative Division had no objections to this proposal; however, it was pointed out that consideration should be given to eliminating the block to be designated "CS-S" since this would not have too much application on a field-wide basis and the addition of blocks for Racial and Probationary Racial Informants.

The Training Division feels a modified version of the idea should be adopted and that the one blank block, which may be used for any type source, should be added to the FD-209. New designations or new types of sources are being added all the time and it appears more practical to have one block which may be given any decided designation. While the other divisions did not comment on the portion of the idea to omit "Titles and" from the format, the Training Division feels this definitely should not be done. The title of a case is as important as the file number so no change is warranted in this regard.

ML:jmn

(3)

1 - Bufile 66-2542-1

Enclosure

2 ENCLOSURE

CONTINUED - OVER

11 NOV 30 1964

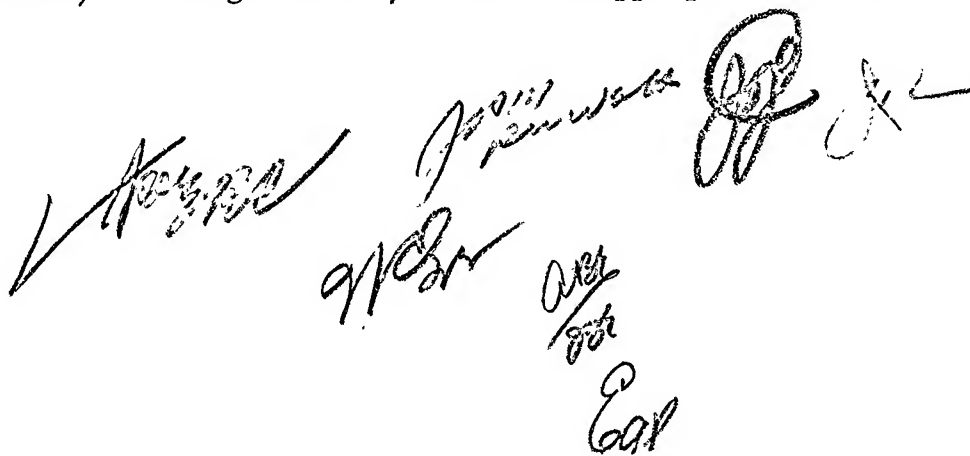
UNRECORDED COPY FILED IN 66-2542-1

Memo Casper to Mohr
Re: Security Informants - General
Suggestion #400-65 Submitted by
Mr. Paul Wayne Massey, El Paso

RECOMMENDATIONS: (1) That the suggestion as modified be adopted in that one blank block will be added to Form FD-209 and "Titles and" will remain on the form and that the attached letter of appreciation be forwarded the suggester.

A handwritten signature, possibly "AP", in dark ink.

(2) On approval, this memorandum will serve as the authority for the Forms Management Desk, Training Division, to take the appropriate action.

A collection of handwritten signatures and initials. From left to right: a large checkmark followed by "K. B. B.", "W. B. B.", "over 800", "E. B. B.", and a large signature "AP" followed by "J. C.".

VIEWS OF THE DOMESTIC INTELLIGENCE DIVISION RE: SUGGESTION #400-65

ADDENDUM: DOMESTIC INTELLIGENCE STREAMLINING COMMITTEE: RAM:gci 11/5/64 ^{gci}

This is a suggestion that the form used to record contacts with informants and sources be amended to include additional blocks designating types of Bureau sources which are presently being operated and which were not previously included on the approved form (FD-209). In addition, it has been suggested that an additional blank block be provided to cover a type source not previously included on the form.

Since many new types of sources have been developed and are being developed which are not included in either the present form or either the suggested form, it is recommended that this suggestion be adopted to the extent that an additional blank block be added which can be used to identify a new type of source not included on the present form by merely adding the appropriate designation after the blank block.

memo Casper to Mofis
11-13-64
ML: jmc

let of app
11-16-64
ML: jmc

XEROX 11-13-64

2200 11-13-65

7c

The Streamlining Committee of the Special Investigative Division is of the opinion this suggestion has merit; however, consideration should be given to the revision of these blocks to eliminate the one designated for "CS-S" (this would not have too much application fieldwide) and addition of blocks for Racial and Probationary Racial Informants.

Q

Case

men and Cooper to make

11-13-64

ML: jhu.

let of app

11-16-64

11/6/77

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI

☐ SI

☐ PCI

☐ PSI

SUBJECT:

✓ ☐

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE ☐ POSITIVE		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		

66. 254-2-3-1365
CURRENT FD-209
(indicating modified revision)
ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI☐ SI☐ PCI☐ PSI

SUBJECT:

☐

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE ☐ POSITIVE		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		<i>file with 11/13/64 memo</i>

66-2542-3-1363 PRINTED REVISED FD-209

ENCLOSURE

27

66-2542-3-1364

CHANGED TO

66-2542-3-6-1345X

MAR 24 1965

Va. - Jpd

C

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Evans _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan *WCS*
FROM : F. J. Baumgardner *FJB*
SUBJECT: SECURITY INFORMANT PROGRAM (SIP)
EVALUATION OF PROGRAM *92-1*

DATE: 12/14/64

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Donohue

Due to success of Toplev Program which was instituted in 1951 (interviews of top-level Communist Party (CP) functionaries), the Security Informant Program was instituted in 1952 whereby persons of lesser importance would be contacted to obtain additional informants in the Party. The primary purpose of the program is to develop persons currently active in the CP into Bureau informants and such individuals, if developed while still in the CP, can immediately produce current information of value whereas persons with no CP affiliation who are willing to be developed as informants, require considerable time before they can produce information of value. In addition, these interviews crystallize the status of security subjects as to attitude and dangerousness and also cause considerable disruption and confusion within the CP itself. In April and May, 1956, this program of approaching active communists was combined with our General Interview Program of contacting security subjects and the resultant current program now embodies contacts not only with active communists but other subversive individuals, the purpose of the interviews being to obtain potential informant material. Since the inception of the program in 1952, 8,092 active communists have been contacted and 29,097 other individuals have been contacted since the extension of the program in 1956. As a result, we have obtained 2833 sources, potential security informants, and informants. Through continued use of this program, our informant coverage will be extended and disruption in the CP will continue and any expansion of Party or new CP activity will be promptly detected.

RECOMMENDATION:

Since program has proved to be worthwhile, it is recommended it be continued under our present policies and procedures and the continuance of the program again be considered in one year.

66-2542-3

JDD:djw:lmm
(4)

CONTINUED - OVER

REC-47

66-2542-3-1365

ST-108

DEC 23 1964

64 DEC 30 1964

INT/SEC 7

Memorandum for Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM (SIP)
66-2542-3

DETAILS:

This memorandum contains the results of a complete review and evaluation of the program and a recommendation that the program be continued.

1. Origin

Due to the success of the Toplev Program instituted in 1951 (interviews of top-level Communist Party (CP) functionaries), the SIP was instituted in 1952 whereby persons of lesser importance in the CP were contacted to obtain additional informants in the CP.

2. Purpose

The primary purpose of instant program is to develop persons currently active in the CP into Bureau informants. Such individuals, if developed while still in the CP, can immediately produce current information of value. Another factor to be considered in conducting interviews under the SIP is the disruption and confusion such interviews have caused within the CP itself.

3. Scope

In 1952, Agents in 23 field offices were given specialized training (this included 14 offices trained for Toplev interviews). In 1954, the SIP was further extended through the medium of special training sessions whereby additional Agents were trained in all continental offices to make approaches to active communists. In April and May, 1956, our program of approaching active communists was combined with the general interview program of contacting security subjects of all types and the resultant program is known generally as the SIP.

4. Tie-in with Other Programs

This program is handled as a special project. It is noted, however, it is similar to the Toplev Program which deals with the interviews of top-level and hard-core communists whereas the SIP deals with interviews of persons of lesser importance.

Memorandum for Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM (SIP)
66-2542-3

5. Case Load

As of 9/1/64, a total of 8,092 active communists and 29,097 other individuals were contacted under the SIP. All continental offices, except 32, submit quarterly progress letters showing interviews conducted. The 32 offices have conducted all logical interviews with persons suitable for informant development and are required to submit a six-month progress letter.

6. Magnitude

The provisions and instructions formulated in connection with the SIP govern the interviews of persons considered for security informant development in all continental offices.

7. Weaknesses

There are no known weaknesses in the SIP.

8. Administrative Control

All continental offices (with the exception of 32) must submit quarterly progress letters. The 32 offices must submit progress letters every six months. Through analysis of progress letters an accurate evaluation of the effectiveness of the SIP can be made. Close supervision and control is possible and any weaknesses are immediately corrected by issuance of necessary instructions to the office involved.

The following is a tabulation summarizing the results of this program for the period ending 8/31/64, the previous three months and the grand total from the inception of this program.

	Three Months Ending 8/31/64	Three Months Ending 5/31/64	Total
A. Number of Active Communists Contacted	58	96	8,092
B. Number of Other Individuals Contacted	251	277	29,097
C. Results Number of Sources, PSIs and Informants Developed	33	33	2,833

Memorandum for Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM (SIP)
66-2542-3

9. Adequacy and Currentness of Instructions

Instructions pertaining to the SIP are contained in Section 87D of the Manual of Instructions and have been reviewed and have been found to be adequate.

10. Over-all Value

The over-all value of the SIP is clearly emphasized by the fact that 2,833 sources, PSIs, and informants have been developed through this program. Through the continued use of the SIP the Bureau's security informant coverage will be extended, confusion in the CP will continue, and any expansion of or new CP activity will be promptly detected.

11. Contemplated Action

It is contemplated the development of security informants will be continued through the SIP. It will be closely supervised, followed, and afforded tight administrative control.

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Evans _____
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Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan *recys*

DATE: 12/14/64

FROM : Mr. F. J. Baumgardner *FBP*

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Donohue

SUBJECT: *General*
SECURITY INFORMANT COVERAGE
(ORGANIZATIONAL STRUCTURE OF CP IN EACH FIELD OFFICE)
EVALUATION OF PROGRAM

Bulet 8/7/58 instructed each continental field division, except San Francisco and Los Angeles, to submit detailed survey of Communist Party (CP) organization within its territory, setting forth organizational structure, identities of all officers and functionaries from club to district level, identities of each individual CP member, and current informant coverage. Copies of this letter were not directed to San Francisco or Los Angeles inasmuch as they had submitted current information of this type. Replies from the various field offices were thoroughly analyzed and results reflected over-all informant coverage to be good. Certain divisions had areas where additional coverage was needed and instant program inaugurated as a means of emphasizing to the field the necessity of expanding security informant coverage to cover these weak areas. Through the program, the Seat of Government directs concentrated intensive efforts in those particular offices where the need for coverage is most urgent and assures continuous attention to make certain the necessary coverage is effected as rapidly as possible. Program involves 6 offices which set forth as follows: Detroit, Milwaukee, New York, Pittsburgh, Springfield, and Washington. Each of these offices has been separately instructed to take steps to obtain additional coverage in those areas needing attention.

RECOMMENDATION:

Since this program serves a definite purpose in guiding the field toward strengthening areas of weak informant coverage, it is recommended that it be continued with further evaluation again in 1 year.

DETAILS:

REC-16 *66-2542-3-1366*
This memorandum contains the results of a complete review and evaluation of this program and a recommendation that the program be continued.

66-2542-3

JDD:ltl (4)

CONTINUED - OVER

Memorandum Baumgardner to Sullivan
RE: SECURITY INFORMANT COVERAGE
66-2542-3

1. ORIGIN

Bulet 8/7/58 instructed each continental field division, except San Francisco and Los Angeles, to submit detailed survey of CP organization within its territory, setting forth organizational structure, identities of all officers and functionaries from club to district level, identities of each individual CP member, and current informant coverage. Copies of this letter were not directed to San Francisco or Los Angeles inasmuch as they had submitted current information of this type. Replies from the various field offices were thoroughly analyzed and results reflected over-all informant coverage to be good. Certain divisions had areas where additional coverage was needed and instant program has been carried on to emphasize to the field the necessity of expanding security informant coverage to cover these weak areas.

2. PURPOSE

The primary objective of this program has been to pinpoint areas in the field where informant coverage of the Party needs strengthening. It affords a means whereby the Seat of Government can direct concentrated, intensive efforts in those offices where this need for coverage is most urgent and assures continuous attention to make certain the desired coverage is effected as rapidly as possible.

3. SCOPE

As delinquencies in this respect are overcome in an office, that office is dropped from this program. At present, the program is in effect in the 6 following offices:

Detroit	Pittsburgh
Milwaukee	Springfield
New York	Washington

Each of the above offices has been separately instructed to take immediate steps to obtain additional coverage within those areas needing particular attention.

4. TIE-IN WITH OTHER PROGRAMS

This particular program ties in with our other programs whereby we are endeavoring to ascertain and identify membership of the CP and to determine the financial operations and apparatus of the CPUSA. An important adjunct of this intensified program, of course, is the development of additional informants who are in the position of producing valuable intelligence information on individual communists which is of great value to the Security Index Program.

Memorandum Baumgardner to Sullivan
RE: SECURITY INFORMANT COVERAGE
66-2542-3

5. CASE LOAD

Each field office maintains a control file for instructions and other communications relating to the program.

6. MAGNITUDE

Each individual office which is being followed under this program is closely supervised by the appropriate Supervisor of the Security Informant - Special Records Desk.

7. PAST OR PRESENT WEAKNESSES

An analysis and re-evaluation of the program have not disclosed any weaknesses at the present time.

8. ADMINISTRATIVE CONTROL

Each of the 6 offices presently being followed under this program is receiving close attention on a periodic basis by the appropriate Supervisor. As each office reports its progress, the results are carefully analyzed and any necessary instructions and directions are transmitted to the field by the Supervisor to make certain this program receives continuing attention.

9. ADEQUACY AND CURRENTNESS OF INSTRUCTIONS

Review of instructions which have been given to each of the field offices under the program discloses that they are adequate and current.

10. OVER-ALL VALUE

The primary purpose of this program is to pinpoint for the field those areas of security informant coverage which need strengthening. In addition, the field has been instructed to take steps to develop additional coverage in those particular areas which will result in obtaining more informants in the security field.

11. CONTEMPLATED ACTION

As each office develops the necessary coverage, it will be dropped from the program. At the same time, we will remain alert for any additional areas in the field which may become weak and place such offices under the program to make certain those weaknesses are eliminated and the necessary coverage is obtained.

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan *WCS*

DATE: 1-13-65

FROM : Mr. F. J. Baumgardner *FJB*

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Donohue

SUBJECT: *ph* SECURITY INFORMANTS PROGRAM *- 9016*

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 sets forth changes in policy and procedures which, among other things, permit the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. The authority in the SAC Letter does not apply, however, to delicate situations or to those individuals employed in the newspaper field, educational field and the like.

The field submits progress letters under this program on a quarterly basis in June, September, December and March. The following is a tabulation summarizing the results of this program for the three months ending 11-30-64, the previous three months and the grand total from the inception of this program.

	Three months ending 11-30-64	Three months ending 8-31-64	Total
A. Number of Active Communists Contacted	55	58	8147
B. Number of other Individuals Contacted	250	251	29347
C. Results Number of Sources, PSIs and Informants Developed	36	33	2869

The performance of each office in implementing this program is being followed closely. It was not necessary during the past months to transmit letters to any office regarding their activity under this program.

66-2542-3

JDD:kib
(4) *ph*

REC-102

66-2542-3-1367
JAN 15 1965

67 JAN 19 1965

Memorandum to Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM
66-2542-3

ACTION:

The program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development.

It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that this program be continued. Another memorandum will be prepared upon receipt of the information from the field showing the progress of the program and reflecting the figures for the current quarter (ending 2-28-65), the preceding quarter and the grand total from the inception of the program.



756-65

To: Director, FBI		From: (Suggester's name) [Redacted]	Date: 2/15/65	Division of Assignment: Chicago	b6 b7C
SUGGESTION It is suggested that a space or box be provided on Form FD-209 to indicate if the informant has furnished statistical data such as fugitives located, recovery value of property, suspects located, new cases opened, information furnished to local authorities leading to statistical accomplishment, etc. It is believed that a box setting forth the above data set forth in abbreviated form along with other statistical data requested by the Bureau will enable the Agent handling the informant to check the type of statistic furnished and that this will act as a flag for the informant coordinator in the preparation of the monthly informant letter. This is in line with instructions in SAC Letter 65-10 dated March 9, 1965. See attached examples. <i>Security Informants</i>					
Current practice or rule (include manual citation as well as facts) No such box or space appears in the present form FD-209 (Rev. 2-1-63).					
Advantages of suggestion and annual savings (include basis for estimate) At the present time all FD-209s have to be read in their entirety to ascertain if informant has furnished a statistical accomplishment. It is noted that some of the FD-209s are voluminous in nature and do not contain any statistical accomplishment. It is believed that if Agents were required to place a check mark in the appropriate place the FD-209s could be reviewed for statistical data in a minimum of time, saving numerous hours of Agent and clerical time. It is conservatively estimated that if each Agent in the field filed only four forms per month and the informant coordinator spent only one minute per form, the above suggestion would save the Bureau approximately \$2,000 per year at a minimum. This will speed up preparation of the Monthly Informant Progress Letter. REC-120 66-2542-3-1368					
Disadvantages of suggestion None. 2 MAR 17 1965					
(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.) ☒ Mr. ☐ Mrs. ☐ Miss [Redacted] Special Agent of Suggester b6 b7C					
Recommendations and comments of Division Head I recommend that favorable consideration be given to this suggestion. <i>W. J. [Signature]</i> - Sde Signature and Title					
(Do not write in this space - for Bureau use only) 135 / X MAR 22 1965 3 - Bureau (Encls. 10) ENCLOSURE 2 - Chicago (1 - 66-4468) (1 - PF SA [Redacted]) (5) NKJ:lac TWO					

ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

Tolson	☒
Belmont	☒
Mohr	☐
DeLoach	☐
Casper	☐
Callahan	☐
Conrad	☐
Felt	☐
Gale	☒
Rosen	☒
Sullivan	☐
Tavel	☐
Trotter	☐
Tele. Room	☐
Holmes	☐
Gandy	☐

TO : Mr. Belmont

FROM : J. H. Gale

SUBJECT: FIELD CONFERENCES

DATE: February 15, 1965

Among the items discussed at the Criminal Intelligence Field Conferences, which were concluded last week, were matters relating to live informant programs presently in existence.

The various field divisions expressed interest in, and a desire for, authorization to pay informants on SAC authority up to [redacted]. It was felt by all concerned that such an increase from [redacted] to [redacted] would facilitate the handling of informants, eliminate considerable paperwork and yet would not materially increase the cost of our informant operations, since the SACs would still have to justify all payments to informants. This procedure is presently being utilized in racial informant matters and the field would like to see it expanded to criminal informant situations.

Agents attending the conferences indicated that certain differences of approach necessitated by the different purposes sought in development of racial, criminal and security informants have resulted in differing deadlines for the submission of information required by the Bureau. For example, the letter of evaluation furnished to the Bureau on each approved symbol number informant for the purpose of considering whether his assistance makes him worthy of retention as an informant is submitted on a three-month basis in the case of top echelon informants, on a four-month basis in the case of security informants and on a six-month basis with respect to regular criminal informants. It was suggested, where possible, that these requirements be unified.

ACTION

21 APR 14 1965

The Committee on Coordination of Informant Matters presently in existence at the Bureau is studying these matters and will consider the suggestions and make recommendations concerning them.

- 1 - Mr. Belmont
- 1 - Mr. Gale
- 1 - Mr. Stanley
- 1 - Mr. J. D. Donohue
- 1 - Mr. Fipp
- 1 - Mr. McGowan
- 1 - Mr. Kelly
- 1 - Mr. McAndrews

McA; ram (9)

NOT RECORDED

167 APR 14 1965

56 APR 22 1965

ORIGINAL FILED IN 62-106773-466

UNITED STATES GOVERNMENT

Memorandum

TO : W. C. Sullivan *WCS*

DATE: March 26, 1965

FROM : W. R. Wannall *WRW*

SUBJECT: PROPOSED MANUAL CHANGE - SECURITY
INFORMANTS AND SOURCES
GENERAL

1 - Mr. Belmont
1 - Training Div.
1 - Mr. Sullivan
1 - Mr. Donohue
1 - Mr. Wannall

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

Current manual section dealing with security informants and confidential sources (Section 107, Manual of Instructions, Volume IV, page three) defines a confidential source as an individual who on a confidential basis furnishes information available to him through his present position. Manual then goes on to give as example of confidential source "bankers, telephone company employees, American employees of foreign official establishments, and employees of United Nations Secretariat."

It is suggested that the phrase underlined above be deleted from this manual provision.

We are presently making concerted efforts to obtain informants at diplomatic establishments at various foreign countries and it is believed that this type of individual qualifies as a potential security informant in most instances rather than merely as a confidential source. Usually, an employee of a foreign official establishment or of the United Nations Secretariat, whether an American citizen or not, is closely associated with foreign officials and is in position to secure information of interest concerning intelligence or espionage activities in the U. S. Moreover, such individuals normally would be making an affirmative effort through their associations to actively obtain and furnish current information to the Bureau. These are the criteria for a potential security informant.

In addition, we definitely desire to exercise close supervision of such individuals and it is, therefore, felt that they should be handled as potential security informants rather than confidential sources. Justification requirements relative to potential security informants are stricter than for confidential sources.

ACTION:

*1- no. details + info
sent out*

REC-44 66-2542-3-1369

ENCLOSURE

It is recommended that the above-described underlined phrase in the quoted portion of the manual definition of confidential sources be deleted. Attached is appropriate manual change in this regard.

Enclosure

RDC:ams

(7)

1 - Manual of Instructions Folder 66-1934

APR 6 1965

11 APR 5 1965

2-fm

Mr. Belmont
Training Div.
1 - Mr. Sullivan
1 - Mr. Donohue
1 - Mr. Wannall

March 26, 1965

PROPOSED CHANGE IN MANUAL OF INSTRUCTIONS

Section 107, Manual of Instructions, Volume IV, page three, should be amended to read as follows:

4. Confidential source

An individual who on a confidential basis furnishes information available to him through his present position. Examples would be: bankers, telephone company employees, American employees of foreign official establishments, and employees of the United Nations Secretariat. These individuals make no concerted effort on behalf of the Bureau but merely obtain and furnish information readily available to them.

The underlined portion of the above paragraph should be deleted. The remainder of this paragraph as it appears in the manual should remain unchanged, except that the word "and" should be inserted in line three between "bankers" and "telephone."

1 - Manual of Instructions Folder

RDC:ams
(9)

NOTE:

See cover memorandum Wannall to Sullivan dated 3/26/65 "Proposed Manual Change - Security Informants and Sources," RDC:ams.

Tolson _____
Belmont _____
Mohr _____
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Callahan _____
Conrad _____
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Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

XEROX

APR 6 1965

MAIL ROOM ☐

TELETYPE UNIT ☐

ENCLOSURE

1369

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan *WCS*

FROM : Mr. F. J. Baumgardner *FJB*

SUBJECT: SECURITY INFORMANTS PROGRAM *Security*

DATE: 4/9/65

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Donohue

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 sets forth changes in policy and procedures which, among other things, permit the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. The authority in the SAC Letter does not apply, however, to delicate situations or to those individuals employed in the newspaper field, educational field and the like.

The field submits progress letters under this program on a quarterly basis in June, September, December and March. The following is a tabulation summarizing the results of this program for the three months ending 2/28/65, the previous three months and the grand total from the inception of this program.

	Three months 2/28/65 (ending)	Three months 11/30/64(ending)	Total
A. Number of Active Communists Contacted	55	55	8214
B. Number of other Individuals Contacted	269	250	29749
C. Results Number of Sources, PSIs and Informants Developed	50	36	2959

The performance of each office in implementing this program is being followed closely. It was not necessary during the past months to transmit letters to any office regarding their activity under this program.

66-2542-3

JDD:pjn

(4)

REC-18

66-2542-3-1370

APR 10 1965

18 APR 12 1965

Memorandum to Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM
66-2542-3

ACTION:

The program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development.

It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that this program be continued. Another memorandum will be prepared upon receipt of the information from the field showing the progress of the program and reflecting the figures for the current quarter (ending 5/31/65), the preceding quarter and the grand total from the inception of the program.

JS

REC-110

May 20, 1965

PERSONAL

66-2542-3-1371

REC'D - READING ROOM
FBI

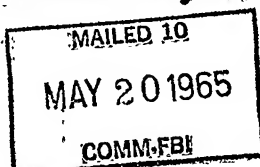
MAY 20 4 27 PM '65

Mr. Clark S. Miller
Federal Bureau of Investigation
Oklahoma City, Oklahoma

Dear Mr. Miller:

Your suggestion has been received that a particular item no longer be required on Form FD-209 and that the name of the agent, who contacts an individual concerning a particular case, be placed following the file number on this form. After careful consideration, it has been decided titles are necessary in the event a file number is not correct. You may be interested to know there is no objection to placing an agent's name on the form; however, it is felt this should not be adopted on a field-wide basis.

The thoughtfulness which prompted you to give me the benefit of your observations on this matter is indeed appreciated.



Sincerely yours,

J. Edgar Hoover

- 2 - Oklahoma City
- 1 - Field personnel file
- 1 - Suggestion file

The matter of placing the name of the agent to whom a case is assigned following the file number on Form FD-209 has been considered previously and

the office from which the suggestion emanated was permitted to place this procedure into effect if it would aid in its operations, but the format of the form was not changed. It was decided it should not be adopted on a field-wide basis since all offices do not handle this matter in the same fashion. Agents in large offices who handle informants would be forced to expend an unwarranted amount of time in executing these forms.

- 1 - Personnel file of SA Clark S. Miller

ML:wls

(6) (Suggestion #922-65 dated 5/14/65)

RECEIVED-CYF

XEROX

MAY 28 1965

SEE PAGE TWO

UNRECORDED COPY FILED IN

CONTINUED

NOTE: Form FD-209 (copy attached) which is used in connection with contacts with informants contains spaces for titles and file numbers of cases on which informants were contacted. Suggests placing of titles be dispensed with as the file number is sufficient for record purposes. Suggests name of agent to whom the particular case on which informant was contacted is assigned be placed behind the file number on the FD-209 to facilitate routing through the Chief Clerk's Office.

The Criminal, Racial, and Security Informant Desks were all contacted regarding not listing titles on this form and all opposed this action since file numbers could so easily be transposed and more than one subject is involved in many cases. Views regarding the second portion of the suggestion have been set forth above for the benefit of the SAC, Oklahoma City.

#422-65

Date
May 14, 1965

To:
Director, FBI

From: (Suggester's name)
SA CLARK S. MILLER

Division of Assignment
Oklahoma City

SUGGESTION

On form FD-209 a space is provided for titles and file numbers of cases on which PCI or CI was contacted. It is suggested the placing of the titles of the cases be dispensed with as it is sufficient with the file number for record purposes. In addition it is suggested the name of the Agent to whom the particular case which the Informant was contacted on, be placed behind the file number on the FD-209 to facilitate routing through the Chief Clerk's Office.

Security info - Sec -

Current practice or rule (Include manual citation as well as facts) Complete titles of all cases discussed with PCI or CI must be entered on the FD-209. This is true whether the contact on the particular case was negative or position.

Advantages of suggestion and annual savings (include basis for estimate)

It is the usual practice to rough draft FD-209s. Usually informants are contacted concerning a number of cases with the contacting agent using a memo to all Agents concerning some major theft as a reference. Usually these cases bear lengthy titles containing descriptive information about the property stolen as well as identifying information about the victim. Considerable Agent time is spent laboriously typing these lengthy titles into the appropriate space on the FD-209. A space is provided for the file number. These all-agent memos bear the name of the Agent to whom the case is assigned. By placing this name behind the file number, the FD-209 could be more easily routed through the supervisor and CCO.

Disadvantages of suggestion

None

H

EXP. PROC.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Clark S. Miller
Signature and Title of Suggester Special Agent

Recommendations and comments of Division Head

Agent

REC-110

See A. Leggett

Signature and Title Special Agent

(Do not write in this space - for Bureau use only)

5/20/65 Jack M. L. in Charge

ENCLOSURE

XEROX
MAY 28 1965

UNRECORDED COPY FILED IN

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI

☐ SI

☐ PCI

☐ PSI

SUBJECT:

☐

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE		
☐ POSITIVE		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		

66 2542-3-1371

ENCLOSURE

May 21, 1965

PERSONAL

66-2542-3

[Redacted]
Federal Bureau of Investigation
Savannah, Georgia

Dear [Redacted]

Your suggestions have been received that Form FD-306 be prepared on thin paper and that the protective classification be placed on the reverse side of Form FD-323 in certain instances. You may be interested to know that Form FD-306 is available on thin paper at the present time. With regard to your second proposal, this same idea has been considered previously and not adopted since each item should be classified according to its contents and this type of correspondence should not be handled on the same basis as the communication it accompanies.

Although these ideas were not adopted, I appreciate the thoughtfulness which prompted you to submit them.

Sincerely yours,

J. Edgar Hoover

MAILED 6

MAY 21 1965

COMM-FBI

- 2 - Savannah
1 - Field personnel file
1 - Suggestion file

With regard to the proposal concerning the preparation of Form FD-306 on thin paper, your attention is called to the FBI Form Book's Table of Contents,

Volume II, page 3, which notes that this form is available in both thin white and mimeograph paper.

- 1 - Personnel file of [Redacted]

ML:wls

(6) (Suggestion #933-65 dated 5/15/65 and Suggestion #934-65 dated 5/17/65)

b6
b7C

SEE PAGE TWO

MAIL ROOM ☐ TELETYPE UNIT ☐

b6
b7C

ORIGINAL FILED IN

CONTINUED

NOTE: Suggestion #933-65 proposes Form FD-323, Informant Evaluation Letterhead Memorandum, should bear the same protective classification on the reverse side as the security report which it accompanies bears at top and bottom.

This same idea was considered in October, 1964, and not adopted. It was noted at that time that each individual Bureau document should be classified according to contents and informant evaluation memo never contains classified data except in instances where title itself is of such nature that classification of "Confidential" is warranted. Informant evaluation memo could not ever justifiably be given "Secret" or "Top Secret" classification based solely on title and its classification would be contrary to established U. S. Government standards for classification. Training Division recommends current idea not be adopted.

Suggestion #934-65 proposes Form FD-306, Cover Sheet for Informant Report or Material, be made on thin paper.

Form is prepared in this fashion at present time and may be obtained by field.

Date _____

Director, FBI

From: (Suggester's name)

Division of Assignment

SAVANNAH, GEORGIA

DISCUSSION

QUESTION: I suggest that the form FD-306, Cover Sheet for Informant Report or Material, be made on thin paper.

 δ

Security rights gen -

Current practice or rule (Include manual citation as well as facts)

The form FD-306 is currently made of the regular thick paper.

Advantages of suggestion and annual savings (include basis for estimate)

Sometimes it is necessary that steno make ten or twelve copies of this form and, if it were on thin paper, it would be necessary to copy it the one time; whereas, at present, being on thick paper, when ten or twelve copies are needed, it is necessary to copy it a second time. There seems to be no particular reason or need for having it on thick paper at all. Being on thin paper would save some stenographic time, but unable to estimate the savings.

31 MAY 1965

Disadvantages of suggestion

None known.

66-2572-3
NOT RECORDED
MAY 25 1965

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☐ Mr. ☒ Mrs. ☐ Miss

Recommendations and comments of Division Head

This suggestion appears to have merit and should be given favorable consideration.

Signature and Title

(Do not write in this space - for Bureau use only)

5-21-68 Let a/c ac! U
M.L. Wick

20 MAY 1963

b6
b7C

b6
b7C

ORIGINAL FILED IN

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W.C. Sullivan

DATE: 7/2/65

FROM : Mr. F. J. Baumgardner

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. DonohueSUBJECT: SECURITY INFORMANT PROGRAM - Gen.Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

As the result of our conferences on security informants in April and May of 1965, SAC Letter 56-34 dated 6/18/56 sets forth the changes in policy and procedures which, among other things, permit the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. The authority in the SAC Letter does not apply, however, to delicate situations or to those individuals employed in the newspaper field, educational field and the like.

The field submits progress letters under this program on a quarterly basis in June, September, December and March. The following is a tabulation summarizing the results of this program for the three months ending 5/31/65, the previous three months and the grand total from the inception of this program.

	Three months 5/31/65 (ending)	Three months 2/28/65 (ending)	Total
A. Number of Active Communists Contacted:	49	55	8263
B. Number of other Individuals Contacted:	243	269	29992
C. Results Number of Sources, PSIs and Informants Developed:	69	50	3028

The performance of each office in implementing this program is being followed closely. It was not necessary during the past months to transmit letters to any office regarding their activity under this program.

66-2542-3

JDD:pjn

(4)

REC 48

EX-101

CONTINUED - OVER

14 JUL 7 1965

- 60 JUL 15 1965

Memorandum to Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM
66-2542-3

ACTION:

The program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development.

It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that this program be continued. Another memorandum will be prepared upon receipt of the information from the field showing the progress of the program and reflecting the figures for the current quarter (ending 8/31/65), the preceding quarter and the grand total from the inception of the program.



Date

July 1, 1965

To:
Director, FBI

From: (Suggester's name)
SA [redacted]

Division of Assignment
LOUISVILLE

b6
b7C

SUGGESTION

Form FD-209 should be made available on multilith masters. When an informant or source furnishes information which is to be disseminated to various files over ten in number, a multilith master would then be available.

Security Informants - General

EXT

Current practice or rule (Include manual citation as well as facts)

Form FD-209 is now available on white bond paper only. Manual of Instructions, Section 107, pages 1 and 8 and Manual of Instructions, Section 108F, page 4.

Advantages of suggestion and annual savings (include basis for estimate)

When more than ten copies of an FD-209 are needed in reporting information from sources, a multilith master would insure each time it is used, in the saving of at least 15 minutes in duplicating this form on a blank multilith master. In an office the size of Louisville in view of current need, a savings of 2½ hours per month, or 36 hours per year, would be achieved. Using this as a norm for 56 offices, a savings in typing time of 1,680 hours would be achieved. At a basic GS 3-1 salary, this would amount to [redacted] per annum.

b7E

Disadvantages of suggestion

None known.

b6
b7C

(The use by the United States of my suggestion shall not form the basis of any assignment upon the United States. I understand that I will be considered within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

by me, my heirs, or my suggestion is adopted
Special Agent
[redacted]
of Suggester

Recommendations and comments of Division Head

Figures appear to prove the value of the suggestion. Recommend favorable consideration.

Signature and Title

(Do not write in this space - for Bureau use only)

14 JUL 7 1965

XEROX

66 JUL 12 1965

UNRECORDED COPY FILED IN 66-2542-1

SAC, Chicago

7/7/65

Director, FBI (66-2542-1)

**SECURITY INFORMANTS - GENERAL
SUGGESTION MATTER**

b6
b7C

Reference is made to the suggestion submitted by [redacted] dated June 18, 1965, wherein she proposed a form be approved for use in the Chicago Office by the clerks who process informants' statements.

This matter has been carefully evaluated at the Seat of Government and it has been decided a new form is not warranted for this procedure. It appears Form FD-306 (Cover Sheet for Informant Report or Material) could be used to good advantage in this regard without resorting to establishing a new form. Your attention is called to the Manual of Instructions, Section 107, page 10a, where instructions are set forth regarding the use of this form.

① Bufile 66-2542-3 —

1 - ~~Bufile 66-3482~~

1 - Personnel file of [redacted]

ML:slr

b6
b7C

(7) (Suggestion #1019-65)

NOTE: Based on memorandum J. J. Casper to Mr. Mohr, ML:slr, 7/1/65, re: Security Informants - General, Suggestion #1019-65 Submitted by [redacted] Chicago Office.

DUPLICATE YELLOW

66 JUL 19 1965

ORIGINAL FILED IN 66-2542-1-111

Mr. Mohr

7/1/65

J. J. Casper

SECURITY INFORMANTS - GENERAL
SUGGESTION #1019-65 SUBMITTED BY
[REDACTED] CHICAGO OFFICE

b6
b7C

SUGGESTION: That a form (copy attached to background material) be approved for use in the Chicago Office by the clerks who process informant's statements.

CURRENT PRACTICE: Suggester advises that information called for on the proposed form is currently prepared in memorandum form.

ADVANTAGES: A form as suggested would provide a uniform method for recording necessary information and would save clerical time.

OBSERVATIONS: SAC Johnson, Chicago, advised this appeared to be a practical suggestion and favorable consideration was recommended.

The Special Investigative Division advised the form as proposed would not pertain to work involving criminal informants.

Domestic Intelligence Division noted that a comparison of the information to be placed on the proposed form with the format of Form FD-306 (Cover Sheet for Informant Report or Material, copy attached), which is a Bureau form currently approved for use in connection with handling reports from informants in the field office, shows that the same information in the proposed form is provided for on the FD-306. This division could see no necessity for the proposed form since the FD-306 could be used for this purpose.

Training Division agrees with the Domestic Intelligence Division that a new form is not warranted for use by Chicago. The Manual of Instructions provides for use of Form FD-306 in connection with handling information furnished by informants if desired. It appears Chicago may not be using this form but preparing memoranda when preparing this type of information for channelizing purposes.

Enclosures

① - Bufile 66-2542-3

1 - Bufile 66-3482

ML:slr

(4)

1 66-2542-3-
NOT RECORDED
176 JUL 9 1965

"CONTINUED - OVER"

Memo Casper to Mohr

Re: Security Informants - General

Suggestion #1019-65 Submitted by
 Chicago Office

b6

b7C

RECOMMENDATIONS:

(1) That the suggestion not be adopted. On approval, no further action is necessary with regard to the suggester as she has been thanked by prior letter.

(2) That the attached letter be approved and forwarded to the SAC, Chicago, for his information regarding use of Form FD-306.

June 24, 1965

PERSONAL

JUN 24 9 42 AM '65
REC'D-READING ROOM
FBI

b6
b7c

[Redacted]
Federal Bureau of Investigation
Chicago, Illinois

Dear [Redacted]

Your suggestion has been received that a form which you devised be approved for use by clerical personnel in the Chicago Office who handle certain material. Careful consideration is being afforded this proposal and I will let you know if it is adopted.

I appreciate the interest which led you to submit your idea to me.

Sincerely yours,
J. Edgar Hoover

2 - Chicago 1 - Field personnel file
1 - Suggestion file

1 - Personnel file of [Redacted]

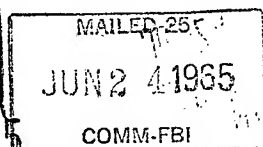
ML:wls

(6) (Suggestion #1019-65 dated 6/18/65)

NOTE: Suggests a form, sample attached, be approved for use in Chicago Office by clerks who process informants' statements.

b6
b7c

Referred to the Domestic Intelligence and Special Investigative Divisions for views and recommendations.



MAIL ROOM ☐ TELETYPE UNIT ☐

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

ORIGINAL FILED IN 66-2542-1-770

#1019-65

Date

June 18, 1965

To:

Director, FBI

From: (Suggester's name)

Division of Assignment

Chicago

b6
b7C

SUGGESTION

That a form, 10 copies of which are attached, be approved for use in the Chicago office by the clerks who process informants' statements. This form allows for the listing of the informant's name, activity, date of activity, date of informant's report, date received, Agent's recommendation concerning action to be taken, and the location of the informant's original report.

Security Drafts - Gen

Current practice or rule (Include manual citation as well as facts)

Information is set forth in memorandum form.

Advantages of suggestion and annual savings (include basis for estimate)

The form would provide a uniform method of recording necessary information and would save clerical typing time. Monetary savings cannot be estimated.

66-2542-1-7
JUN 23 1965
JUN 23 1965
JUN 23 1965

Disadvantages of suggestion

None apparent.

b6
b7C

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered within two years after submission.)

☐ Mr. ☐ Mrs. ☒ Miss

Recommendations and comments of Division Head

This appears to be a practical suggestion and favorable consideration is recommended.

Special Agent in Charge

(Do not write in this space for Bureau use only)

NOT RECORDED
JUN 25 1965

JUN 28 1965

ORIGINAL FILED IN

UNITED STATES GOVERNMENT
MEMORANDUM

TO:

FROM:

SUBJECT:

INFORMANT:

ACTIVITY:

DATE OF ACTIVITY:

DATE OF REPORT:

DATE RECEIVED:

RECOMMENDATION:

LOCATION:

66-2542-3-

ENCLOSURE

ENCLOSURE

REC- 13

EX-105

542-3

Handwritten notes and signatures:
100-342-3
J. Edgar Hoover
S. B. B.
B. 216

September 13, 1965

PERSONAL

Handwritten notes:
Revision of FD-209
in FBI
9/13/65
JK

Mr. Joseph G. Deegan
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Deegan:

Thank you very much for the suggestion that two blocks be added to the format of Form FD-209 for use when indicating certain action has been taken. It is a pleasure for me to advise you this proposal is being adopted and steps are being taken to place it into effect.

The interest which led you to bring this matter to my attention is indeed appreciated. I hope we will receive the benefit of any future thoughts you may have regarding our work.

Sincerely yours,

J. Edgar Hoover

1 - Mr. Sullivan

1 - Personnel file of SA Joseph G. Deegan

ML:wls

(5) (Suggestion #159-66 dated 9/8/65)

NOTE: Based on memorandum Baumgardner to Sullivan, 9-8-65;
JGD:bp, re: Suggested Revision of form FD-209, (Memorandum for Recording Contacts with Informants).

A copy of the current FD-209 is attached since the one submitted with the suggestion did not contain one blank block which appears on latest revision. As a matter of interest, this form is currently being prepared for printing to add the word "Statistic" to the format; therefore, this information can be added at the same time. It is felt the one blank block should remain on the form in addition to the two proposed blocks for use when handling racial informants since other sources are contacted from time to time and this blank block may be used for these items.

MAIL ROOM ☐ TELETYPE UNIT ☐

MAILED 9
SEP 13 1965
COMM-FBI

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

OCT 25 1965

Handwritten signature: edm

READING ROOM
B I

SEP 28 1965
XERO

UNRECORDED COPY FILED IN

Handwritten notes:
100-342-3
B. 216

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan

DATE: 9/8/65

FROM : F. J. Baumgardner *FJB*

SUBJECT: SUGGESTED REVISION
OF FORM FD-209
(MEMORANDUM FOR RECORDING
CONTACTS WITH INFORMANTS)

159-66

- 1 - Mr. Belmont
- 1 - Mr. Gale
- 1 - Mr. J. E. Reilly
(Forms Management
& Suggestions)
- 1 - Mr. Rampton
- 1 - Mr. Sullivan
- 1 - Mr. Baumgardner *AK*
- 1 - Mr. Donohue
- 1 - Mr. Deegan

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

Informants - Criminal
The above Form is utilized by the field to record results of contacts for security, criminal, and racial informants. This Form provides space and blocks for convenience in checking off administrative data.

Review of the above Form reveals that there are blocks for recording contacts with criminal and security informants; however, there are no blocks or blank spaces to record the contacts with racial informants. Review further reveals that in the upper right hand portion there is space for two blocks; one could be marked R Prob and R which could be utilized by the field in recording their contacts with racial informants.

Putting the above blocks on this Form will assist the field in recording their contacts with racial informants and would be in keeping with the purpose of the Form. The practice now is that the Agent handling a racial informant has to write on the Form that the contact is being made with a racial informant. If the suggested blocks are printed on the Form, this will make it possible for Agents handling racial informants to check the appropriate block similar to the operation with criminal and security informants.

RECOMMENDATION:

(1) That Form FD-209 be modified as outlined above. If approved, it will not be necessary to issue special instructions to the field since the addition of these blocks to the Form are self-explanatory. (Sample attached)

Enclosure

JGD:bp
(9)

3. ENCLOSURE

*Let's pack
9-13-65 M.L.W.*

REC-13

SEP 28 1965

XEROX

CONTINUED - OVER

18 SEP 28 1965

UNRECORDED COPY FILED IN

Memorandum to Mr. Sullivan
RE: SUGGESTED REVISION
OF FORM FD-209
(MEMORANDUM FOR RECORDING
CONTACTS WITH INFORMANTS)

(2) That this memorandum, if approved, be routed
to Forms Management Desk for appropriate handling.

g/h
-TMC

WJH

Q

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI☐ SI☒ R (PROB)☐ PCI☐ PSI☒ R

SUBJECT:

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE		
☐ POSITIVE		
☐ STATISTIC		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		

ENCLOSURE

30
SEP 28 1962

1374

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI

☐ SI

☐ R (Prob)

☐ PCI

☐ PSI

☐ R

SUBJECT:

☐

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE ☐ POSITIVE ☒ STATISTIC		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data	SEP 28 1965 XEROX file with letter to Joe for 9/13/65	

66-2542-3 1374

Current FD-209

(indicating approved revision dated 8-26-65, and approved revision dated 9-13-65)

ENCLOSURE

Memorandum

DATE:

FROM : SA

☐ CI ☐ SI ☐ R (Prob)☐ PCI ☐ PSI ☐ R

SUBJECT:

SEP 28 1955 XEROX

66-2542-31

ENCLOSURE

PRINTED REVISED FD-209

66-2542-3-

September 1, 1965

PERSONAL

Mr. Ralph J. Rampton
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Rampton:

mz
I have received your suggestion that a block be added to Form FD-209 to denote that statistical data is contained in the information set out on the form. It is a pleasure to advise you that your proposal has been adopted and the necessary change will be made when the form is next printed.

I want to thank you for the interest you displayed in giving me the benefit of your observations on this matter.

Sincerely yours,

J. Edgar Hoover

1 - Mr. Gale

1 - Personnel file of SA Ralph J. Rampton

JER:wls

(5) (Suggestion #119-66 dated 8/26/65)

NOTE: Based on memo A. B. Eddy to Mr. Gale, RJR:dsl: dln, 8/26/65,
re: Criminal Informant Program, Suggested Revision of
Form FD-209 (Memorandum for Recording Contacts with Criminal and
Security Informants).

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

SEP 7 1965

156

MAIL ROOM ☐ TELETYPE UNIT ☐

SEP 1 10 15 AM '65
FBI
REC'D-READING ROOM

66-2542-1-776
ORIGINAL FILED IN

66-25422-

September 1, 1965

PERSONAL

[Redacted]

Federal Bureau of Investigation
Chicago, Illinois

Dear [Redacted]

Reference is made to your suggestion concerning the revision of Form FD-209. It is a pleasure to advise you that, as a result of a recent suggestion, a modification of your proposal has been adopted in that a block will be added to the format for checking when statistics are involved.

I want to take this opportunity to thank you for your initiative in submitting your idea to me.

Sincerely yours,
J. Edgar Hoover

- 2 - Chicago
- 1 - Field personnel file
- 1 - Suggestion file

1 - Personnel file of SA [Redacted]

JER:wls wld

(6) (Suggestion #756-65)

NOTE: Based on memo A. B. Eddy to Mr. Gale, RJR:dsl:dlm, 8/26/65, re: Criminal Informant Program, Suggested Revision of Form FD-209 (Memorandum for Recording Contacts with Criminal and Security Informants).

- Tolson
- Belmont
- Mohr
- DeLoach
- Casper
- Callahan
- Conrad
- Felt
- Gale
- Rosen
- Sullivan
- Tavel
- Trotter
- Tele. Room
- Holmes
- Gandy

MAIL ROOM ☐ TELETYPE UNIT ☐

b6
b7C

READING ROOM

FBI

b6
b7C

SEP 15 1965
ORIGINAL FILED IN 66-25422-52

66-2542-3-

September 1, 1965

PERSONAL

SEP 1 10 15 AM '65
REC'D-READING ROOM
FBI

[redacted]
Federal Bureau of Investigation
Baltimore, Maryland

b6
b7C

Dear [redacted]

Reference is made to the proposal submitted by you and [redacted] concerning certain changes in Form FD-209. I am pleased to let you know that, as a result of a recent suggestion, part of your idea has been placed into effect. When the form is next printed, a block to denote the presence of statistical data will be added to the format.

Your initiative in this matter is appreciated and I want to thank you for giving me the benefit of your observations.

Sincerely yours,

J. Edgar Hoover

- 2 - Baltimore 1 - Field personnel file
1 - Suggestion file

1 - Personnel file of SA [redacted]

b6
b7C

JER:wls

(6) (Suggestion #865-65)

NOTE:

Based on memo A. B. Eddy to Mr. Gale, RJR:dsl:dlm, 8/26/65, re: Criminal Informant Program, Suggested Revision of Form FD-209, (Memorandum for Recording Contacts with Criminal and Security Informants).

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

MAILED 2
SEP - 1 1965
COMM-FBI

MAIL ROOM ☐ TELETYPE UNIT ☐

66-2542-577
ORIGINAL FILED IN

6-242-1

My

--

77

00

SEP 1 10 14
REC'D--READING

6/65, form 777

MAILED Z
SEP - 1 1965
COMM-FBI

J. Edgar Hoover

1 - Personnel file of

JER:wls wls

NOTE:

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

66-2542-3-

September 1, 1965

PERSONAL

mg
[Redacted]
Federal Bureau of Investigation
Tampa, Florida

Dear [Redacted]

Reference is made to your suggestion that Form FD-209 be revised. I am pleased to advise you that as a result of a recent decision your proposal has been adopted. The necessary action is being taken to change the form when it is next printed.

Your initiative in calling this matter to my attention is indeed appreciated.

Sincerely yours,
J. Edgar Hoover

- 2 - Tampa 1 - Field personnel file
 1 - Suggestion file

1 - Personnel file of SA [Redacted]

JER:wls *wls*

(6) (Suggestion #86-66)

NOTE: Based on memo A. B. Eddy to Mr. Gale, RJR:dsl:dlm, 8/26/65
re: Criminal Informant Program, Suggested Revision of Form
FD-209 (Memorandum for Recording Contacts with Criminal and Security Informants).

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

b6
b7c

SEP 1 10 15 AM '65
FBI
REC'D-READING ROOM

FBI
RECEIVED
SEP 2 1965

b6
b7c

66-2542-5-11
ORIGINAL FILED IN

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. Gale

DATE: August 26, 1965

FROM : A. B. Eddy

(1) Buchanan
(2) We Michael
(3) Gorman, 5263
(4) Marsden, B-216

SUBJECT: CRIMINAL INFORMANT PROGRAM
SUGGESTED REVISION OF FORM FD-209
(MEMORANDUM FOR RECORDING CONTACTS
WITH CRIMINAL AND SECURITY INFORMANTS)
#119-66

ATTN: J. E. Reilly

The field utilizes Form FD-209 extensively to expedite recording results of informant contacts. This form provides spaces and blocks for convenience in checking off necessary administrative data. Instructions provide this form may be filled out in longhand.

The field must report statistical data accumulated by informants on a monthly basis and this has presented a problem in identifying and flagging reportable statistics for the informant clerk or coordinator who must abstract this information for the monthly progress letter. In this connection SAC Letter #65-44 (D), dated 8-17-65 emphasized the necessity for field offices to prepare accurate and complete monthly progress letters and requested all offices to re-examine administrative procedures for accumulating and reporting statistics.

Normally when an informant reports information which results in a statistic either a memorandum to the informant file or the FD-209 will be prepared containing this information after it has been verified. By simply adding an appropriate flagging device to the FD-209 the employee responsible for abstracting the information will be reminded to look for the pertinent information in the contents of the FD-209 and the employee preparing the form will be reminded to include statistical information which should be reported. To accomplish this it is only necessary to add a block marked "Statistic" following the two blocks marked "Negative" and "Positive" under "Purpose and results of contact" on the FD-209. This would be checked by the employee preparing the form when a statistic was included in the contents of

Enclosures

- 1 - Mr. Gale
- 1 - Mr. W. C. Sullivan
- 1 - Mr. J. E. Reilly (Forms Management & Suggestions)
- 1 - Division 9 Streamlining Committee
- 1 - Mr. Eddy
- 1 - Mr. Rampton

RJR:dsl:dlm

(7)

NOT RECORDED

87 SEP 29 1965

18 SEP 28 1965

CONTINUED OVER

SEE ADDENDUM OF THE TRAINING DIVISION ON PAGE THREE

Memorandum to Mr. Belmont
Re: Criminal Informant Program

the memorandum. This should not interfere with the purpose of the form, which is also utilized for security and racial informants, and it would have widespread application inasmuch as the Criminal Informant Program has over 10,000 pending cases which would be affected. It would further clarify the type of positive information furnished by the informant inasmuch as the employee preparing the form would check both the "Positive" block and the "Statistic" block if statistics were included in the contents and only the "Positive" block if there was only intelligence information to report.

Form FD-209, with suggested block added in red, is attached for consideration.

RECOMMENDATION:

That Form FD-209 be modified as outlined herein. If approved it will not be necessary to issue special instructions to the field since the addition of this block to the form is self-explanatory.

R

JHG/mar
act
got

WEL



ADDENDUM OF THE TRAINING DIVISION

JER:wls

8/30/65

In view of comments of Special Investigative Division, Training Division agrees the idea should be adopted and the form should be revised at the next printing. The matter was discussed with Domestic Intelligence Division which had no objection to the proposed revision.

Training Division has ascertained the suggestion was made by SA Ralph J. Rampton.

It is noted that adoption of the proposal implements in whole or in part three previous suggestions: #756-65 by SA [redacted] Chicago; #865-65 by [redacted] and SA [redacted] Baltimore; and #86-66 by SA [redacted] Tampa. It is believed these prior suggesters should also receive appropriate recognition.

b6
b7C

RECOMMENDATIONS: (1) That the idea be adopted and the attached letter of appreciation be sent to SA Rampton.

(2) On approval, that the attached letters be sent to SAs [redacted] and [redacted] and [redacted]

b6
b7C

(3) Also on approval, this memorandum will be authority for Forms Management Desk, Training Division to take necessary action when FD-209 is next printed.

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI

☐ SI

☐ PCI

☐ PSI

SUBJECT:

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE ☐ POSITIVE ☐ STATISTIC		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		

44-2542-3
ENCLOSURE
two copies printed
see letter 9/13/65 to
Joseph A. Deagan for
other revisions
H

CURRENT FD-209
(indicating proposed revision)

66-2542-3-

August 17, 1965

PERSONAL

[Redacted]
Federal Bureau of Investigation
Tampa, Florida

b6
b7C

Dear [Redacted]

I have received your suggestion that Form FD-209 be revised to include a particular item. You may be interested to know that similar proposals have been considered in the past and not adopted since there are few instances when this information is available at the time the form is first executed.

Although this idea was not adopted, the interest you displayed in submitting it is indeed appreciated.

Sincerely yours,

J. Edgar Hoover

MAILED 30

AUG 17 1965

COMM-FBI

- 2 - Tampa 1 - Field personnel file
1 - Suggestion file

1 - Personnel file of SA [Redacted]

ML:wls

(6) (Suggestion #86-66 dated 8/12/65)

NOTE: Suggests an additional block marked "Statistic" be placed on Form FD-209 (Memorandum for Recording Contacts with Criminal Informants and Security Informants). C 611/

Similar ideas have been considered several times in recent past and not adopted. It was noted at that time that FD-209 is prepared from information furnished by informant. Statistics are not received from informant but from agencies to which information disseminated; therefore, not available when FD-209 is executed. A memo or the FD-209, whichever is prepared, must be read by supervisor and he can extract statistical data at that time;

SEE PAGE TWO

MAIL ROOM ☐ TELETYPE UNIT ☐

Olson _____
Belmont _____
Mohr _____
Loach _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

ORIGINAL FILED IN 100-1-4756-77

NOTE CONTINUED

however, it would be rare when statistics are known at time FD-209 prepared because investigative action has not yet taken place to verify informant's information. If adopted, Agent would have to go to file and enter statistical data received at later date thus adding information on serialized mail in file on which action has already been taken. Training Division recommends current idea not be adopted.

#86-66

Date

8/12/65

To:

Director, FBI

From: (Suggester's name)

Division of Assignment

TAMPA

b6
b7C

SUGGESTION

Placing of additional block marked "Statistic" on the FD-209, Informant Contact Form.

Current practice or rule (Include manual citation as well as facts) Presently, two blocks marked "Negative" and "Positive" on this form deal generally with information furnished by an informant, but neither of which is necessarily an indication of information of statistical value.

Advantages of suggestion and annual savings (include basis for estimate)

(See Attached Sheet)

Disadvantages of suggestion

None

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Special Agent
Suggester

Recommendations and comments of Division Head

(See attached sheet)

ENCLOSURE

(Do not write in this space - for Bureau use only)

ENCLOSURE
10 del Sugg Clerk - info
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66-2542-3
NOT RECORDED
133 AUG 19 1965

Signature and Title

EXP-PROC
40-AUG 19 1965

ORIGINAL FILED IN 66-2542-3

Advantages of suggestion and annual savings

In view of the growth of the Criminal Informant Program in recent years, as well as the constantly increasing statistical accomplishments of informants, it is felt that an additional block denoting a statistical accomplishment on the FD-209 would result in a savings of at least five hours per month of informant clerk time, and insure greater accuracy of extracting and reporting of statistical accomplishments of informants and PCIs.

Under the present system, with only "Negative" and "Positive" blocks, an informant can furnish positive information which is not a statistical accomplishment, and it is necessary for the informant clerk or coordinator, prior to the submission of the monthly letter, to review the entire and sometime lengthy FD-209s, of every pending CI and PCI file, for the sole purpose of assuring that statistical accomplishments were not overlooked at the time these FD-209s were initially read. This additional block will assure speedy and accurate extraction of statistical accomplishments from informant files.

A conservative estimate of savings which would be effected, if adopted field-wide, would be [REDACTED]. This conservative figure was arrived at, using the hourly rate of [REDACTED] per hour for a GS-4 clerk. At a savings of five hours per month times [REDACTED] is a savings of [REDACTED] per month, or [REDACTED] per year. Projecting this to 55 field divisions, one will arrive at the figure of [REDACTED]. It is realized, of course, that the larger offices would effect even greater savings, in view of the additional clerical personnel used in connection with their informant program.

b7E

Recommendations and comments of Division Head

I feel this suggestion has considerable merit. One of the difficulties encountered by this Division in the Informant Program has been the tabulation of all statistics contributed by informants. I feel this one addition to the contact form will greatly facilitate the administrative handling of the program.

J. F. [Signature]
SPECIAL AGENT IN CHARGE

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI☐ SI☐ PCI☐ PSI

SUBJECT:

Dates of Contact		
Titles and File #s on which contacted		
Purpose and results of contact		
☐ NEGATIVE ☐ POSITIVE ☒ STATISTIC		
☐ Informant certified that he has furnished all information obtained by him since last contact.	Rating	Coverage
Personal Data		

ENCLOSURE

ENCLOSURE

66-2542-3-

UNITED STATES GOVERNMENT

Memorandum

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TO : Mr. W. C. Sullivan *WCS*

FROM : Mr. F. J. Baumgardner *FJB*

SUBJECT: SECURITY INFORMANT PROGRAM

DATE: October 6, 1965

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Donohue

As the result of our conferences on security informants in April and May of 1956, SAC Letter 56-34 dated 6-18-56 sets forth the changes in policy and procedures which, among other things, permit the SAC in certain instances to approve interviews with individuals to determine whether such persons have any informant potential. This program has saved considerable correspondence between the field and the Bureau and has accelerated our informant program. If such individual is cooperative, Bureau authority must then be obtained to develop the subject as an informant. The authority in the SAC Letter does not apply, however, to delicate situations or to those individuals employed in the newspaper field, educational field and the like. *shz*

The field submits progress letters under this program on a quarterly basis in June, September, December and March. The following is a tabulation summarizing the results of this program for the three months ending 8-31-65, the previous three months and the grand total from the inception of this program. *t*

	Three months 8-31-65 (ending)	Three months 5-31-65 (ending)	Total
A. Number of Active Communists Contacted:	52	49	8323
B. Number of other Individuals Contacted:	230	243	30373
C. Results Number of Sources, PSIs and Informants Developed:	56	69	3117

The performance of each office in implementing this program is being followed closely. It was not necessary during the past months to transmit letters to any office regarding their activity under this program.

66-2542-3

REC 20

66-2542-1375

JDD:klb *klb*

(4)

3 OCT 8 1965

CONTINUED - OVER

57 OCT 18 1965

Memorandum to Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM
66-2542-3

ACTION:

The program whereby individuals are interviewed upon SAC authority with certain exceptions has been of tremendous help to the field in sifting prospects for informant development.

It saves much correspondence and plays an important part in our efforts to obtain additional informant coverage on communist and related matters. Since it serves a definite worthwhile purpose, it is recommended that this program be continued. Another memorandum will be prepared upon receipt of the information from the field showing the progress of the program and reflecting the figures for the current quarter (ending 11-30-65), the preceding quarter and the grand total from the inception of the program.



October 8, 1965

PERSONAL

EX-100

REC-71

66-3543-3-1376

Federal Bureau of Investigation
New Haven, Connecticut

Dear [redacted]

I have received your suggestion regarding a method for making additional copies of certain information which must be placed in several files. While there is no objection to the procedure as outlined in your proposal, it is felt it should not be brought to the attention of all offices since they do not have the same equipment. There is another process which may be used for projects of this type which is being brought to the attention of your Special Agent in Charge since it entails less work than the one you mentioned.

The interest you displayed in giving me the benefit of your thoughts on this matter is indeed appreciated.

Sincerely yours,

J. Edgar Hoover

- 2 - New Haven
- 1 - Field personnel file
- 1 - Suggestion file

It has been ascertained your office has an 813 Copier manufactured by the Xerox Corporation. A simpler method for handling this procedure would be to type the original

report on bond stationery and run this original through the Xerox machine onto a Xerox master. This master may then be placed on the equipment with equipment and the desired number of copies obtained. Masters prepared by the Xerox Corporation, the Multigraph Corporation, or the RAB. Dick Company may be used with the Xerox machine; however, the masters furnished by the Xerox Corporation are less expensive. Series X or XX would be required when ordering Xerox masters from the Seat of Government and these masters may be ordered by regular requisition. Copies made in this fashion are quite clear and the procedure involves less work than the one proposed.

Since our field offices do not employ the same types of equipment, it is not practical to attempt to set up a uniform method for procedures of this type.

1 - Personnel file of [redacted]

ML: wls (6)

(Suggestion #214-00 dated 9/29/65)

SEE PAGE TWO

b6
b7c

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FBI
READING ROOM

OCT 12 1965

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NOTE, CONTINUED

NOTE: Suggests all field offices use a method as set forth below for the preparation of copies of information received orally from informants. The Agent who handles the informant accepts the oral information and dictates it in appropriate form. The report is typed on bond paper, carbon paper is inserted between the bond paper and a Multilith master, resulting in the preparation of an original document, plus a Multilith master simultaneously. The master may then be used in the preparation of appropriate number of channelizing memoranda for various files involved.

 It should be noted these copies are destroyed when they are incorporated into a report. Due to the observations set forth in letter and in the note to the SAC, the Training Division recommends this idea not be adopted.

#214-66

Date

September 29, 1965

To: Director, FBI

From: (Suggester's name)

Division of Assignment
NEW HAVEN

b6
b7C

SUGGESTION That the following practice be adopted in field offices in the preparation of typewritten informant reports when information is received orally from an informant, which information is subsequently incorporated into channelizing memorandum for numerous files: The Agent who handles the informant accepts the oral information and dictates it in appropriate form. The report is typed on bond paper, carbon paper is inserted between the bond paper and a multilith master, resulting in the preparation of an original informant report, plus a multilith master simultaneously, the latter thereafter being used in the preparation of channelizing memorandum.

Security info

Current practice or rule (Include manual citation as well as facts) The Agent who handles the informant accepts the oral information, dictates it in appropriate form and utilizes the original typewritten material for informant authentication. ~~The authenticated oral report is once again typed, on a multilith master~~
Advantages of suggestion and annual savings (Include basis for estimate) in order to incorporate this report into the channelizing memo.

Results in considerable savings of stenographic time since it obviates the necessity for retyping original informant report being incorporated into the channelizing memorandum.

Disadvantages of suggestion

None known.

(The use by the United States of my suggestion shall not form the basis of assignment upon the United States. I understand that I will be considered for within two years after submission.)

☐ Mr. ☐ Mrs. ☒ Miss

Recommendations and comments of Division Head

This system is a practical and good way of handling informant reports.

Charles E. Weiss

Signature and Title Special Agent in Charge

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*Lettyack
10/18/65 ML: who*

b6
b7C

OCT 12 1965

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EX 109

November 9, 1965

PERSONAL

REC-68

44-2542-3-1377

NOV 9 11 54 AM '65
FBI
READING ROOM

Mr. F. B. Griffith, Jr.
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Griffith:

Thank you very much for the suggestion that a particular abbreviation be accepted for use in certain instances. After careful evaluation, it has been decided this proposal should not be adopted since we have one phrase as you noted which indicates such individuals have not been approved.

Although your idea was not adopted in this instance, the interest you displayed in submitting it is indeed appreciated.

Sincerely yours,

J. Edgar Hoover

1 - Mr. Sullivan

1 - Personnel file of SA F. B. Griffith, Jr.

ML:wlsuw

(5) (Suggestion 324-66 dated 11/3/65)

NOTE: Suggests phrase "Under Development" (UD) be used in connection with individuals under development, but not approved, as Potential Security Informants (PSI) where they are used as the source of information in Bureau communications.

Domestic Intelligence Division felt the proposed phrase was unnecessary. It pointed out the phrase, Potential Security Informant, puts the reader on notice that the source has not been approved as a full security informant; therefore, information furnished by him should be subjected to

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MAIL ROOM ☐ TELETYPE UNIT ☐

SEE PAGE TWO

NOTE CONTINUED

close scrutiny. While use of phrase "Under Development" would assist in determining that the source was still under development and not yet Bureau approved, a Potential Security Informant is considered potential regardless of his stage of development. Proposed term would merely add a second warning for the reader which is not deemed necessary. Training Division agrees with these views and recommends idea not be adopted.

324-66

Date

November 3, 1965

To:
Director, FBI

From: (Suggester's name)
SA F. B. Griffith, Jr.

Division of Assignment
Domestic Intelligence

SUGGESTION

It is suggested that the phrase Under Development (UD) be used in connection with individuals under development, but not approved, as Potential Security Informants (PSI) where they are used as the source of information in Bureau communications.

Example: "John Doe, PSI-UD advised . . . etc."

*Security Approved
GEN.*

Current practice or rule (Include manual citation as well as facts)

No such uniform differentiation is currently in use.

Advantages of suggestion and annual savings (include basis for estimate)

We frequently use pertinent information received from a cooperative individual whose reliability has not been definitely established by investigation, and over whom we exercise no direction or control. The PSI-UD designation will immediately alert the responsible official or supervisor that this person is not as yet an approved source and will eliminate any misconceptions to this effect. It would also make inquiries as to the individual's status in our informant program unnecessary.

Disadvantages of suggestion

None evident.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

F. B. Griffith, Jr., Special Agent
Signature and Title of Suggester

Recommendations and comments of Division Head

I concur with the comments of the Domestic Intelligence Division Streamlining Committee which are attached.

REC-68

66-2542-3-1377
ASSISTANT DIRECTOR
Signature and Title

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11/9/65 M.L. White

12 NOV 10 1965

Two

Comments of the Domestic Intelligence Division

RCP:pah *pah* 11/8/65

This suggestion recommends that the phrase "Under Development" (UD) be used in connection with individuals under development, but not approved as potential security informants in Bureau communications.

The Domestic Intelligence Division Streamlining Committee believes that this phrase is unnecessary. The use of the phrase, potential security informant, puts the reader on notice that the source has not been approved as a full security informant and, therefore, information furnished by the source should be subjected to close scrutiny. While the use of the phrase "Under Development" would assist in determining that the source was still under development and not yet approved by the Bureau, a potential security informant is considered potential regardless of his stage of development. Adoption of this suggestion would merely add a second warning for the reader and is not deemed warranted.

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UNITED STATES GOVERNMENT

Memorandum

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TO : Mr. W. C. Sullivan

DATE: 12/3/65

FROM : Mr. F. J. Baumgardner

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Donohue

SUBJECT: *Security Informant*
SECURITY INFORMANT COVERAGE
(ORGANIZATIONAL STRUCTURE OF CP IN EACH FIELD OFFICE)
EVALUATION OF PROGRAM

Bulet 8/7/58 instructed each continental field division, except San Francisco and Los Angeles, to submit detailed survey of Communist Party (CP) organization within its territory, setting forth organizational structure, identities of all officers and functionaries from club to district level, identities of each individual CP member, and current informant coverage. Copies of this letter were not directed to San Francisco or Los Angeles inasmuch as they had submitted current information of this type. Replies from the various field offices were thoroughly analyzed and results reflected over-all informant coverage to be good. Certain divisions had areas where additional coverage was needed and instant program inaugurated as a means of emphasizing to the field the necessity of expanding security informant coverage to cover these weak areas. Through the program, the Seat of Government directs concentrated intensive efforts in those particular offices where the need for coverage is most urgent and assures continuous attention to make certain the necessary coverage is effected as rapidly as possible. Program involves 4 offices which are set forth as follows: Detroit, New York, Salt Lake City and Washington. Each of these offices has been separately instructed to take steps to obtain additional coverage in those areas needing attention.

RECOMMENDATION:

Since this program serves a definite purpose in guiding the field toward strengthening areas of weak informant coverage, it is recommended that it be continued with further evaluation again in 1 year.

DETAILS:

This memorandum contains the results of a complete review and evaluation of this program and a recommendation that the program be continued.

JDD:ltl/geg (4)

CONTINUED - OVER

Memorandum Baumgardner to Sullivan
RE: SECURITY INFORMANT COVERAGE
66-2542-3

1. ORIGIN

Bulet 8/7/58 instructed each continental field division, except San Francisco and Los Angeles, to submit detailed survey of CP organization within its territory, setting forth organizational structure, identities of all officers and functionaries from club to district level, identities of each individual CP member, and current informant coverage. Copies of this letter were not directed to San Francisco or Los Angeles inasmuch as they had submitted current information of this type. Replies from the various field offices were thoroughly analyzed and results reflected over-all informant coverage to be good. Certain divisions had areas where additional coverage was needed and instant program has been carried on to emphasize to the field the necessity of expanding security informant coverage to cover these weak areas.

2. PURPOSE

The primary objective of this program has been to pinpoint areas in the field where informant coverage of the Party needs strengthening. It affords a means whereby the Seat of Government can direct concentrated, intensive efforts in those offices where this need for coverage is most urgent and assures continuous attention to make certain the desired coverage is effected as rapidly as possible.

3. SCOPE

As delinquencies in this respect are overcome in an office, that office is dropped from this program. At present, the program is in effect in the 4 following offices:

Detroit
New York

Salt Lake City
Washington

Each of the above offices has been separately instructed to take immediate steps to obtain additional coverage within those areas needing particular attention.

4. TIE-IN WITH OTHER PROGRAMS

This particular program ties in with our other programs whereby we are endeavoring to ascertain and identify membership of the CP and to determine the financial operations and apparatus of the CPUSA. An important adjunct of this intensified program, of course, is the development of additional informants who are in the position of producing valuable intelligence information on individual communists which is of great value to the Security Index Program.

Memorandum Baumgardner to Sullivan
RE: SECURITY INFORMANT COVERAGE
66-2542-3

5. CASE LOAD

Each field office maintains a control file for instructions and other communications relating to the program.

6. MAGNITUDE

Each individual office which is being followed under this program is closely supervised by the appropriate Supervisor of the Security Informant - Special Records Desk.

7. PAST OR PRESENT WEAKNESSES

An analysis and re-evaluation of the program have not disclosed any weaknesses at the present time.

8. ADMINISTRATIVE CONTROL

Each of the 4 offices presently being followed under this program is receiving close attention on a periodic basis by the appropriate Supervisor. As each office reports its progress, the results are carefully analyzed and any necessary instructions and directions are transmitted to the field by the Supervisor to make certain this program receives continuing attention.

9. ADEQUACY AND CURRENTNESS OF INSTRUCTIONS

Review of instructions which have been given to each of the field offices under the program discloses that they are adequate and current.

10. OVER-ALL VALUE

The primary purpose of this program is to pinpoint for the field those areas of security informant coverage which need strengthening. In addition, the field has been instructed to take steps to develop additional coverage in those particular areas which will result in obtaining more informants in the security field.

11. CONTEMPLATED ACTION

As each office develops the necessary coverage, it will be dropped from the program. At the same time, we will remain alert for any additional areas in the field which may become weak and place such offices under the program to make certain those weaknesses are eliminated and the necessary coverage is obtained.

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan *WCS*

FROM : F. J. Baumgardner *FJB*

SUBJECT: SECURITY INFORMANT PROGRAM (SIP)
EVALUATION OF PROGRAM *E...*

DATE: 12/6/65

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Donohue

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Due to success of Toplev Program which was instituted in 1951 (interviews of top-level Communist Party (CP) functionaries), the Security Informant Program was instituted in 1952 whereby persons of lesser importance would be contacted to obtain additional informants in the Party. The primary purpose of the program is to develop persons currently active in the CP into Bureau informants and such individuals, if developed while still in the CP, can immediately produce current information of value whereas persons with no CP affiliation who are willing to be developed as informants, require considerable time before they can produce information of value. In addition, these interviews crystallize the status of security subjects as to attitude and dangerousness and also cause considerable disruption and confusion within the CP itself. In April and May, 1956, this program of approaching active communists was combined with our General Interview Program of contacting security subjects and the resultant current program now embodies contacts not only with active communists but other subversive individuals, the purpose of the interviews being to obtain potential informant material. Since the inception of the program in 1952, 8,323 active communists have been contacted and 30,373 other individuals have been contacted since the extension of the program in 1956. As a result, we have obtained 3,117 sources, potential security informants, and informants. Through continued use of this program, our informant coverage will be extended and disruption in the CP will continue and any expansion of Party or new CP activity will be promptly detected.

RECOMMENDATION:

Since program has proved to be worthwhile, it is recommended it be continued under our present policies and procedures and the continuance of the program again be considered in one year.

66-2542-3

JDD:djw/cfb
(4)

EX 107
REC 20

66-2542-3-1379

15 DEC 10 1965

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5-10R

Memorandum for Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM (SIP)
66-2542-3

DETAILS:

This memorandum contains the results of a complete review and evaluation of the program and a recommendation that the program be continued.

1. Origin

Due to the success of the Toplev Program instituted in 1951 (interviews of top-level Communist Party (CP) functionaries), the SIP was instituted in 1952 whereby persons of lesser importance in the CP were contacted to obtain additional informants in the CP.

2. Purpose

The primary purpose of instant program is to develop persons currently active in the CP into Bureau informants. Such individuals, if developed while still in the CP, can immediately produce current information of value. Another factor to be considered in conducting interviews under the SIP is the disruption and confusion such interviews have caused within the CP itself.

3. Scope

In 1952, Agents in 23 field offices were given specialized training (this included 14 offices trained for Toplev interviews). In 1954, the SIP was further extended through the medium of special training sessions whereby additional Agents were trained in all continental offices to make approaches to active communists. In April and May, 1956, our program of approaching active communists was combined with the general interview program of contacting security subjects of all types and the resultant program is known generally as the SIP.

4. Tie-in with Other Programs

This program is handled as a special project. It is noted, however, it is similar to the Toplev Program which deals with the interviews of top-level and hard-core communists whereas the SIP deals with interviews of persons of lesser importance.

Memorandum for Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM (SIP)
66-2542-3

5. Case Load

As of 9/1/65, a total of 8,323 active communists and 30,373 other individuals were contacted under the SIP. All continental offices, except 34, submit quarterly progress letters showing interviews conducted. The 34 offices have conducted all logical interviews with persons suitable for informant development and are required to submit a six-month progress letter.

6. Magnitude

The provisions and instructions formulated in connection with the SIP govern the interviews of persons considered for security informant development in all continental offices.

7. Weaknesses

There are no known weaknesses in the SIP.

8. Administrative Control

All continental offices (with the exception of 34) must submit quarterly progress letters. The 34 offices must submit progress letters every six months. Through analysis of progress letters an accurate evaluation of the effectiveness of the SIP can be made. Close supervision and control is possible and any weaknesses are immediately corrected by issuance of necessary instructions to the office involved.

The following is a tabulation summarizing the results of this program for the period ending 8/31/65, the previous three months and the grand total from the inception of this program.

	Three Months Ending 8/31/65	Three Months Ending 5/31/65	Total
A. Number of Active Communists Contacted	52	49	8,323
B. Number of other Individuals Contacted	230	243	30,373
C. Results Number of Sources, PSIs and Informants Developed	56	69	3,117

Memorandum for Mr. Sullivan
RE: SECURITY INFORMANT PROGRAM (SIP)
66-2542-3

9. Adequacy and Currentness of Instructions

Instructions pertaining to the SIP are contained in Section 87D of the Manual of Instructions and have been reviewed and have been found to be adequate.

10. Over-all Value

The over-all value of the SIP is clearly emphasized by the fact that 3,117 sources, PSIs, and informants have been developed through this program. Through the continued use of the SIP the Bureau's security informant coverage will be extended, confusion in the CP will continue, and any expansion of or new CP activity will be promptly detected.

11. Contemplated Action

It is contemplated the development of security informants will be continued through the SIP. It will be closely supervised, followed, and afforded tight administrative control.

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan

FROM : W. R. Wannall

SUBJECT: SECURITY INFORMANTS AND
CONFIDENTIAL SOURCES,
PROPOSED CHANGE IN
MANUAL OF INSTRUCTIONS VOLUME IV
LATIN-AMERICAN SECTION

DATE: December 7, 1965

1 - Mr. Belmont
1 - Mr. Mohr
1 - Mr. Casper
1 - Mr. W. C. Sullivan
1 - Mr. J. D. Donohue
1 - Mr. W. R. Wannall
1 - Mr. D. T. Sullivan
1 - Mr. Cotter
1 - Mr. Rosen
1 - Mr. Tavel
1 - Mr. Trotter
1 - Mr. Tele. Room
1 - Mr. Holmes
1 - Mr. Gandy

This is to recommend that the definitions of security informant and potential security informant which appear in Section 107, Volume IV of the Manual of Instructions be broadened to incorporate a class of individuals in the foreign intelligence field which we are developing as sources in connection with our increased responsibilities in this field.

The outbreak of rebel activity and the possibility of a communist takeover in the Dominican Republic beginning in April, 1965, placed demands upon the Bureau to provide reliable information concerning individuals and organizations in the Dominican field upon which the White House and agencies of the Government could base policy decisions. The success of the Bureau in responding to this challenging assignment was largely due to the fact that we already had a strong repository of qualified informants active in the Dominican field. Prior to the assassination of former Dominican dictator Trujillo, there was a large exile movement active in this country composed of refugees whose activities required the attention of this Bureau and our investigative activities provided us with security informants and potential security informants who fit the current Manual definitions, text of which is attached.

The current political and social turmoil in Central and South America and the efforts of Communist China and the Soviet Union to destroy the influence of the United States and enhance their own standing have raised a very real fear of a communist takeover in other Latin American countries similar to the one which occurred in Cuba. The White House and other Government agencies are looking to the Bureau more now than ever before to develop the same positive, high quality, intelligence information in other areas of the Latin American field that we have in the Dominican area. This new responsibility requires us to take a fresh look at the type of sources we are to develop. To provide us the necessary foreign intelligence data we must go beyond the Manual definition of "individuals who are members or attend meetings of a subversive organization or who

Enclosure
DTS:rdg (10)

ENCLOSURE

1 - 66-1934 (Manual of Instructions)

REG-49

CONTINUED - 20 1965

9 DEC 20 1965

LATIN-AMERICAN

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UNITED STATES GOVERNMENT

Memorandum

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TO : Mr. W. C. Sullivan

DATE: December 7, 1965

FROM : W. R. Wannall

1 - Mr. Belmont

1 - Mr. Mohr

1 - Mr. Casper

1 - Mr. W. C. Sullivan

1 - Mr. J. D. Donohue

1 - Mr. W. R. Wannall

1 - Mr. D. T. Sullivan

SUBJECT: SECURITY INFORMANTS AND
CONFIDENTIAL SOURCES,
PROPOSED CHANGE IN
MANUAL OF INSTRUCTIONS VOLUME IV
LATIN-AMERICAN SECTION

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Enclosure 3

DTS:rdg (10)

ENCLOSURE

1 - 66-1934 (Manual of Instructions)

REG-49

CONTINUED - 20 1965

9 DEC 20 1965

LATIN-AMERICAN

Wannall to Sullivan memorandum
RE: SECURITY INFORMANTS

engage in espionage or intelligence activities in the United States on behalf of a foreign principal," but must seek to develop individuals including exiles participating in activities of exile groups, which while not directed by or on behalf of a foreign principal, are of such nature as to require the Bureau to be cognizant of their activities. We must also develop individuals engaged in export-import businesses, involved in gathering news for foreign language news media and similar individuals who do not meet the current criteria set forth in the Manual for a security informant or potential security informant. While we need confidential sources in this field and are endeavoring to develop such, we cannot rely solely upon the occasional and passive services provided by confidential sources but must have individuals whom we can guide, direct and administer as security informants.

We are currently identifying, developing and administering individuals who are in a position to act as security informants and who do obtain information on our behalf in the intelligence field and we wish to encourage the further development of these individuals in order to cope with our broadened responsibilities. Currently, because of the wording of the Manual, there is sometimes a lack of understanding on the part of the field as to whether or not a valuable individual in a position to assist the Bureau should be regarded as a confidential source or actively developed as a security informant. By clarifying and broadening the Manual definition we will encourage the field to develop such individuals to the maximum of their capability and benefit to the Bureau and insure that these individuals are properly controlled.

RECOMMENDATION:

It is recommended the attached proposed change in the Manual of Instructions, Volume IV, Section 107A, 1 & 2 be made.

DTB

over

Wes

V

Jim

S

OK.
H

W
JF
ERG
ST

1 - Mr. Belmont
1 - Mr. Mohr
1 - Mr. Casper
1 - Mr. Sullivan
1 - Mr. Donohue
1 - Mr. R. D. Cotter
1 - Mr. Wannall
1 - Mr. D. T. Sullivan

December 7, 1965

PROPOSED CHANGE IN MANUAL OF INSTRUCTIONS, VOLUME IV

Section 107A, Numbers 1 and 2, Page 3, should be amended as follows:

1. Security informant
Individual actively engaged in obtaining and furnishing current information on security or intelligence matters exclusively for Bureau and whose identity must be protected. Such person should be a member or attend meetings of a subversive organization, such as the Communist Party; or be in such a position relative to a subversive organization, or espionage activities or intelligence activities in the U. S. on behalf of foreign principal, that he is able to obtain and does provide current information of value; or furnish pertinent foreign intelligence data of value on a regular basis.
2. Potential security informant
Individual in a position to become active in a subversive organization or espionage or intelligence activities in the U. S. on behalf of foreign principal or can become closely associated therewith, or is in a position to secure pertinent foreign intelligence data, and is making affirmative effort through associations or contacts so that he can be in a position actively to obtain and furnish current information to Bureau.

1 - 66-1934 (Manual of Instructions)

DTS:rdg
(12)

NOTE:

See cover memorandum Wannall to Sullivan "Security Informants and Confidential Sources, Proposed Change in Manual of Instructions, Volume IV - Latin-American Section," 12-7-65, DTS:rdg.

Tolson _____
Belmont _____
Mohr _____
DeLoach _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

ENCLOSURE

66-1934-1380

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan *wes*

1 - Mr. Belmont
1 - Mr. Mohr
1 - Mr. Casper

DATE: 12-20-65

FROM : Mr. W. R. Wannall *wes*

1 - Mr. W. C. Sullivan
1 - Mr. J. D. Donohue
1 - Mr. Cotter
1 - Mr. Wannall

1 - Mr. D. T. Sullivan

SUBJECT: SECURITY INFORMANTS AND CONFIDENTIAL SOURCES,
PROPOSED CHANGE IN HANDBOOK FOR SPECIAL AGENTS, PART I,
LATIN-AMERICAN SECTION

Tolson _____
DeLoach _____
Mohr _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Wick _____
Tele. Room _____
Holmes _____
Gandy _____

This is to recommend that the definitions of security informant and potential security informant which appear in Part I, Page 17 of the Handbook for Special Agents be changed to conform with recent changes in the Manual of Instructions.

By memorandum Wannall to Sullivan dated 12-7-65, attached, it was recommended and approved that the definitions of security informant and potential security informant which appear in Section 107, Volume IV, of the Manual of Instructions be broadened to incorporate a class of individuals in the foreign intelligence field which we are developing as sources in connection with our increased responsibilities in this field.

These changes were largely necessitated by the possibility of a communist take-over in the Dominican Republic and the potential threat of export of Castro-type communist rebellion and penetration of the Western Hemisphere by Communist China and the Soviet Union which has placed new increased demands upon the Bureau for hard-type intelligence information. The Manual changes were devised to encourage the field in the development of individuals in a position to keep the Bureau advised of the activities of various foreign national groups active within the U. S. By broadening the definition which currently appears in the Handbook, we will insure that the Handbook and Manual are in complete agreement.

RECOMMENDATION:

It is recommended that the attached proposed change in the Handbook for Special Agents, Part I, Page 17, 26A, Number I be made.

Enclosures (3) — *1 detached + retained in Training Div, for*

1 - 66-1934 (Manual of Instructions)

DTS:fco (10)

REC-113

66-2543-3-1381

12 DEC 23 1965

ENCLOSURE

66-1934-
THIS COPY AND COPY OF ENCL. FILED IN

PROPOSED CHANGE IN HANDBOOK FOR SPECIAL AGENTS

Part I, Page 17, 26A, Number 1, should be amended as follows:

A. Security informant

1. Definitions

A security informant is an individual actively engaged in obtaining and furnishing current information on security or intelligence matters exclusively for the Bureau and whose identity must be protected. A potential security informant is an individual in a position to become active in a subversive organization or espionage or intelligence activities in the United States on behalf of a foreign principal or is in a position to secure pertinent foreign intelligence data, and is making an affirmative effort to obtain information for the Bureau. A double agent is a specialized-type of security informant who is cooperating with, receiving assignments from, and performing tasks for both a foreign intelligence service and the Bureau.

7 BD Handbook
revised
ji

2-grams/ji

66-2542-3-1380

CC-66-1934

ENCLOSURE

February 14, 1966

PERSONAL

REC 30
EX-100

100-15420-1385

[Handwritten signature/initials]

b6
b7C

[Redacted]
Federal Bureau of Investigation
Newark, New Jersey

Dear [Redacted]

I have received your suggestion concerning a schedule to be used in the administration of certain income tax matters. Your proposal has been referred to the appropriate divisions for consideration and you will be advised if a favorable decision is made.

Your thoughtfulness in submitting this idea to me is appreciated.

Sincerely yours,

J. Edgar Hoover

- 2 - Newark
- 1 - Field personnel file
- 1 - Suggestion file
- 1 - Personnel file of SA [Redacted]

JER/njm

(6) *[Handwritten initials]*
NOTE:

(Suggestion 527-66 dated 2/7/66)

Suggests schedule (copy attached to suggestion) be approved for use in all offices where money is withheld for income tax purposes from payments made to security informants.

withheld

Referred to Administrative and Domestic Intelligence Divisions for views and recommendations.

MAILED 7
FEB 14 1966
COMM-FBI

Tolson	_____
DeLoach	_____
Mohr	_____
Wick	_____
Casper	_____
Callahan	_____
Conrad	_____
Felt	_____
Gale	_____
Rosen	_____
Sullivan	_____
Tavel	_____
Trotter	_____
Tele. Room	_____
Holmes	_____
Gandy	_____

MAIL ROOM ☐ TELETYPE UNIT ☐

b6
b7C

MAR 1 1966
edm

524-66

Date

2/7/66

To:

Director, FBI

From: (Suggester's name)

SA(A) [REDACTED]

Division of Assignment

NEWARK

b6

b7C

SUGGESTION

Attached schedule is being proposed for use in all offices where Security Informants have money withheld from money paid them for services for income tax purposes.

This schedule can be utilized on an individual basis and one copy attached to the tax return submitted by the informant and the copy prepared by the agent accountant inasmuch as it summarizes the informants total income as known to the Bureau for the current tax year. It also reflects the final adjustment to the informants tax account.

This schedule can also be utilized as a summary schedule which when complete will tie in with the tax account maintained as part of the confidential fund.

Current practice or rule (include manual citation as well as facts)

This practice commenced at Newark as a result of money withheld from Security Informants for tax purposes during calendar year 1965.

Advantages of suggestion and annual savings (include basis for estimate)

Adoption of this suggestion would establish a uniform policy throughout the field and minimize the time necessary to handle these matters.

Security / Title
GEN

REC 30

6-2542-3-1385

Disadvantages of suggestion

None Known

EX-100

FEB 15 1966

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be compensated within two years after submission.)

☒ Mr. ☐ Mrs. ☐

Special Agent
Title of Suggester

b6

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Recommendations and comments of Division Head

It is felt this suggestion merits the Bureau's consideration.

[Signature]
Signature and Title

(Do not write in this space - for Bureau use only)

Let's get it done 4/1/66

WON

66-2542-3-
SAC, Denver [redacted]

b7D

2/14/66

Director, FBI

PERSONAL

BUREAU SUGGESTION PROGRAM

b6
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Reference is made to your letter with the above caption, dated February 7, 1966, with the enclosed suggestion made by [redacted]

[redacted] You requested that reconsideration be given to this idea which had been submitted previously by these two individuals and not adopted at that time.

The proposed format of Form FD-209 was very carefully evaluated at the time it was first submitted. You will recall that it was pointed out on your copies of the letters to those two employees that, while there was no objection to reporting a series of contacts on one form, execution of it should not be delayed in accumulating a number of contacts for this purpose. The objection of the Inspection Division during the previous inspection of the Denver Office was the long delay in placing information in file since this data should be promptly reported.

This matter has been carefully analyzed again at this time and it is the consensus that the format of the FD-209 is completely adequate as it is now prepared. The information on this form should be easy to review. As a practical matter, many types of communications are dictated so that each needed item does not fall in the proper order. For instance, the details of a report are normally prepared before the synopsis since the synopsis is a brief, concise version of the details. As a general rule, the amount of information which is entered on this form is such that the space allotted for the titles and file numbers is sufficient. No further action is being taken regarding this matter.

- 1 - Personnel file of [redacted]
1 - Personnel file of [redacted]

b6
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ML/njm

NOTE:

This same suggestion was submitted by the same individuals by suggestion form dated 9/30/65, and acknowledged by letters from the Director. Due to the short period of time between these submissions, the Denver Division is not being credited with another suggestion at this time and the current idea is being handled by letter to the SAC.

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Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

ORIGINAL FILED IN 66-2542-1

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI

DATE: 2/7/66

FROM : SAC, DENVER [REDACTED]

b7D

SUBJECT: BUREAU SUGGESTION PROGRAM

Re FD 252 dated September 30, 1965, submitted by [REDACTED] and [REDACTED] of the Denver Office, suggesting changes in the format of FD 209. Copies of the proposed FD 209 were enclosed at that time for the Bureau.

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By letter dated October 6, 1965, the Bureau advised that the FD 209 had been revised on September 13, 1965, and [REDACTED] and [REDACTED] were informed that the suggestion made by them was not being adopted since more than one contact with informant could be placed on the FD 209 at that time.

Reference to dates of contact was not set out as one of the advantages listed on the referenced FD 252 and was only one minor change of many more worthwhile suggested changes which are set forth under Paragraphs 1, 2, 3, and 4 of referenced FD 252.

After examination and use of the FD 209 revised September 13, 1965, it is felt that the present form of the FD 209 could still be improved by the suggestions previously made by [REDACTED] and [REDACTED] and accordingly, the FD 252 incorporating the previously suggested changes is being resubmitted for Bureau consideration. Copies of the new proposed FD 209 are enclosed.

b6
b7C

- ② - Bureau (Enc. 13)
2 - Denver
(1 - [REDACTED])
(1 - 66-1785)

RJF:ckp

(4)



176 FEB 17 1966

NOT RECORDED

FEB 9 1966

b7D

Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

66-2542-1
ORIGINAL FILED IN

February 7, 1966

To: Director, FBI

Division of Assignment
DENVER DIVISION

b6
b7C

SUGGESTION

It is suggested that the present format of FD-209 be revised. Advantages set forth below and copies of proposed form FD-209 enclosed.

Security Informants

Current practice or rule (Include manual citation as well as facts)

FD-209 - Use authorized by Manual of Instructions, Volume 4, Section 108 F.

Advantages of suggestion and annual savings (include basis for estimate)

The suggestion that complete status and other general information regarding SI's, CI's, PCI's, and PSI's be placed at the top of the FD-209 in the manner shown on the enclosed copy would have the following advantages:

(1) All of this information would now be grouped in one part of the form rather than being spread into two different locations with subject matter showing results of contact with informant in between. This will provide a centralized location of this information, thereby facilitating quick, accurate review of each FD-209.
(Continued next page)

Disadvantages of suggestion

None

66-2542-3-
NOT RECORDED
176 FEB 17 1966

(The use by the United States of my suggestion shall not form the basis assigns upon the United States. I understand that I will be considered within two years after submission.)

☐ Mr. ☐ Mrs. ☒ Miss

Recommendations and comments of Division Head

This suggestion has merit and should result in a smoother operation when using the FD-209 and I recommend it be adopted.

[Signature]
Special Agent in Charge

(Do not write in this space - for Bureau use only)

3 FEB 23 1966

ENCLOSURE

57 FEB 23 1966

ORIGINAL FILED IN 66-2542-1-

ADVANTAGES, CONTINUED:

(2) Agents generally dictate this data at the outset, followed by information furnished by the informant and results of contact with informant; thus, in transcribing, a stenographer can complete the FD-209 in the order in which it was dictated, rather than having to interrupt typing results of contact in order to complete general data at the bottom of the page as now required in the present FD-209.

(3) Elimination of lines appearing under section "Titles On Which Contacted" allows for more flexibility in typing, where a great many titles and file numbers are listed; and in any instance, where only one or two are listed, economizes in space used for this section. It has been the experience of this office that the spaces between these lines do not conform with the automatic spacing on all typewriters, thus making it necessary for the stenographer to interrupt the smooth flow of typing to adjust the machine to these lines manually with resultant waste of time.

(4) By placing the words "Negative" and "Positive" at the top of the FD-209, as well as the data boxes which appear at the bottom of the form, the stenographer would now be able to insert the words "Results of Contact" immediately following the titles and file numbers and continue with the narrative of information without typing over the words "Negative" and "Positive," thus making the form more legible and saving typing space. In addition, this will allow the stenographer to end the typing on this page at a point which would leave sufficient room to list all copies of files to which the FD-209 should be disseminated. In the present form, the FD-209 does not leave sufficient room at the bottom of the page to show the number of copies to be disseminated.

UNITED STATES GOVERNMENT

M E M O R A N D U M

DATE:

TO :

☐ Negative☐ PCI☐ PSI

FROM :

☐ Positive☐ CI☐ R (Prob)

SUBJECT:

☐ Statistic☐ SI☐ R☐

Dates of Contact:

Rating:

☐ Informant
Certified, etc

Coverage:

Personal Data:

Titles on which contacted:

File Numbers:

66-2542-3-

ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI ☐ SI ☐ R (Prob)☐ PCI ☐ PSI ☐ R

SUBJECT:

☐

Dates of Contact

Titles and File #s on which contacted

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Purpose and results of contact

- ☐ NEGATIVE
☐ POSITIVE
☐ STATISTIC

☐ Informant certified that he has furnished all information obtained by him since last contact.

Rating

Coverage

66-2542-3-

ENCLOSURE

ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. Gale

DATE: February 4, 1966

FROM : A. B. Eddy

SUBJECT: CRIMINAL INFORMANT PROGRAM
FUGITIVE SECTION

The October 11, 1965, Criminal Informant survey which was submitted by the Inspector, recommended that a committee be inaugurated comprised of members of the Security, Racial, Top Echelon and Criminal Informant Desks. The Inspector recommended that these meetings be held monthly.

My memorandum, December 9, 1965, outlined the results of the December 6, 1965, conference of members of the above-mentioned Informant Desks. On January 27, 1966, another conference was held with Mr. M. J. Rozamus representing the Security Informant Desk, Mr. J. G. Deegan representing the Racial Informant Desk, Mr. John E. Kelly, Jr., representing the Top Echelon Informant Desk and Mr. A. B. Fipp representing the Criminal Informant Desk.

Considerable discussion was held regarding the use of the automatic data processing equipment (ADP). This subject was discussed in the previous meeting and progress was to be taken up in January. Mr. Kelly advised that known identified members of La Cosa Nostra are now being placed on the ADP equipment. This will be a continuing and constantly expanding program until such time as all La Cosa Nostra members are identified. Mr. Deegan advised that consideration was given to the use of the ADP equipment in the past and it was discussed with a representative of the Voucher Section; however, it was decided at that time it would not be justified. Mr. Rozamus and Mr. Deegan stated that a careful study is being made to determine if ADP equipment can be of value in the operations of the respective desks. Fipp pointed out that all statistical accomplishments of Criminal Informants are recorded on ADP equipment. In addition, the case load, number of CIs and PCIs and Criminal Informant delinquency for every field office are placed on the ADP equipment monthly, so that comparisons and evaluations can be drawn between various field offices.

- 1 - Mr. DeLoach
- 1 - Mr. Gale
- 1 - Mr. Felt
- 2 - Mr. Sullivan (1 - J. G. Deegan, 1 - M. J. Rozamus)
- 1 - J. E. Kelly, Jr.
- 1 - Mr. Eddy
- 2 - Mr. Fipp

NOT RECORDED

176 FEB 15 1966

12 FEB 14 1966

CONTINUED - OVER

ABF:bkb/jec

ORIGINAL FILED IN 66-2542-1-970

Memorandum to Mr. Gale
Re: Criminal Informant Program

The Inspector recommended that this committee consider the advisability of having the field record the number of contacts and cooperation items furnished by other agencies to the field. Members of this committee recommend that this type of bookkeeping on the part of all field offices not be approved inasmuch as what value could be attached to it would be far outweighed by the efforts and time that would be taken up to maintain it.

Monthly meetings will continue and any technique or idea developed will immediately be brought to your attention. Any item of interest to all informant units that occurs between monthly meetings, will be brought to the attention of each unit as quickly as possible.

RECOMMENDATIONS:

That the next conference consisting of members of all informant desks take place during the month of February, 1966

RTB
Ways
h
Sh
FE
CRS
MD
JS

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
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Conrad _____
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Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

JSC/jr

TO : Mr. Callahan

DATE: 2/16/66

FROM : M. F. Row

SUBJECT: SUGGESTION NUMBER 527-66

SA [REDACTED] - NEWARK

O Security Informant - General

Captioned employee suggests approval of a form to be used by all field offices to reflect adjustment to security informants' Federal income tax.

This suggestion does not involve the work in this Section. I see no particular advantage to the suggestion.

Enclosure

MFR:mls
(4)

1 - Mr. Miller

DEC 46-2542-2-1386

10 MAR 1 1966

60 MAR 3 1966

VIEWS OF THE DOMESTIC INTELLIGENCE DIVISION RE: SUGGESTION 527-66

COMMENTS OF THE DOMESTIC INTELLIGENCE DIVISION

NFS:js

2/17/66

This suggestion recommends adoption of a schedule for use in all offices where Security Informants have money withheld from money paid them for services for income tax purposes.

Inasmuch as this is principally an accounting matter, if the suggested form is satisfactory to the Administrative Division, then this Division has no objection to its adoption.

S. M. R.
FJB/
mc-p

FBI
RECEIVED

APR 18 4 51 PM '66

APR 18 4 51 PM '66

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
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Gale _____
Rosen _____
Sullivan _____
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Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. Mohr

DATE: 2/24/66

FROM : J. J. Casper

SUBJECT: SECURITY INFORMANTS - GENERAL
SUGGESTION 527-66 SUBMITTED BY
SA [REDACTED] NEWARK OFFICE

b6
b7c

SUGGESTION: A schedule is attached to the background material which SA [REDACTED] proposes be used in all offices where Security Informants have money withheld for income tax purposes from money paid them for services. This schedule can be utilized on an individual basis and one copy attached to the tax return submitted by the informant and the copy prepared by the agent accountant inasmuch as it summarizes the informant's total income as known to the Bureau for the current tax year. It also reflects the final adjustment to the informant's tax account. This schedule could also be used as a summary schedule which when complete will tie in with the tax account maintained as part of the confidential fund.

CURRENT PRACTICE: Suggester states this practice started at Newark as a result of money withheld from Security Informants for tax purposes during the calendar year 1965.

ADVANTAGES: This system would establish a uniform policy throughout the field and minimize the time necessary to handle these matters.

OBSERVATIONS: SAC Bachman, Newark, felt the idea merited Bureau's consideration.

Administrative Division advised use of such a form did not involve the work of the Voucher-Statistical Section and it could see no particular advantage to the idea.

Domestic Intelligence Division states that inasmuch as this is principally an accounting matter it had no objection to its adoption if the proposed form is satisfactory with the Administrative Division.

While neither of these divisions seem to have a definite objection to the proposed form, Training Division can see no particular benefits to be derived from its use. Once the income tax form is completed, all of the information set forth on the worksheet (proposed form) is available and it will take more time to set forth these figures in another location. If the Newark Office desires to use this item, there appears no objection to this action. However, there appears to be no need to extend this system to all offices and thereby cause additional work. The proposal to extend the use is

10 MAR 1 1966

CONTINUED - OVER"

ML/njm

(2)
69 MAR 5 1966

TWO

Memo Casper to Mohr

Re: Security Informants - General
Suggestion 527-66 Submitted By
SA Newark Office

b6
b7c

undesirable from another aspect since it has been our experience that the next step would be to suggest a form be created and with the relatively few instances to which this would apply, and only once a year at that, this would be impractical.

RECOMMENDATION:

That the suggestion not be adopted. On approval, no further action is necessary with regard to the suggester as he has been thanked by prior letter.

J.P. [unclear]

me/q

[unclear]

[unclear]

66-2542-3-1390
CHANGED TO



b7D

JUL 29 1966

Mt-Baw

April 21, 1966

PERSONAL

66-2572-3

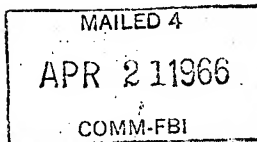
[Redacted]
Federal Bureau of Investigation
New York, New York

Dear [Redacted]

I have received your suggestion that certain information be placed on our Automatic Data Processing equipment. This proposal has been carefully evaluated and it has been decided it should not be adopted at the present time due to the expense involved.

The interest you displayed in giving me the benefit of your observations on this matter is indeed appreciated.

Sincerely yours,
J. Edgar Hoover



- 2 - New York
- 1 - Field personnel file
- 1 - Suggestion file
- 1 - Personnel file of [Redacted]

ML/njm
(6) *3/21/66*
NOTE:

(Suggestion 764-66 dated 4/18/66)

Suggests the Automatic Data Processing equipment be utilized in connection with symbol informants. Data pertaining to type of information furnished by informant, geographical areas in which informant is familiar, associates, extent of coverage/knowledge, and background information could be used. This would be of value in an emergency since Bureau would have first hand information regarding type of informant desired within minutes and would be in a position to expeditiously advise field office handling informant of its desires.

NOTE CONTINUED PAGE TWO

51 MAY 2 1966

MAIL ROOM ☐ TELETYPE UNIT ☐

ORIGINAL FILED IN

b6
b7C

NOTE CONTINUED

Administrative, Domestic Intelligence, and Special Investigative Divisions were contacted regarding proposal and consensus was that this procedure not warranted at present time. Regarding criminal informants if a case breaks in one office, it could immediately ascertain from indices informants which should be used. In Top Echelon group, there are a comparatively small number of informants and that unit is familiar with these individuals. This type of data placed on machines would not appear to be of any appreciable value at this time. Security and racial informants are readily known and appropriate one chosen for a given activity. In addition, this equipment is being used to capacity at the present time and to place another program on it would possibly require overtime work and would cost at least several thousand dollars per month. Training Division recommends idea not be adopted.

#1164-66

Date

4/18/66

To: Director, FBI

From: (Suggester's name)

Division of Assignment
NEW YORK

b6
b7C

SUGGESTION It is suggested that the ADP Program (Automatic Data Processing) be utilized in connection with symbol informants. Data pertaining to type of information furnished by the informant, geographical areas in which informant is familiar, associates, extent of coverage/knowledge, and background information could be used in the ADP. This would be of significant value in the event an emergency arose, (bank robbery, kidnapping, racial, etc.) where a specific type of informant could serve the Bureau to its best advantage. The Bureau would have first-hand information concerning the type of informant desired within minutes and would be in a position to utilize such informant without delay. If the Bureau desired an informant with a designated skill, knowledge of criminal activities in a particular area, to obtain information and/or carry out a specific assignment, it would be in a position to expeditiously advise the Field Office handling the informant of its desires.

Current practice or rule (Include manual citation as well as facts)

See info. from

Advantages of suggestion and annual savings (include basis for estimate)

It is recognized that the efficiency and success of the Informant Program depends in large measure on the ability and industry of the individual informant. However, to an even greater extent, the success of this Program is dependent upon the informant's ability to be in a position to obtain and to promptly furnish pertinent information which can be of assistance in the Bureau's work. A recent example occurred in a case still under investigation of a gangland slaying in the midwest where principal CIP Offices were canvassed as to the availability of informants who were in a position to be of assistance to the Bureau in this case.

66-2542-3-

Disadvantages of suggestion

NO. 170 APR 25 1966

b6
b7C

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered within two years after submission.)

☐ Mr. ☒ Mrs. ☐ Miss

Recommendations and comments of Division Head

The above suggestion would appear to have merit. It is recommended that consideration be given to the adoption of this suggestion.

Assistant Director in Charge
JOHN F. MALONE Signature and Title

(Do not write in this space - for Bureau use only)

3-Bureau
1-NY 66-7111
1-Pers. File

b6
b7C

13 APR 1966

ORIGINAL FILED IN

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan *WCS*

FROM : Mr. F. J. Baumgardner *FJB*

SUBJECT: BUREAU'S INFORMANT PROGRAM
EXCHANGE OF INFORMATION

1 - Mr. DeLoach
1 - Mr. Gale
1 - Mr. Felt

DATE: April 14, 1966

1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. J. E. Kelly, Jr.
1 - Mr. Fipp
1 - Mr. Deegan
1 - Mr. Rozamus

Tolson ☒
DeLoach ☒
Mohr ☒
Wick ☒
Casper ☒
Callahan ☒
Conrad ☒
Feit ☒
Gale ☒
Rosen ☒
Sullivan ☒
Tavel ☒
Trotter ☒
Tele. Room ☒
Holmes ☒
Gandy ☒

SECURITY

GENERAL

On October 11, 1965, a Criminal Informant Survey which was submitted by the Inspector, recommended that a committee be inaugurated comprised of members of the Security, Racial, Top Echelon and Criminal Informant Desks. The Inspector recommended that these meetings be held monthly.

My memorandum of March 2, 1966, outlined the results of the February, 1966, conference. On March 25, 1966, another monthly conference was held with Mr. J. G. Deegan representing the Racial Informant Desk, Messrs. A. B. Fipp and M. E. Light representing the Criminal Informant Desk, Mr. J. E. Kelly, Jr., representing the Top Echelon Informant Desk, and Mr. M. J. Rozamus representing the Security Informant Desk.

A discussion was held concerning the possible utilization of informants in fields other than the ones in which they were originally developed. It was noted that in some instances when a potential criminal informant or a criminal informant reaches a point where his continuation is not warranted due to lack of productivity concerning criminal matters, he may have potential for coverage of organizations such as the Nation of Islam. It was pointed out that several top informants in newly formed subversive organizations, such as the Revolutionary Action Movement, were first undertaken for development in the racial field.

A discussion was held concerning problems faced in connection with name check requests or inquiries received from other agencies involving informants. It was noted that the field offices should make every effort to guide informants away from situations which may make them of interest to outside agencies; however, if this cannot be avoided, each inquiry has to be handled on an individual basis and every feasible effort made to fully protect the informant status of individuals involved.

MJR:klb *klb*
(10)

CONTINUED - OVER

5 APR 22 1966

NOT RECORDED

20 APR 25 1966

66-2542-1-786

F. J. Baumgardner
Rozamus

Memorandum F. J. Baumgardner to W. C. Sullivan
RE: BUREAU'S INFORMANT PROGRAM
EXCHANGE OF INFORMATION

Mr. Fipp advised that beginning on May 16, 1966, a Special Criminal Informant In-Service would be held. He added that time had been allotted for other informant desks to lecture during the In-Service and that very close coordination would be developed in order to benefit the class as much as possible.

RECOMMENDATION:

That the next conference consisting of members of all informant desks take place during the month of April, 1966.

mjr

coord

wcgs

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan

FROM : F. J. Baumgardner

SUBJECT: BUREAU'S INFORMANT PROGRAMS
EXCHANGE OF INFORMATION

1 - Mr. Bach
1 - Mr. Gale
1 - Mr. Felt
1 - Mr. Sullivan
DATE: March 2, 1966

1 - Mr. Baumgardner
1 - Mr. J. E. Kelly, Jr.
1 - Mr. Fipp
1 - Mr. Rozamus
1 - Mr. Deegan

Tolson _____
DeLoach _____
Mohr _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Wick _____
Tele. Room _____
Holmes _____
Gandy _____

On October 11, 1965, a Criminal Informant survey which was submitted by the Inspector, recommended that a committee be inaugurated comprised of members of the Security, Racial, Top Echelon and Criminal Informant Desks. The Inspector recommended that these meetings be held monthly.

Memorandum dated February 4, 1966, captioned "Criminal Informant Program; Fugitive Section" from A. B. Eddy to Mr. Gale outlined the results of the January 27, 1966, conference. On February 28, 1966, another conference was held with Mr. M. J. Rozamus representing the Security Informant Desk, Mr. J. G. Deegan representing the Racial Informant Desk, Mr. John E. Kelly, Jr., representing the Top Echelon Informant Desk and Mr. A. B. Fipp representing the Criminal Informant Desk.

Discussion was held regarding the recognition of Special Agents who have contributed materially in the informant development field. All of the above representatives advised that the policy of their respective desks is to be ever alert to appropriately recognize accomplishments in this field and to encourage the Special Agents in Charge to submit their recommendations for Agent personnel when deemed appropriate. It is the belief of the above representatives that the Bureau's program of recognition for Agents who have contributed materially to the informant program, is one of the best methods devised to generate continuing interest of the Agent personnel in the informant program.

Discussion was also held concerning the utilization of security and criminal informants in order to stay on top of the racial situation in the various parts of the United States. It was pointed out that all field offices have been instructed in the past, to utilize all types of informants not only in times of racial disturbances but to have them alert in order that they will furnish information indicating possible outbreaks of racial violence. The field is required to submit a weekly airtel captioned "Racial Riots" in which they keep the Bureau advised as to the steps they are taking to implement the program of assigning all logical informants to determine advance information concerning outbreaks of racial violence. Mr. Rozamus pointed out that in connection with the Los Angeles riots the field utilized Nation of Islam informants (security informants) to obtain information for the Bureau concerning the situation in Los Angeles.

JGD:sjs
(10)

166-2542-3-
NOT RECORDED
176 MAR 15 1966

CONTINUED - OVER

ORIGINAL FILED IN 66-2542-1-

Memorandum F. J. Baumgardner to W. C. Sullivan
RE: BUREAU'S INFORMANT PROGRAMS
EXCHANGE OF INFORMATION

Monthly meetings will continue concerning the Bureau's informant programs and any technique or idea developed will be immediately brought to your attention. Any item of interest to all informant units that occurs between monthly meetings, will be brought to the attention of each unit as quickly as possible.

RECOMMENDATION:

That the next conference consisting of members of all informant desks take place during the month of March, 1966.

[Handwritten signatures and initials: JFB, JMS, JMS, WCB]

[Handwritten signature: P]

REC-41

66-2541-3-1391

April 27, 1966

PERSONAL

Mr. George Hollingsworth
Federal Bureau of Investigation
Minneapolis, Minnesota

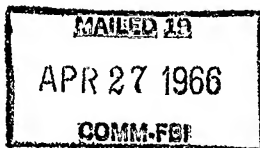
Dear Mr. Hollingsworth:

I have received your suggestion that a file containing certain items be set up for each individual in a particular category. After careful evaluation, it has been decided our current system is preferred since it is more desirable to have this material available without its being serialized.

The interest you displayed in submitting your idea to me is indeed appreciated.

Sincerely yours,

J. Edgar Hoover



- 2 - Minneapolis
1 - Field personnel file
1 - Suggestion file
1 - Personnel file of SA George Hollingsworth
JML/njm

(6)
NOTE:

(Suggestion 780-66 dated 4/15/66)

Suggests an income tax return file be set up for each security informant to include Federal income tax returns and state returns, where applicable, in same file.

SAC Held, Minneapolis, advised, while the idea appears at first to have merit, it would be necessary to serialize each of these returns when placed in file in order to have a control. If serialized, a problem would

NOTE CONTINUED PAGE TWO

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
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Conrad _____
Felt _____
Gale _____
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Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

MAIL ROOM TELETYPE UNIT

NOTE CONTINUED

arise if it ever became necessary to use them in any sort of judicial hearing. He opposed adoption. Administrative, Domestic Intelligence, and Training Divisions agree with these views. It is believed present system of maintaining the return prepared by the accountant, together with a Photostat of the informant's original return, in the informant's subfile in an exhibit envelope is better.

1480-66

Date

April 15, 1966

To:

Director, FBI

From: (Suggester's name)

GEORGE HOLLINGSWORTH

Division of Assignment

Minneapolis

SUGGESTION

It is suggested an ~~X~~Income Tax Return file be set up for each security informant to include Federal Income Tax returns and State Income Tax returns, where applicable, should be maintained in the same file.

Security Informants - build

Current practice or rule (Include manual citation as well as facts)

Manual of Instructions, Volume I, Section 2, Page 18.

Income tax returns are placed in exhibit section of informant's file.

Advantages of suggestion and annual savings (include basis for estimate)

The advantages of this suggestion are:

1. File space will be saved as the Income Tax Returns build up over a period of years.
2. Research time, if it becomes necessary, will be reduced to a minimum.
3. The mechanics of handling the Income Tax Returns will be reduced to one-half the handling time by eliminating the exhibit envelope and making the proper recordings thereon.

Suggester has no basis to estimate savings.

Disadvantages of suggestion

There are no known disadvantages.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

George Hollingsworth
Signature and Title of Suggester

Special Agent

Recommendations and comments of Division Head

Basically, the suggestion appears at first to have merit, however, to put it into a file, it would be necessary to serialize them in order to have a control. If serialized a problem would arise if it ever became necessary to use them in any sort of judicial hearing. Not recommended.

(Do not write in this space - for Bureau use only)

ST-114 Special Agent in Charge
REC-41 66-7542-3-1391

18 APR 28 1966

3-Bureau

2-Minneapolis

1H

(5)

REC-18 66-2540-3-1393

May 24, 1966

PERSONAL

Mr. Glenn D. McConnell
Federal Bureau of Investigation
Birmingham, Alabama

Dear Mr. McConnell:

I have received your suggestion that Form FD-306 be revised to include items now set forth on Form FD-209. This proposal is being carefully evaluated and you will be advised in the event it is adopted.

The interest and initiative you displayed in submitting your idea to me are indeed appreciated.

Sincerely yours,

J. Edgar Hoover

- 2 - Birmingham
 - 1 - Field personnel file
 - 1 - Suggestion file
- 1 - Personnel file of Mr. Glenn D. McConnell

ML/njm

(6)

NOTE:

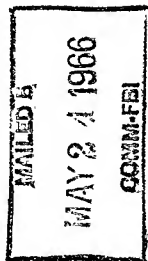
(Suggestion 858-66 dated 5/19/66)

Suggests Form FD-306 (Cover Sheet for Informant Report or Material) be revised to include all items now set forth on Form FD-209 (Memorandum for Recording Contacts with Criminal and Security Informants). Sample of proposed format attached.

Referred to the Domestic Intelligence and Special Investigative Divisions for views and recommendations.

MAIL ROOM ☐ TELETYPE UNIT ☐

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____



UNRECORDED COPY FILED IN 66-2540-1

#858-66

Date 5/19/66

To: Director, FBI

From: (Suggester's name)
GLENN D. McCONNELL

Division of Assignment
BIRMINGHAM

SUGGESTION

That Form FD-306 be revised in accordance with enclosed sample. As noted, Form FD-209 has been added to the FD-306. Further, if revised FD-306 is accepted this will eliminate form FD-209.

Current practice or rule (Include manual citation as well as facts) M of I II 87-36, IV 107-10a, 11, 12, 13, 17, 18, IV 13-C-9, I-6Ib; II 19-4. Current practice is to use FD-209 to show contact with informant. FD-306 is used for channelization purposes of informant reports and material furnished by informants. Current rule requires establishing reliability of informant per R&R Sec.4-20(c)

Advantages of suggestion and annual savings (include basis for estimate) Would combine FD-209 with FD-306, making only one form to deal with. Having statement re reliability of informant placed on form would serve as reminder to estimate reliability of the information being channelized. Each time information is channelized the reliability of the source of the information is always present, thereby eliminating the time spent in looking in another file to find reliability of informant furnishing information.

Disadvantages of suggestion
None

REC-18 66-2542-3-393

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Glenn D. McConnell
Signature and Title of Suggester

Recommendations and comments of Division Head

Recommend form be adopted.

FBI
RECEIVED

JAMES L. McGOVERN, SAC

Signature and Title

(Do not write in this space - for Bureau use only)

5 MAY 23 1966

ENCLOSURE

TWO

Contact and Informant Report or Material

DATE

☒ CI

☐ SI

☐ PCI

☐ PSI

Date received/Contacted

☐ Contact

☐ Report Attached

Name or Symbol Number

Received/ contacted by

Method of delivery (check appropriate blocks)

☐ in person

☐ by telephone

☐ by mail

☐ orally

☐ recording device

☐ written by Informant

If orally furnished and reduced to writing by Agent:

Date

Dictated - _____ to _____

Transcribed _____

Authenticated by Informant _____

Date of Report

Date(s) of activity

☐ Informant certified that he has furnished all information obtained by him since last contact.

Brief description of activity or material

☐ Negative ☐ Positive ☒ Statistics

Rating

Coverage

File where original is located if not attached

Titles and file #s on which contacted

- ☐ Informant, who has furnished reliable information in the past, advised as follows:
- ☐ Informant, contact with whom has been insufficient to determine reliability, advised as follows:

Remarks:

Block Stamp

XEROX
MAY 25 1966

ENCLOSURE

44-2540-3-1393

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan

DATE: 6/6/66

FROM : F. J. Baumgardner

SUBJECT: BUREAU'S INFORMANT PROGRAM
EXCHANGE OF INFORMATION

1 - Mr. DeLoach
1 - Mr. Gale
1 - Mr. Felt
1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. J. E. Kelly, Jr.

1 - Mr. Fipp
1 - Mr. Rozamus
1 - Mr. Deegan

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

In accordance with previous instructions, the monthly conference of the representatives of the four informant units at the Seat of Government was held on 5/31/66. In attendance were A. B. Fipp and M. E. Light representing the Criminal Informant Desk; J. E. Kelly, Jr., representing the Top Echelon Informant Desk; M. J. Rozamus representing the Security Informant Desk; and J. G. Deegan representing the Racial Informant Desk.

Mr. Fipp discussed the matter of indented writing on receipts obtained from informants in connection with payments made to them. He stated that the field is being advised concerning this.

Mr. Fipp also advised that those in attendance at the recent Criminal Informant In-Service stated that lectures encompassing all phases of various Bureau informant programs were most beneficial. He also stated that the class was very receptive to suggestions concerning streamlining informant mail and that much emphasis was put on the need for the continued development of quality informants.

In addition, a discussion was held concerning various points brought out in the specialized Criminal Informant class. One of the main topics discussed in this class concerned the advisability of giving Special Agents in Charge more authority in authorizing payments to informants. It was pointed out to the class that under present Bureau policy, the Bureau desired to maintain closer control over payments to informants and it was not expected that this policy would be changed.

Mr. Rozamus advised that in connection with the travel of security informants, the field is again being reminded that in order to preclude possible suspicion being directed to an informant, appropriate arrangements should be made to insure that informant's trips are handled in a manner fitting his financial status.

JGD:jec

55 JUN 15 1966

14 JUN 9 1966

NOT RECORDED

66-2542-3

INT. SEC.

ORIGINAL FILED IN

Memorandum to Mr. W. C. Sullivan
RE: BUREAU'S INFORMANT PROGRAM
EXCHANGE OF INFORMATION

Mr. Deegan stated that the Racial Informant Desk prepared an SAC Letter instructing the field to insure that Agents handling top level racial informants are alert for any situations which may drastically change an informant's status, thus affecting the Bureau's Klan coverage.

It was unanimously decided that these meetings had been very constructive and definitely worthwhile. At the same time it is felt that it does not appear necessary to schedule future meetings on a monthly basis, as the representatives of the four informant units can assemble whenever problems arise requiring mutual discussion.

ACTION:

If approved, future conferences of the informant units at the Seat of Government will be scheduled as the need arises to discuss a problem of mutual concern.

- 2 -

F B I

Date: 5/11/66

Transmit the following in _____
(Type in plaintext or code)Via AIRTEL AIR MAIL - REGISTERED
(Priority)TO DIRECTOR, FBI
FROM SAC, SAN FRANCISCO [REDACTED]RE : POTENTIAL VIETNIK CANDIDATE
SECURITY INFORMANT MATTER
BUDED 5/12/66ReBuairtel to Chicago and other offices 5/3/66
requesting recommendations for a former informant to
travel to Southeast Asia.San Francisco believes that former [REDACTED]
[REDACTED] would be an excellent choice for such a
candidate. He is [REDACTED][REDACTED]
He is believed to be a thoroughly loyal American [REDACTED]
[REDACTED][REDACTED] He is open
in his criticism and not under-handed in any way with the
Bureau. It is recommended strongly that if he should be
selected as a candidate to travel [REDACTED] that
SA [REDACTED] should be sent from San Francisco to

- 3 - Bureau (AM REG.)
2 - San Francisco
1 - [REDACTED]
1 - [REDACTED]

WEH/afp
(5)

REC 27

66-2542-1394

MAY 13 1966

Approved: _____
Special Agent in Charge

Sent _____ M Per _____

SF [redacted]
WEH/afp

b7D

make the personal contact with him and present the details of the trip because it is felt he would do anything to help his Government if it were presented by someone with whom he has rapport. It is not known whether he [redacted]
[redacted]

b7D

San Francisco also feels that another candidate could handle such an assignment, namely PSI [redacted]

[redacted] He is a member of [redacted]

[redacted] and has attended [redacted] meetings of the [redacted]

b7D

[redacted] He has also been active in [redacted] activities at [redacted] and is on good terms with persons active in [redacted]
[redacted]

[redacted] is of the [redacted] in that he is of [redacted]

He speaks [redacted] He will take an [redacted]

b7D

[redacted] He has impressed the interviewing agents as being of sound character and judgment. He volunteered his activities for the FBI from the standpoint of patriotism, respect of the laws and distrust of communism.

[redacted] is also a PSI. He is very mature for his age, [redacted] years. His personal appearance was developed especially to make him acceptable [redacted]

7 PSI He is a highly perspective and intelligent young man and although he has been an informant only since [redacted] he is an excellent candidate for consideration of this trip.

If [redacted] is selected San Francisco should be notified as soon as possible since [redacted] plans to take several [redacted]

b7D

[redacted] unless the Bureau has a special assignment for him.

SF [redacted]
WEH/afp

b7D

This recommendation of [redacted] is made in the assumption that a trip to [redacted] would not necessarily preclude the use of a current informant and would not uncover the informant.

b7D

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan *WCS*

DATE: May 24, 1966

FROM : F. J. Baumgardner *FJB*

SUBJECT: SECURITY INFORMANT
ORGANIZATIONAL COVERAGE

- 1 - Mr. Baumgardner
- 1 - Mr. Bland
- 1 - Mr. Branigan
- 1 - Mr. Cötter
- 1 - Mr. D. J. Brennan
- 1 - Mr. R. W. Smith
- 1 - Mr. Wannall

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

66-2542-3-689
Memorandum of 7/16/52 from Mr. C. E. Hennrich

to Messrs. F. J. Baumgardner and W. A. Branigan noted that it was the responsibility of each substantive desk supervisor to detect weaknesses regarding informant coverage in subversive organizations or national groups assigned to his desk, and to make certain the field took the necessary action to overcome the weaknesses.

In this connection, the memorandum noted that since the Security Informant Desk periodically corresponded with each field office regarding over-all informant coverage, a routing slip should be sent on the first of each month to the Security Informant Desk setting forth any weaknesses noted in a particular field and the type of coverage necessary.

A review of this procedure shows it serves no worthwhile purpose. As matters now stand, it results in nothing other than a flow of negative routing slips to the Security Informant Desk each month. Therefore, it should be eliminated as a streamlining measure and each substantive desk supervisor should be put on notice that it is his responsibility on a continuing basis to be alert for any particular weakness noted in field offices relative to security informant coverage.

ACTION:

REC- 13

That each Section Chief advise substantive desk supervisors to discontinue the practice of sending routing slips to the Security Informant Desk in captioned matter and advise them of their individual responsibilities to insure that our informant coverage in the respective matters handled by them is adequate.

CDB/pcn

(8)

69 JUN 7 1966

15 JUN 1 1966

5-MR

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. Mohr

DATE: June 1, 1966

FROM : J. J. Casper

SUBJECT: SECURITY INFORMANTS - GENERAL
SUGGESTION 858-66 SUBMITTED BY
MR. GLENN D. McCONNELL
BIRMINGHAM OFFICE

[Handwritten signature]

SUGGESTION: That Form FD-306 (Cover Sheet for Informant Report or Material) be revised to include information now required on Form FD-209 (Memorandum for Recording Contacts with Criminal and Security Informants).

CURRENT PRACTICE: Suggester states the FD-209 is used to show contact with an informant while the FD-306 is used for channelization of informant reports and material furnished by informants. Present rules require establishing the reliability of the informant.

ADVANTAGES: Mr. McConnell advises this arrangement would require handling only one form and the FD-209 could be eliminated. By having a statement preprinted on the form concerning the reliability of the informant, this would be a reminder that this information is needed. He states that each time information is channelized, the reliability of the source of information is always present. Time spent in reviewing other files to ascertain the reliability of an informant furnishing information would be eliminated.

OBSERVATIONS: SAC McGovern, Birmingham Office, recommended the proposed form be adopted.

Domestic Intelligence Division noted that Form FD-209 is used primarily to record administrative data relating to the handling of an informant whereas Form FD-306 is used to control and channelize information supplied. Inasmuch as these two forms were designed for specific and different functions in the administrative handling of informant files, this division felt that any attempt to combine them would tend to defeat and/or confuse the purpose of each and recommended against adoption.

ML/njm
(2)

EX-117

REC 30

66-2542-3-1396

"CONTINUED - OVER"

18 JUN 3 1966

342

[Handwritten signature]

UNRECORDED COPY FILED IN 66-2542-1

Memo Casper to Mohr

Re: Security Informants - General, Suggestion 858-66 Submitted By
Mr. Glenn D. McConnell, Birmingham Office

Special Investigative Division advised the FD-306 is used only for security and racial informant matters for transmitting into appropriate files written reports submitted by the security and racial informants. FD-306 is not used by criminal informants. FD-209 is a form memorandum used by Agents handling informants for the purpose of recording the dates that informants were contacted and the results thereof. To combine these forms would possibly create confusion on the part of all Agents handling criminal informants since none of the provisions on the FD-306 would be applicable in their criminal informant work.

From the observations made by the two interested divisions, it is apparent the combination of these two forms is neither desirable nor appropriate. Training Division feels the formats of both forms should remain as they are at the present time.

RECOMMENDATION:

That the suggestion not be adopted. On approval, no further action is necessary with regard to the suggester as he has been thanked by prior letter.

WJ

George [unclear] [unclear]
AGL JLD

VIEWS OF THE DOMESTIC INTELLIGENCE DIVISION RE: SUGGESTION 858-66

Addendum - Domestic Intelligence Division
NFS 5/26/66

This suggestion recommends combining forms FD-209 and FD-306 as shown in attached sample.

FD-209 is used primarily to record administrative data relating to the handling of an informant, while FD-306 is used to control and channelize information supplied.

Inasmuch as these two forms, mentioned above, were designed for specific and different functions in the administrative handling of informant files, it is felt that any attempt to combine them would tend to defeat and/or confuse the purpose of each.

In view of the above, we recommend against adoption.

[Handwritten signature]

[Handwritten initials]

RECEIVED
MAY 27 1966
FBI
COMMUNICATIONS SECTION

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Wick _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. Gale *gale*

DATE: May 26, 1966

FROM : A. B. Eddy *ABE*

Security Improvements - G.L.

SUBJECT: SUGGESTION NUMBER 858-66

The Birmingham Field Division has submitted a suggestion recommending that form FD 306 be revised and the pertinent portions thereof be included into form FD 209. By so doing, one of these two forms (FD 209) can be eliminated.

FD 306 is used only for security and racial informant matters for the purpose of transmitting into the file written reports submitted by the security and racial informants. FD 306 is not used by criminal informants. FD 209 is a form memorandum used by Agents handling informants for the purpose of recording the dates that informants were contacted and the results thereof.

To combine these forms would possibly create confusion on the part of all Agents handling criminal informants since none of the provisions on FD 306 would be applicable.

RECOMMENDATION

That the Birmingham suggestion not be approved for the reason set forth above.

KEHGA

JUN 6 1966

104-117

REC 30

66-2542-3-1397

- 1 - Mr. Gale
- 1 - Mr. Eddy
- 1 - Training Division
- 1 - Mr. Fipp

ABF:ghw
(5)

JUN 3 1966

342

2-2000

UNRECORDED COPY FILED IN 66-2542-1

F B I

Date: 7/15/66

Transmit the following in _____
(Type in plaintext or code)Via AIRTEL AIRMAIL
(Priority)

Mr. Tolson	_____
Mr. DeLoach	_____
Mr. Mohr	_____
Mr. Wick	_____
Mr. Casper	_____
Mr. Callahan	_____
Mr. Conrad	_____
Mr. Felt	_____
Mr. Gale	_____
Mr. Rosen	_____
Mr. Sullivan	_____
Mr. Tavel	_____
Mr. Trotter	_____
Tele. Room	_____
Miss Holmes	_____
Miss Gandy	_____

TO: DIRECTOR, FBI
ATTN: NAME CHECK SECTION

FROM: SAC, ST. LOUIS (62-2092) (C)

Enclosed herewith for the Bureau are an original and seven copies of a LHM concerning [redacted]

He has never been publicly identified as a former source of the FBI.

Sources utilized in the enclosed LHM:

SL T-1 is a highly confidential source. *Photo c*

SL T-2 is former [redacted]

SL T-3 is former [redacted]

SL T-4 is former [redacted]

CC TO:	56A
REQ. REC'D	10-25-73
NOV 1 1973	
ANS.	
BY: 47	cjw

This LHM is classified confidential because it contains the results of a highly sensitive and confidential investigative technique employed by the FBI.

3 - Bureau (Enc. 8)

1 - St. Louis

WAH/rc

(4)

REC 30

EX-102

AUG 9 1966

Approved: 61 AUG 15 1966

Special Agent in Charge

Sent

Per

b7D

b7D



UNITED STATES DEPARTMENT OF JUSTICE

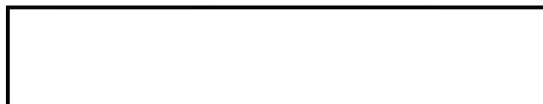
FEDERAL BUREAU OF INVESTIGATION

St. Louis, Missouri

July 15, 1966

In Reply, Please Refer to
File No.

~~CONFIDENTIAL~~



Early in 1948, David A. McMullen, a practicing attorney in St. Louis, Missouri, furnished the following information regarding [redacted]

b7D

He was then active in [redacted]

[redacted]
including St. Louis. [redacted] had been active for several years and was [redacted] in St. Louis during [redacted]

Early in [redacted] voluntarily admitted to McMullen he had once been [redacted]

[redacted] He commented the [redacted]
He went on to say that several years before he had joined what was portrayed to him as a group of [redacted]

b7D

[redacted] who were aiding the cause of [redacted]

[redacted] He asserted he attended several meetings of the group and on learning it was [redacted] [redacted] severed his connections.

In September, 1943, SL T-1 advised that records maintained at [redacted]

b7D

[redacted] showed that [redacted] was [redacted] the "Sunday Worker". A notation [redacted] appeared opposite his name.

The "Sunday Worker" was the weekend edition of the "Daily Worker", an East Coast Communist newspaper.

~~CONFIDENTIAL~~

GROUP 1

Excluded from automatic
downgrading and
declassification

PROPERTY OF FBI

This communication and its contents are loaned to you by the FBI, and neither it nor its contents are to be distributed outside of the agency to which loaned.

66-15443-1399

ENCLOSURE

~~CONFIDENTIAL~~

[redacted]

In October, 1945, SL T-1 advised that records of [redacted] located in [redacted] St. Louis, Missouri, contained a [redacted] registration blank which was used [redacted] It bore the number [redacted] and contained a notation that a membership card had been issued on [redacted] The name [redacted] and [redacted] was on this registration form.

b7D

This source further advised that [redacted] Registration Card Number [redacted] was issued to [redacted] member of the [redacted] The card was issued [redacted]

On January 24, 1945, SL T-2 asserted a [redacted] mailing directed only to [redacted] members included [redacted]

SL T-3 advised in September, 1945, that a meeting of the [redacted] had been held September 28, 1945, at [redacted] to discuss plans for future forums. [redacted] presided and pointed out it was necessary for the [redacted] to counteract certain speakers scheduled to be sponsored by [redacted] [redacted] who would speak against [redacted] [redacted] was suggested as a possible speaker. [redacted] had a list of names of individuals including [redacted] who was present at instant meeting. She said all were members of the [redacted] Source advised all the names except [redacted] and four others were followed by some notation regarding their dues status.

b6
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In October, 1945, SL T-1 asserted that [redacted] [redacted] had in her possession a questionnaire executed by [redacted] [redacted] in connection with the 1946 [redacted] registration. It showed him to be a member of [redacted]

b6
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b7D

[redacted] In response to the question, "Are you [redacted] [redacted] is an affirmative answer. Negative answers were noted with respect to questions asking if he desired to [redacted]

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[redacted]

In November, 1945, SL T-3 asserted the dues books of [redacted] contained the name of [redacted] but no payments were noted by him.

In late 1945, SL T-3 advised that a 1946 [redacted] Membership Card bearing the number [redacted] signed by [redacted] and dated December 6, 1945, bore the name [redacted]

SL T-3 in May, 1946, asserted that at a meeting of the [redacted] May 4, 1946, at [redacted] St. Louis, Missouri, [redacted] announced some members would be dropped and replaced by new recruits. He mentioned several of these individuals and observed he had called [redacted] and [redacted] promised to call him back. b7D

In June, 1946, SL T-3 stated [redacted] name appeared on a new membership roster of the [redacted] in St. Louis.

In December, 1946 SL T-3 made available 1947 [redacted] Registration Card Number [redacted] The registration card was not executed, but a mimeographed form to be utilized by the person securing the registration was stapled on the reverse side. The card bore the name [redacted] The form was not completed. This system was used as a security measure by the [redacted] during the 1947 registration period.

In March, 1947, SL T-3 stated [redacted] was then inactive in the [redacted] and had commented he did not desire that [redacted]

In July, 1947, SL T-4 asserted [redacted] had been a subscriber to the "Worker" for the period ending January 11, 1947. b7D

Records of the Board of Election Commissioners, St. Louis, Missouri, early in 1948 show [redacted] was born [redacted] in Missouri and had resided at [redacted] The last address from which he was registered was [redacted] His occupation was noted as [redacted] The records showed that [redacted] same address [redacted] is listed as a [redacted] born [redacted]

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[redacted]
[redacted] was interviewed by Special Agents of the FBI April 15, 1948. He said he was born [redacted] but had been using the birthdate [redacted] for many years. He asserted he was married to the former [redacted] born [redacted] and [redacted] was then [redacted] years old. *born* [redacted]

b6
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[redacted] said he first became acquainted with Communism approximately four years before when he met a "Daily Worker" salesman. He began buying copies of this publication and became acquainted with some of the tenets of Communism which were appealing. He said he was invited to attend some meetings at CP Headquarters, 1041 North Grand Boulevard, St. Louis, Missouri, and did go. He said they appeared to be of a "general character". He further said he became a subscriber to the "Worker". He denied having ever paid any dues or having held a membership card [redacted]. He conceded he attended several meetings at a private residence which were also attended by professional type individuals. He said he had been invited to these meetings by [redacted] who said they were being held to advance the cause of "liberalism". Efforts were made at the meetings to get those in attendance to pass out circulars for subscriptions to various publications and to take part in various kinds of protests.

He said it was apparent the people who attended these meetings were apprehensive of holding public sessions and appeared to want their identities kept secret. Continuing he said the more meetings he attended the less interested he became. He said their secrecy was repugnant to him. It soon became apparent he would not care to live under a Communist regime under any circumstances and that individuals at these meetings were using "sugar-coated phrases" to exploit the Negro; that they actually had no real regard for the welfare of Negroes. He said these persons, including [redacted] knew he was a Catholic and active in [redacted]

b6
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b7D

[redacted] also known as [redacted]
[redacted]
was interviewed by Special Agents of the FBI in St. Louis December 29, 1952. He admitted having

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

[redacted]

first attended CP meetings in St. Louis late in 1943 and subsequently becoming a member of the CP's Professional Club. He said he attended club meetings and ceased his membership in approximately 1946. He stated he attended CP meetings with [redacted] who dropped out of the CP at about the same time as he. [redacted] said he personally felt the CP was using [redacted] for its own benefit and as a matter of fact his race had been harmed by the CP.

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b7D

The February 20, 1959, edition of "The St. Louis Argus", a weekly newspaper, St. Louis, Missouri, names [redacted] as an individual to be given a [redacted]

Records of the St. Louis Police Department February, 1948, contained the following arrests for [redacted]

[redacted]

10/26/46 - residing [redacted] - fined \$5.00 and costs on speeding charge.
5/11/44 - residing [redacted] - careless driving charge, dismissed for want of prosecution.
5/16/41 - residing [redacted] - arrested for failure to answer summons; no disposition noted.
11/28/40 - residing [redacted] - arrested for failure to appear on summons; no disposition noted.
9/7/36 - residing [redacted] - fined \$5.00 and costs on speeding charge.
7/23/34 - residing [redacted] - arrested on charge of issuing bogus checks; released.

b7D

The original Police Department report on this charge reflected that as of this date two checks in the amounts of \$4.00 each, drawn on the Security National Bank in St. Louis, payable to [redacted] and signed by [redacted] were given to Louis [redacted] by [redacted]. They were returned with the notation "Account Closed".

b6
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b7D

~~CONFIDENTIAL~~

~~CONFIDENTIAL~~

b7D

[redacted]
1/13/33 - residing [redacted] - arrested for failure to answer summons;
no disposition noted.

7/30/31 - residing [redacted] - careless driving charge; released.

Records of the St. Louis Credit Bureaus contain a
report dated June 9, 1941, showing [redacted]
[redacted]

The following suits filed against [redacted] were noted:
[redacted]

b7D

An investigation by the Credit Bureau indicated he
was well regarded by his acquaintances and a man of good habits
and character.

Another credit report dated March 27, 1946, showed
him to still be an employee of [redacted]
[redacted]

b7D

On November 31, 1934, he was sued by the [redacted]
[redacted]

~~CONFIDENTIAL~~



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

*In Reply, Please Refer to
File No.*

St. Louis, Missouri

July 15, 1966

Title

b7D

Character

Reference Letterhead memorandum dated and
captioned as above.

All sources (except any listed below) whose identities
are concealed in referenced communication have furnished reliable
information in the past.

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan

FROM : F. J. Baumgardner

SUBJECT: SECURITY INFORMANTS - gen'l

1 - Mr. DeLoach

1 - Mr. Mohr

1 - Mr. Casper

DATE: 9/23/66

1 - Mr. J. E. Reilly

1 - Mr. Sullivan

1 - Mr. Baumgardner

1 - Mr. Rozamus

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

Attached is a proposed letter to all Special Agents in Charge concerning security informants. The letter emphasizes the need to develop additional security informants.

01-JK-10/5/66
JK LET C.T. 127

Current restrictions on the use of confidential investigative techniques have made the gathering of intelligence data and the protection of the country against subversives far more difficult than in the past. Furthermore, there have been expanded communist activities in general and widespread demonstrations throughout the country involving subversive elements. Although we have made appreciable progress in our coverage of subversive activities, it being noted that 16 security informants were placed in the Communist Party during the first six months of this year against 15 during the 12 months of 1965, additional informants are needed if we are to have necessary coverage of subversive activities.

The importance of security informants to the Bureau and in turn to the security of the United States demands that we continue to exercise every effort and means to develop and maintain adequate informant coverage of the Communist Party and other subversive organizations. There is still a great need for additional security informant coverage in all phases of our investigative activity in the internal security field. This should be stressed to all Special Agents in Charge at this time.

RECOMMENDATION:

That the attached letter to all Special Agents in Charge be approved stressing the need to develop additional security informants.

66-2542-3

Attachment

MJR:sss
(8)

REC-41

VEX 101

OCT 3 1966

62 OCT 5 1966

SAC, Albany

11/23/66

Director, FBI (66-2542-3) — 1401

RKC-48

1 - Mr. DeLoach
1 - Mr. Sullivan
1 - Mr. Baumgardner
1 - Mr. Ridgeway

SECURITY INFORMANTS

ReBulet 11/17/66 to SAC, Albany and all continental offices, captioned "Communist Party, USA Membership, Internal Security - C."

The Communist Party, USA's "national membership and dues control period" between November 15 and December 31, 1966, offers an exceptional opportunity to direct appropriate security informants into Party membership. Each office will be expected to fully explore this infrequent opportunity and pursue all avenues to accomplish the desired results.

While it is recognized that this "national membership and dues control period" is, in effect, a national registration for the Party, it is very probable that Party leaders will go beyond the bounds of registering current members and recent recruits and endeavor to persuade former Party members to re-activate their membership. You should, therefore, take this opportunity to contact appropriate current non-Party member informants and former informants, alerting them to the probability that contact by the Party is forthcoming. Advise them that in the event they are contacted for registration, they should thereafter immediately contact your office in order that you may offer necessary guidance and assistance.

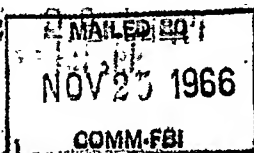
2 - All Continental Offices

RLR:sss
(115)

NOTE:

See memorandum F.J. Baumgardner to Mr. W.C. Sullivan, 11/22/66, captioned as above, prepared by RLR:sss.

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____



67 DEC 7 1966

MAIL ROOM ☐ TELETYPE UNIT ☐

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan

DATE: 11/22/66

FROM : F. J. Baumgardner

SUBJECT: SECURITY INFORMANTS - Gen'l

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

The "National Organization Department" of the Communist Party, USA, directed a letter to all Communist Party members stating therein that the period 11/15/66 to 12/31/66 has been designated a "national membership and dues control period." In effect, this action is a national registration for the Party, the first such registration in several years.

It appears that the Party registration period offers an excellent device for our security informants to gain Party membership. Therefore, this opportunity should be fully exploited in this regard.

RECOMMENDATION:

It is recommended that the attached letter (original on plastiplate) to the SAC, Albany, with two copies for each continental field office, be approved.

Enclosure

66-2542-3

- 1 - Mr. DeLoach
- 1 - Mr. Sullivan
- 1 - Mr. Baumgardner
- 1 - Mr. Ridgeway

RLR:sss
(5)

11 NOV 28 1966

2-ENCLOSURE

REC-48

INT. SEC.

TECH. SEC.

11/22/66

TO: MECHANICAL SECTION

Bldg. 9&D

b6

Prepare for

Room 918

b7C

☐ PHOTOSTAT☐ MULTILITH☐ ADDRESSOGRAPH☒ PAPER MASTER☐ PHOTOGRAPH☐ XEROX

Ext. 816

No. of Orig. Pages	No. of Copies Each	Description or Remarks (Include type of paper, size, etc.)	☐ Negative ☐ Positive
1		2 - All Continental Offices	
		Letter to SAC, Albany et al	
		"SECURITY INFORMANTS"	
		66-2542-3	

☐ Use Bureau Property Stamp

DO NOT PHOTOSTAT:

☐ Bureau markings☐ Words "Security Information"☐ Reference☐ Character of case☐ Administrative Page(s)☐ Cover Page(s)Approved W.C. Sullivan Asst. Dir. Signed F.J. Baumgartner

FOR MECHANICAL SECTION ONLY	PHOTOGRAPHY-PHOTOSTAT		PRINTING	
			Date	Initials
Negatives _____	Run			
Positives _____	Assembled			
Contact Prints _____	Folded			
Enlargements _____	Stapled			
Lantern Slides _____	Punched			
Time	Date	Initials	Cut	

Requisition No.

ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan

DATE: February 7, 1967

FROM : C. D. Brennan

1 - Mr. DeLoach
1 - Mr. Sullivan
1 - Mr. C. D. Brennan
1 - Mr. Rozamus

SUBJECT: SECURITY INFORMANT PROGRAM
EVALUATION

Under the Security Informant Program, which was instituted to develop informants through interview of Communist Party members, 23 field offices submit quarterly progress letters and the remainder semiannual letters. As a streamlining measure we are recommending that the submission of the letters be discontinued.

ORIGIN AND OPERATION OF PROGRAM:

Due to the success of the Toplev Program (interviews of Communist Party functionaries), instituted in 1951, the Security Informant Program was established in 1952, whereby persons of lesser importance in the Party were to be interviewed. In 1956 the program was extended to include interviews with security subjects of all types. As noted above, 23 field offices submit quarterly progress letters and the remainder semiannual letters.

These letters set forth: (1) The number of active communists contacted; (2) Number of other individuals contacted; and (3) The number of sources, potential security informants, and security informants developed. Also, these letters set forth an analysis of progress being made to obtain coverage. Upon receipt at the Bureau, the information is evaluated to determine where weaknesses exist in connection with security informant coverage.

OBSERVATIONS:

A reevaluation of the program with the thought in mind of streamlining our procedures discloses that submission of the quarterly and semiannual letters in captioned case can be discontinued without adversely affecting our development of security informants. We will continue to closely follow security informant development of each field office through other reports being submitted on periodic basis. Discontinuance of the submission of such letters requires no change in Bureau manuals.

RECOMMENDATION:

If approved, copies of a letter to all field offices set forth in the attached plastiplat will be sent instructing to discontinue submission of progress letters under captioned program.

Enclosure

61 FEB 28 1967

MJR:sss

Enclosure

REC-50

66-2542-3-1402

FEB 14 1967

5-MJR

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Wick _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan

DATE: February 21, 1967

FROM : C. D. Brennan

1 - Mr. Sullivan
1 - Mr. C. D. Brennan
1 - Mr. Rozamus

SUBJECT: SECURITY INFORMANTS COVERAGE
(ORGANIZATIONAL STRUCTURE OF CP IN EACH FIELD OFFICE)
EVALUATION OF PROGRAM

Captioned program has been utilized since 1958 to direct intensive efforts by particular field offices where security informant coverage is most urgently needed. Recommendation is being made that this program be continued.

PURPOSE AND SCOPE:

The primary objective of this program has been to pinpoint areas in the field where security informant coverage of the Communist Party is most urgently needed. Currently, New York and Washington Field Offices are being directed specifically under the program. Furthermore, this program ties in with other specific efforts in certain field offices to develop special coverage of the Party, such as high-level informants which currently involves the Chicago, New York, Los Angeles, and San Francisco Offices.

Since the inception of this program, we have had as many as 15 field offices operating under the program. While some offices were removed, others were added. We will remain alert for any additional areas in the field which should require specific attention for development of security informants and thereafter place such offices under this program.

RECOMMENDATION:

Since this program serves a definite purpose in guiding the field toward strengthening areas where informant coverage is needed, it is recommended that it be continued with further reevaluation in one year.

66-2542-3

MJR:sss
(4)

REC-34

66-2542-3-1403

5 FEB 24 1967

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI (66-2542)

DATE: 12/15/67

FROM : SAC, SAN DIEGO [redacted] (C)

SUBJECT: SECURITY INFORMANTS
SEMI-ANNUAL REPORT
SAN DIEGO DIVISION

Re San Diego letter dated 6/14/67.

The following information pertains to security informant coverage in the San Diego Division:

BUREAU AUTHORIZED AND REGULARLY PAID SECURITY INFORMANTS
SAN DIEGO

SYMBOL NUMBER

[redacted]

LOCATION

San Diego
San Diego
San Diego
San Diego
San Diego
San Diego
San Diego
San Diego

Total - San Diego Headquarters - 8

In connection with the above, [redacted]
[redacted] and [redacted] previously reported in this
column, have been redesignated Racial Informants but
continue to furnish their former coverage.

SYMBOL NUMBER

[redacted]

LOCATION

Tijuana
Ensenada
Mexicali
Tijuana
Tijuana
Tijuana
Mexicali

2 - Bureau (AM) (REGISTERED)

1 - San Diego

53 JAN 10 1968

(3)

EX-113

REC-68

18 DEC 19 1967

INT. SEC.

SD [redacted]

SYMBOL NUMBER

[redacted]

LOCATION

Tijuana
Tijuana
Tijuana
Mexicali
Tijuana
Tijuana
Mexicali
Tijuana
Mexicali
Tijuana

b7D

Total - Mexico - 17

OCEANSIDE RESIDENT AGENCY - None
EL CENTRO RESIDENT AGENCY - None

GRAND TOTAL - REGULARLY PAID SECURITY INFORMANTS - 25

The San Diego Division has 25 regularly paid symbol number Security Informants. The Bureau is regularly informed on the progress and capabilities of these informants. In addition there are four symbol number informants who are not paid. The Bureau is also regularly advised of the progress of these informants.

San Diego has [redacted] and [redacted] who regularly provide coverage of the CP activity. [redacted] continues to be the delegate to the Southern California District CP Committee; [redacted] is chairman of the SDCP; and [redacted] and [redacted] provide some limited coverage of front and cominfil activity. b7D

[redacted]
[redacted] and [redacted] report on the activities of the CP in Mexico.

The CP in the San Diego Division consists of two clubs; one in the City of San Diego and one in Northern San Diego County. At present, all informants are connected with the city club, but they report on individuals from Northern San Diego County when they come to San Diego for public meetings or at Southern California District meetings in Los Angeles.

SD []

b7D

The SWP meets regularly and informant coverage is provided by [] and []

The activities of the Nation of Islam (NOI) are covered by [] and [] who are members; and two PSIs and [] who is not a member but attends meetings. It is noted one SI is in both the NOI and SWP.

b7D

It is also noted that [] and [] were previously designated Security Informants and continue to furnish the same information previously furnished.

The following chart reflects the Security Informant coverage of the San Diego Division, listing the subversive groups covered by each informant, together with the appropriate membership figures:

INFORMANT COVERAGE IN SUBVERSIVE ORGANIZATIONS

SAN DIEGO DIVISION

- KEY: 1. Officer in Organization
2. Rank and file member
3. Furnishes information

San Diego (Headquarters)

Organization	Security Informant	Coverage
CP, USA (14 members)	[]	1
		1
		3
		3
		3
		3
		3
		3
		3
		3
SWP (8 members)		2
		1
		2
		1
NOI (75 members)		2

b7D

SD

b7D

In connection with the above,
and previously reported in this column, have been
redesignated Racial Informants but continue to furnish their
former coverage.

Organization	Security Informant	Coverage
Peoples World Activity		3
		3
		3
		3
		3
		3
Oceanside Resident Agency		
CP, USA (2 members)	None	
El Centro Resident Agency		
CP, USA (2 members)	None	

b7D

COMMUNIST FRONT ORGANIZATIONS

San Diego Organization	Security Informant	Coverage
San Diego Council for Social Action		1
		3
		3
		3
		3
San Diego Committee to End the War in Vietnam		3
		3
		3
		3

b7D

SD

b7D

INFORMANT COVERAGE OF ORGANIZATIONAL ACTIVITY OF BAJA CALIFORNIA

Organization	Security Informant	Coverage
Communist Party of Mexico (1,000 members)		2 1 2 1 1 1 1 3 2 3 3 2 3
Popular Socialist Party of Mexico (25 members)		3
Union General de Obreros Campesinos Mexicanos (3-5,000 members)		3
Movimiento Liberacion Nacional (7,000 claimed members)		2 2 3 2 2 2 3

b7D

In addition to the above, this office has 15 confidential sources, and three panel sources. As mentioned above, San Diego also has four symbol number informants who are not being paid. Two of these informants furnish information concerning CP and front organizations. The other two informants provide coverage of Chinese activity, one in the United States and one in Mexico. This program receives the close supervision of the ASAC and every effort is being made to maintain a high quality of informant coverage.

66-2542-3

May 8, 1967

PERSONAL

b6
b7C

Federal Bureau of Investigation
Newark, New Jersey

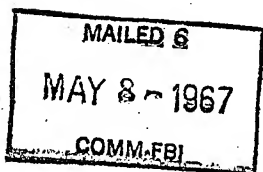
Dear [redacted]

I have received your suggestion that Form FD-348 be amended to include the FBI number of the individual concerned. After careful consideration, it has been decided such action is not necessary since this item can be placed on the FD-237 which is maintained as the top serial in each such file.

Although your idea was not adopted in this instance, the interest which prompted you to submit it is indeed appreciated.

Sincerely yours,

J. Edgar Hoover



- 2 - Newark
1 - Field personnel file
1 - Suggestion file

The FBI number for an informant may be placed in the space following notation on item 9. of Form FD-237. It is felt entering this information in two separate locations provides for duplication of work. In addition, your attention is called to the fact that the form submitted as a sample contained the revision date of 1-14-64. The latest revision date is 5-16-66. The form book maintained in your office should be checked for the latest revision of a form when it is being submitted with a suggestion for revision. In some instances, the action being proposed has been taken previously and suggester is not aware of it by using an outdated form.

1 - Personnel file of [redacted]

ML:mem

(Suggestion 895-67 dated 5/3/67)

MAIL ROOM ☐ TELETYPE UNIT ☐

(CONTINUED - OVER)

b6
b7C
ORIGINAL FILED IN 66-2542-1-802

895-67

		Date 5/3/67
To: Director, FBI	From: (Suggestor's name) 	Division of Assignment NEWARK
SUGGESTION My suggestion is to include the FBI number of informant on the FD 348. (Informant Index Card) <i>Security Informant</i> <i>General</i> <i>edp</i>		
Current practice or rule (Include manual citation as well as facts) Card does not require the FBI number.		
Advantages of suggestion and annual savings (include basis for estimate) At the present time a portion of Criminal Informant files contain the FBI number for informant. It is felt that if this number was recorded on FD 348 (Informant Index Card) it would save time now utilized in reviewing file to determine if informant has an FBI number. Inasmuch as FD 348 contains complete background regarding informant it is felt that if the FBI number was added, it would clearly add to the complete identification of the individual.		
Disadvantages of suggestion None known		
(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered within two years after submission.) ☐ Mr. ☐ Mrs. ☒ Miss Signature and Title of Suggester		
Recommendations and comments of Division Head 3 ENCLOSURE feel the suggestion merits consideration. 66-2542-3 SAC Signature and Title		
(Do not write in this space - for Bureau use only) NOT RECORDED 167 MAY 10 1967 14 MAY 2 1967 3 S18167 MILWAUKEE		

b6
b7C

32 MAY 4 1967

b6
b7C

ORIGINAL FILED IN 66-2542-1-80

Criminal Informant Review Sheet
FD-237 (Rev. 4-28-65)

Mark opposite each item the number of the serial or serials in which the information occurs. Although these items are regarded as nonvariable, changes may be noted by adding the new serial number and crossing out the old. When form is complete as to all applicable items, the Agent and Field Supervisor should initial the form at the end.

Symbol Number _____

Office File _____

Type of Informant: ☐ CI ☐ PCI ☐ CS
☐ C-TE ☐ PC

Bureau File _____

Serial No.

1. Name _____
2. Aliases _____
3. Informant Index Card Made _____
4. Description _____
5. Background Developed _____
6. Photograph _____
7. Credit Check _____
8. Local Criminal Check _____
9. Bureau Identification Record (FD-9) _____
10. Past Criminal Activities _____
11. Criminal Associates _____
12. Availability To Other Divisions _____
13. Advised of FBI Jurisdiction _____
14. Advised of Confidential Relationship _____
15. Advised Not Employee of Bureau _____
16. Advised to Furnish Information Only to Bureau _____
17. Advised Payments are Income _____
18. Advised Not to Contact Office Personally _____
19. When Designated Approved Informant _____
20. Indices Search Slip (FD-160) Summarized _____
21. Statement of Willingness to Aid Bureau _____
22. Arrangements for Payment _____
23. Symbol Number Assigned _____
24. Bureau Advised of Symbol _____
25. Service Record Checked, if any _____
26. Flash Notice Placed _____ or Removed _____
27. Alternate Agent _____
28. Coverage _____

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There is no handwriting or printed text on the paper.

Completed: _____

Approved: _____

NO SERIAL NUMBER:
KEEP ON TOP OF OTHER SERIALS IN FILE

ENCLOSURE

FD-348 (Rev. 1-14-64)

Name	Symbol	Field Division
Code	File Number	
☐ CI ☐ PCI ☐ SI ☐ PSI ☐ CS ☐ RI	Date authorized	Race
		Discontinued
Address at which original contact made		
Residence address & telephone number		
Employment address, position, & telephone number		
Type of information <i>Complete of form</i>		
Agent		
☐ Contacting ☐ Alternate ☐ SOG Supvr. (over)		

ENCLOSURE

66-2542-3-

ENCLOSURE

FD-348 (Rev. 5-16-66)

Name		Symbol	Field Division
Code	File Number		P.O. Box #
☐ CI ☐ PCI ☐ SI ☐ PSI ☐ CS ☐ RI		Date authorized	Race
Residence address & telephone number		Discontinued	

Employment address, position, & telephone number

Type of information

Contacting Agent and

Alternate (or SOG Supv.) (over)

CURRENT FORM (Rev. 5-16-67)

66-2542-3-

ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI

DATE: 1/31/68

FROM : SAC, BOSTON [redacted] (C)

SUBJECT: [redacted]
PSI - DESECO - R

b6
b7C
b7D

Re Detroit letter 11/9/67 concerning 1968 Engineering Conference and Tool Exposition, American Society of Tool and Manufacturing Engineers (ASTME), 4/29-5/3/68, Philadelphia Civic Center, Philadelphia, Pennsylvania.

On 1/29/68 [redacted]

[redacted] advised that although he attended the 1967 Conference in Chicago, Illinois, and [redacted] he is not a member of ASTME. He stated he [redacted] in behalf [redacted] but that he has no plans to attend the 1968 Conference in Philadelphia.

b6
b7C
b7D

The responsibilities and jurisdiction of the FBI in the field of Internal Security were explained to [redacted]. He stated he would offer his fullest cooperation to the Bureau in the event that he meets any foreign representatives at any of the many technical conferences he attends. He stated that he would immediately alert the FBI if he detects any overt approach to him that would appear to be of an intelligence nature.

[redacted] was born [redacted]

b6
b7C
b7D

Boston will conduct no further investigation in this matter.

12
3-Bureau (RM)
(1- 105-71688)
2-Philadelphia (RM)
1-Boston
WFD:cm
(6)

REC-68

EX-105

8 FEB 2 1968

SOVIET SECTION

62 FEB 7 1968

RECORDED COPY FILED IN 105-71688-1

REC- 58

66-20-12-3-1407

February 9, 1968

PERSONAL

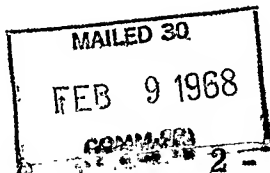
Mr. James B. Hafley
Federal Bureau of Investigation
Tampa, Florida

Dear Mr. Hafley:

I have received your suggestion that our present regulations governing certain payments be amended to provide for an increase in the amount which may be granted on SAC authority. You may be interested to know that similar proposals have been considered previously and not adopted since it was decided the present amount is adequate and additional requests may be made as deemed necessary.

Although favorable action was not taken in this instance, the interest which led you to submit your idea to me is indeed appreciated.

Sincerely yours,
J. Edgar Hoover



- 2 - Tampa
- 1 - Field personnel file
- 1 - Suggestion file
- 1 - Personnel file of SA James B. Hafley

ML:cam

(6) (Suggestion 566-68 dated 2/5/68)

NOTE:

Suggests regulations regarding payments to criminal informants be amended to provide for a [] payment on SAC authority. Suggester feels this is necessary due to monetary inflation and the marked decrease in value of dollar. By raising the amount from [] to [] SACs would have a little more latitude in dealing with good criminal informants.

MAIL ROOM ☐ TELETYPE UNIT ☐

(CONTINUED - OVER)

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

b7E

Mr. James B. Hafley

Special Investigative Division has advised this matter has been considered several times in past and not adopted on basis it was believed [] authority is adequate and additional requests may be made and authority granted for additional payments if they can be justified. This gives adequate control of payment of such monies by SOG. Manual of Instructions states: "SAC may approve advances to an individual for expenses in obtaining information for the performance of services, or for information on a c. o. d. basis, up to [] Several payments or advances may be made under this general authority until the sum of such payments or advances aggregates [] Thereafter, Bureau authority must be obtained before further payments or advances may be made." Training Division agrees with Special Investigative Division and recommends current idea not be adopted.

b7E

#566-68

Date

2/5/68

To: Director, FBI

From: (Suggester's name)
SA JAMES B. HAFLEY

Division of Assignment
TAIPA

SUGGESTION

General
The present Bureau regulations governing payments to criminal informants permit an SAC to approve advances to an individual for expenses in obtaining information, for the performance of services, or for information on a C. O. D. basis, up to [redacted]. This regulation was placed into effect many years ago, and due to monetary inflation, the spiralling costs of living, and the marked decrease in the value of the dollar, the above amount represents a relatively small figure among the current criminal element who are able to furnish valuable information. It is suggested that the Bureau seriously consider raising the above figure to [redacted] thereby giving SAC's a little more latitude in dealing with good criminal informants, and also in decreasing the volume of paper work required in obtaining Bureau authority for making further payments to informants.

b7E

Current practice or rule (Include manual citation as well as facts)

See above suggestion. (Section 108J, Manual of Instructions.)

Advantages of suggestion and annual savings (Include basis for estimate)

It would be very difficult to estimate the annual savings which would accrue to the Bureau's advantage if the above suggestion is adopted, however it is felt that the suggestion has considerable merit, as its adoption would probably result in the overall development of more competent, producing criminal informants throughout the field, and it would definitely cut down on administrative details and paper work involved under the present policy.

The development of criminal informants is one of the Bureau's most important functions if it is to discharge its responsibilities, particularly in the field of Organized Crime. It is felt that the above suggestion will result in "stream-lining" our operations in this regard.

Disadvantages of suggestion

None.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

James B. Hafley, SA
Signature and Title of Suggester

Recommendations and comments of Division Head

For the reasons indicated, suggestion is well taken and would be of assistance to field if approved. Recommend adoption.

[Signature]
SPECIAL AGENT IN CHARGE

(Do not write in this space - for Bureau use only)

*let of app
ml
ab/c*

REC- 58

66-2546-3-1407

12 FEB 1968

[Handwritten initials and marks]

UNITED STATES GOVERNMENT

Memorandum

TO : Mr. W. C. Sullivan *wcs/*

FROM : C. D. Brennan *CRB*

SUBJECT: SECURITY INFORMANTS - CONTROL

1 - Mr. C. D. DeLoach
1 - Mr. W. M. Felt
1 - Mr. J. J. Casper

DATE: February 8, 1968

1 - Mr. W. C. Sullivan
1 - Mr. C. D. Brennan
1 - Mr. W. G. Shaw

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

723

During recent contacts with security informants to determine their willingness to be interviewed by Departmental Attorneys and to testify in prosecutions under the amended Internal Security Act of 1950, some informants indicated they did not wish to be interviewed or to testify except in the event of a national emergency for fear of physical harm, social and business reprisals, and other reasons of a personal nature. Despite the fact that they realize they may be needed as witnesses in the future, some informants are reluctant to face that fact and an SAC Letter is being transmitted to the field reiterating previous instructions that the contacting Agents must psychologically prepare the informants to the fact that they may at some future date be called upon for interviews by Departmental Attorneys and to render a contribution to their Government by testifying to the information they have furnished.

5-9/68
Ret

ACTION:

Attached for approval is an appropriate SAC Letter pointing out that it is incumbent upon the Bureau to provide witnesses whenever the Department initiates prosecution. Manual changes are not necessary as this information reiterates data currently in the Manual.

Enclosure - *sac letter attached*

WGS:cst/smd
(7)

FILE PROCESSED FOR RELEASE
IN CIVIL DISCOVERY
DATE 3-7-78
SEE BUFILE 62-117455

REC-20

FEB 20 1968

418593

51 FEB 26 1968

~~(E) SECURITY INFORMANTS - CONTROL~~ -- The Department has recently submitted to the Bureau a number of requests concerning the availability of certain security informants for interview by Departmental Attorneys and possible testimony in prosecutions under the amended Internal Security Act of 1950. It has come to my attention that in many cases security informants have shown considerable reluctance to be interviewed or to testify, except in the event of a national emergency, for fear of physical harm, social and business reprisals, and other personal reasons. Inasmuch as the interviews with Departmental Attorneys will be conducted with full precautions to protect the security of the informants, I fully expect that all informants will be available for interviews.

I wish to reiterate existing instructions that it is the responsibility of the Special Agents handling security informants to condition them to the fact that someday the knowledge they possess may be needed as evidence in court or at another hearing to assist our Government in combating the evils of subversion. The Bureau has always stressed the necessity for all Special Agents handling security informants to psychologically prepare the informants for the fact they may, at some future date, be called upon to render a most important contribution to their Government by testifying to the information they have furnished.

The proper indoctrination of informants in this regard is absolutely essential, since it is incumbent upon the Bureau to make informants available for interview whenever the Department initiates prosecution in security cases. If following an interview of an informant the Department feels that the testimony of the informant is absolutely essential to a successful prosecution, it will be permissible for you to make appropriate recommendations regarding the effect which the release of the particular informant involved would have on the security coverage in your territory. However, it must be borne in mind that the ultimate decision as to the release of an informant will be made by the Attorney General in the best interest of the national security. As a general rule, all of our security informants are considered available for interview by Departmental Attorneys and for testimony if needed. Only a very few are furnishing information of such a highly sensitive and important nature as to preclude their use.

2/20/68

SAC LETTER 68-14

- 4 -

418594

417276

3565

2/21/68

Airtel

1 - Mr. Lenz

mm
To: SACs, Baltimore New Haven
Boston New York
Buffalo San Francisco

From: Director, FBI

GENERAL
SECURITY INFORMANTS
MISCELLANEOUS (INTERNAL SECURITY)

The Bureau is attempting to locate one or more persons preferably of Italian extraction who have a very good command of the Italian language or at least the ability to learn it in a relatively short period of time. These individuals should also have some connection with the CP, USA; have some possible usefulness to the Italian CP; and have a reason for traveling to Italy or at least abroad.

These persons should be selected from former as well as current informants and the area of college students about to graduate or graduate students interested in travel should not be overlooked.

No direct inquiries should be made of any prospects. Any observations and/or recommendations should be based on your past knowledge or prior expressions made by the informants.

Submit your suggestions within two weeks from the date of this airtel.

CCL:sss
(14) *sss*

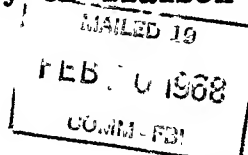
REC- 71

EX 106

10 FEB 21 1968

NOTE: Above inquiry is being made in connection with a study being made by Legat, Rome, for individuals who might be able to act in the capacity of liaison between the Italian CP and the CP, USA.

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____



57 FEB 28 1968
MAIL ROOM ☒ TELETYPE UNIT ☐

REC-57

February 27, 1968

EX-113

PERSONAL

Mr. C. B. Stanberry
Federal Bureau of Investigation
Birmingham, Alabama

Dear Mr. Stanberry:

I have received your suggestion with respect to the revision of Form FD-306 by adding certain items to the format. Your proposal is being carefully considered and I will let you know if a favorable decision is made.

Your thoughtfulness and interest in submitting this idea are indeed appreciated.

Sincerely yours,

J. Edgar Hoover

MAILED 19

FEB 27 1968

COMM - FBI

2 - Birmingham

1 - Field personnel file

1 - Suggestion file

1 - Personnel file of SA C. B. Stanberry

JER:cam

(6) cam

(Suggestion 620-68 dated 2/16/68)

NOTE:

Proposes ~~Form FD-306~~ (Cover Sheet for Informant Report or Material) be revised to add following items preceded,

where appropriate, by ballot boxes;

"Informant, who has furnished reliable information in the past, furnished the following information:"

MAR 12 1968

MAIL ROOM ☐ TELETYPE UNIT ☐

(CONTINUED - OVER)

Mr. C. B. Stanberry

"All necessary action has been taken on the information furnished by informant. "

"Channelization:"

"Remarks:"

Referred to Domestic Intelligence Division for views and recommendations.

620-68

Date

2/16/68

To:
Director, FBI

From: (Suggester's name)
SA C. B. STANBERRY

Division of Assignment
BIRMINGHAM

SUGGESTION

Change FD-306 by adding the following on the bottom half of this form:

☐ Informant, who has furnished reliable information in the past, furnished the following information:

☐ All necessary action has been taken on the information furnished by informant.

Channelization:

Remarks:

Current practice or rule (Include manual citation as well as facts) At the present time the above items must be written by hand on the bottom half of FD-306. By printing these on the form, execution of same would be expedited and made easier.

Advantages of suggestion and annual savings (include basis for estimate)

By adding the four items set out above to FD-306 much time will be saved and it will make an improved form from standpoint of efficiency and ease of execution. A line should be left between the first two above mentioned changes to write in an evaluation of an informant who has not yet been characterized as having furnished reliable information in the past.

Disadvantages of suggestion

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Special Agent

Recommendations and comments of Division Head

Appears to be a worthwhile suggestion and recommend.

EX-113

Special Agent in Charge

(Do not write in this space - for Bureau use only)

REC-57

FEB 23 1968

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. Mohr

DATE: 3/4/68

FROM : J. J. Casper

SUBJECT: SECURITY INFORMANTS - GENERAL
SUGGESTION 620-68 SUBMITTED BY
SA C. B. STANBERRY
BIRMINGHAM OFFICE

SUGGESTION: That Form FD-306 (Cover Sheet for Informant Report or Material) be revised to include the following statements at the bottom of the form:

☐ Informant, who has furnished reliable information in the past, furnished the following information:

☐ All necessary action has been taken on the information furnished by the informant.

Channelization:

Remarks:

CURRENT PRACTICE: The suggester states at the present time the above items must be written by hand on the bottom half of FD-306.

ADVANTAGES: SA Stanberry feels the addition of these items will save time and the form will be improved from the standpoint of efficiency and ease of execution. He advised a line should be left between the first two above-mentioned changes to permit writing in an evaluation of an informant who has not yet been characterized as having furnished reliable information in the past.

OBSERVATIONS: SAC Gamble, Birmingham, stated this appears to be a worthwhile suggestion and recommended its adoption.

The Domestic Intelligence Division noted this form is used as a cover sheet for an informant report or material. In addition, it is used in lieu of a channelization memorandum so that the informant report can be easily disseminated to other case files. This division recommended against adoption of this idea for the following reasons: Concerning adding the item of informant

Enclosure

ML:cam

61 MAR 12 1968

REC-4 66-2542-3-1411
EX-110

(CONTINUED - OVER)

2-4/68

Memo Casper to Mohr
Re: SECURITY INFORMANTS - GENERAL
SUGGESTION 620-68 SUBMITTED BY
SA C. B. STANBERRY
BIRMINGHAM OFFICE

reliability, it pointed out that informant reliability may change and it is the responsibility of Agents to whom the FD-306 is channelized to check the reliability of the informant before any dissemination is made of the information furnished. Therefore, inasmuch as a check of reliability is necessary it would appear that it would be unnecessary for a reliability statement to be included on this form. Regarding adding the item "channelization," the Manual of Instructions states that channelization should be listed under "Remarks" on the FD-306. This division did not feel that adding the item "channelization" would offer any saving in either Agent time or provide uniformity. In connection with adding the statement that all necessary action has been taken on the information furnished by the informant, there would be a very limited number of situations when the Agent preparing this form would be in a position to make a statement of this nature noting that reports in most situations would be prepared setting forth the informant information subsequent to the preparation of the FD-306. This division, therefore, opposed adoption.

Training Division is of the opinion the present format of this form (sample attached) is entirely adequate. It contains all the items which the manual presently calls for when handling information for channelizing purposes.

RECOMMENDATION: That the suggestion not be adopted. On approval, no further action is necessary with regard to the suggester. He has been thanked by prior letter.



Cover Sheet for Informant Report or Material
FD-306 (Rev. 6-2-67)

Date prepared

Date received

Received from (name or symbol number)

Received by

Method of delivery (check appropriate blocks)

☐ in person ☐ by telephone ☐ by mail ☐ orally ☐ recording device ☐ written by Informant

If orally furnished and reduced to writing by Agent:

Date

Dictated _____ to _____

Transcribed _____

Authenticated
by Informant _____

Date of Report

Date(s) of activity

Brief description of activity or material

File where original is located if not attached

Remarks:

Block Stamp

ENCLOSURE

66-2573-3-1411

March 27, 1968

PERSONAL

REC-12

66-2547-3-1412

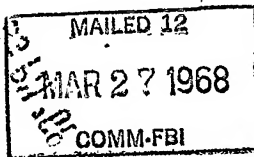
Mr. Thomas J. Deakin
Federal Bureau of Investigation
Washington, D. C.

Dear Mr. Deakin:

Thank you very much for the suggestion that Form 5-153 be revised in a particular fashion. It is a pleasure for me to advise you that a modification of your proposal is being adopted and the format of this item will be amended to include further refinements recommended by the division to which you are assigned.

I want to take this opportunity to express my appreciation to you for bringing this matter to my attention.

Sincerely yours,
J. Edgar Hoover



1 - Mr. Sullivan

1 - Personnel file of SA Thomas J. Deakin

ML:cam

(5)

(Suggestion 711-68 dated 3/25/68)

NOTE:

Suggests Form 5-153, which is used to grant authority to field to designate an individual a potential security informant or probationary racial informant, be revised to have "Director, FBI," printed in the "From:" space at top of form, with parentheses for file number. Also, suggests the word, "week," be added in parentheses after the word, "month," in two places in paragraph three of form (sample attached).

(CONTINUED - OVER)

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Ingram _____
Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

Mr. Thomas J. Deakin

The Streamlining Committee of Domestic Intelligence Division noted it believed for neatness and clarity instead of preprinting "week" in parentheses and then crossing it out, use of ballot boxes would appear to be more acceptable. Third paragraph should be preprinted to read:

"☐ Authority is granted to pay captioned informant an amount of up to \$ ☐ per month ☐ week for services rendered and up to \$ ☐ per month ☐ week for incurred expenses for a period of ☐ months effective ☐." In addition, it was recommended "SAC" be preprinted on form in space allotted to designate to whom the communication is being directed since form is used exclusively as a letter to an SAC.

Training Division has no objection to revising this form as proposed. On approval, this letter will serve as authority for the Forms Management Desk, Training Division, to take appropriate action.

601
RECEIVED
JUN 14 11 15 AM '66
U.S. DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

#411-68

Date

3/25/68

To:
Director, FBI

From: (Suggester's name)
SA Thomas J. Deakin

Division of Assignment
Domestic Intelligence

SUGGESTION

That form 5-153, used to grant authority to the field to designate an individual a potential security informant or probationary racial informant be revised to print "Director, FBI," in the "From" space at the top of the form, with parentheses for the file number. Also that the word "week" be added in parentheses after the word "month" in two places in paragraph three of this form. Copy of form with these changes attached.

⁰ Security informants

Current practice or rule (Include manual citation as well as facts)

This form is currently printed at the top with "To, From, Subject" and with "per month" in paragraph three.

Advantages of suggestion and annual savings (include basis for estimate)

Since this form is used exclusively as a letter to the field from the Director, FBI, printing this part of the form would save stenographic time in typing "Director, FBI" each time the form is used. In a year about 2,000 forms are used at Seat of Government, thus savings would be in typing "Director, FBI" 2,000 times. Since some informants are paid weekly adding the word "week" after the word "month" and striking out the unneeded word would save typing a whole letter in cases where authorization to pay on a weekly basis is being made. This

(CONTINUED PAGE TWO)

Disadvantages of suggestion

None.

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for any justified award only if my suggestion is adopted within two years after submission.)

☒ Mr. ☐ Mrs. ☐ Miss

Thomas J. Deakin Special Agent
Signature and Title of Suggester

Recommendations and comments of Division Head

See addendum

W.C. Sullivan
Signature and Title

(Do not write in this space - for Bureau use only)

REC-12

66-2542-3-1412

25 MAY 13 1968

ENCLOSURE

MAY 13 1968

Shit of appier
mL:ham
3/27/68

"Advantages of suggestion" continued:

would save typing about fifty letters a year. It is suggested the form be reprinted as outlined when the present supply is exhausted as this suggestion does not justify reprinting the form at present.

M

ADDENDUM: DOMESTIC INTELLIGENCE DIVISION, 3/22/68, EMJ:lrb/dsm

Suggestor recommends that Form 5-153, which is utilized to grant authority to the field in various areas of informant development, be revised as follows:

In the space allotted to designate from whom the communication is being sent, preprint the words "Director, FBI," with parentheses for the Bureau file number. Add the word "week" in parentheses after the word "month" in two places in paragraph three of this Form.

The suggestor points out that since this Form is used exclusively as a letter from the Director, FBI, preprinting these words would save stenographic time in typing. In addition, since some informants are paid on a weekly basis as well as a monthly basis, inserting the word "week" will allow the utilization of this Form when authorizing payments on a weekly basis.

The Domestic Intelligence Division feels that the suggestor's recommendation has merit. However, in order to add neatness and clarity, instead of preprinting the word "week" in parentheses and then crossing out the unneeded word (month or week), the utilization of the check box would appear to be more acceptable. Accordingly, set forth below is the third paragraph of the above-mentioned Form as it should be preprinted if this suggestion is adopted.

☐ Authority is granted to pay captioned informant an amount of up to \$ ☐ per month ☐ week for services rendered* and up to \$ ☐ per month ☐ week for incurred expenses for a period of _____ months effective _____."

In addition, the Domestic Intelligence Division recommends that the letters "SAC" be preprinted on this Form in the space allotted to designate to whom the communication is being directed since this Form is used exclusively as a letter to an SAC.

** also add to proposed revision
insert "on a C.O.D. basis,"
and "allow for 'ghetto'"*

*Probationary informants in second paragraph
for SA Deegan + Mr Sizoo. JRC 4/11/68*

*WCS
566.2542-3*

CLOSURE

The Domestic Intelligence Division recommends that the above suggestion be adopted and the Form 5-153 be pre-printed as outlined above when the current supply is exhausted.

Rem
6

UNITED STATES GOVERNMENT

Memorandum

TO : SAC,

DATE:

FROM : DIRECTOR, FBI ()

SUBJECT:

☐ Authority is granted to designate captioned individual a Bureau-approved PSI and to proceed to develop source as a security informant in accordance with instructions set forth in Section 107 of the Manual of Instructions.

☐ Authority is granted to designate captioned individual as a probationary racial informant in accordance with the instructions set out in Section 130, Volume IV, Manual of Instructions.

☐ Authority is granted to pay captioned informant an amount of up to \$ _____ per month for services rendered and up to \$ _____ per month for incurred expenses for a period of _____ months effective _____.

☐ Advise captioned informant that the Bureau is not concerned with the legitimate activities of the college or university or of its students. Do not contact informant on the campus.

☐ Bufiles disclose no pertinent information regarding
☐ captioned source ☐ immediate relatives of source

this

☐ Concerning your payments to your informant and all informants, you are reminded that payments must be commensurate with the value of the information received; that payments are to be made only for actual expenses incurred in connection with obtaining information for the FBI. In addition, payments should be made in such a manner that the informant clearly understands he is not being paid on a salary basis but rather on a c.o.d. basis.

☐ Authority is granted to pay captioned informant an amount up to \$ _____ per month _____ week for services rendered and up to \$ _____ per month _____ week for incurred expenses for a period of _____ months effective _____.

☐ Authority is granted to designate captioned individual as a
☐ probationary racial informant ☐ ghetto probationary racial informant
in accordance with instructions set out in Section 130, Volume IV, Manual of Instructions.

☐ Authority is granted to pay captioned informant an amount up to \$ _____ per _____ month _____ week for services rendered on a c.o.d. basis, and up to \$ _____ per _____ month _____ week for expenses actually incurred for a period of _____ months effective _____.

66-2542-3-1412
ENCLOSURE

PROPOSED REVISED 5-153

XEROX COPY

4/24/68

Joe:

With reference to the attached form, we have one suggestion:

In the last line of Item I where it now reads "for a period of _____ months effective _____," the phrase "for a period of _____ months _____ weeks effective _____" be substituted. Thus, if authority is granted to pay by the week, the total authority period will be computed in weeks.

Young

4-15-68
4 5-153
-153 a

66-2542-3-1412
ENCLOSURE

UNITED STATES GOVERNMENT

Memorandum

TO : SAC,

DATE:

FROM : Director, FBI ()

SUBJECT:

☐ Authority is granted to designate captioned individual a Bureau-approved PSI and to proceed to develop source as a security informant in accordance with instructions set forth in Section 107, Volume IV, Manual of Instructions.

☐ Authority is granted to designate captioned individual as a
☐ probationary racial informant ☐ ghetto probationary racial informant in accordance with instructions set out in Section 130, Volume IV, Manual of Instructions.

☐ Authority is granted to pay captioned informant an amount up to
\$ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to
\$ per ☐ month ☐ week for expenses actually incurred for a period of _____
☐ months ☐ weeks effective _____.

☐ Advise captioned informant that the Bureau is not concerned with the legitimate activities of the college or university or of its students. Do not contact informant on the campus.

☐ Bufiles disclose no pertinent information regarding
☐ captioned source ☐ immediate relatives of source

☐ Concerning your payments to this informant and all informants, you are reminded that payments must be commensurate with the value of the information received; that payments are to be made only for actual expenses incurred in connection with obtaining information for the FBI. In addition, payments should be made in such a manner that the informant clearly understands he is not being paid on a salary basis but rather on a c.o.d. basis.

66 2542 - C

ENCLOSURE

1412
See letter to Thomas J. Jenkins letter 5/27/68
JF

PRINTED REVISED 5-153

Attention: Voucher-Statistical Section

☐ Authority is granted to designate captioned individual a Bureau-approved PSI and to proceed to develop source as a security informant in accordance with instructions set forth in Section 107, Volume IV, Manual of Instructions.

☐ Authority is granted to designate captioned individual as a
☐ probationary racial informant ☐ ghetto probationary racial informant in accordance with instructions set out in Section 130, Volume IV, Manual of Instructions.

☐ Authority is granted to pay captioned informant an amount up to
 \$ per ☐ month ☐ week for services rendered on a c.o.d. basis, and up to
 \$ per ☐ month ☐ week for expenses actually incurred for a period of _____
☐ months ☐ weeks effective _____.

☐ Advise captioned informant that the Bureau is not concerned with the legitimate activities of the college or university or of its students. Do not contact informant on the campus.

☐ Bufiles disclose no pertinent information regarding
☐ captioned source ☐ immediate relatives of source

☐ Concerning your payments to this informant and all informants, you are reminded that payments must be commensurate with the value of the information received; that payments are to be made only for actual expenses incurred in connection with obtaining information for the FBI. In addition, payments should be made in such a manner that the informant clearly understands he is not being paid on a salary basis but rather on a c.o.d. basis.

Tolson _____
 DeLoach _____
 Mohr _____
 Bishop _____
 Casper _____
 Callahan _____
 Conrad _____
 Felt _____
 Gale _____
 Rosen _____
 Sullivan _____
 Tavel _____
 Trotter _____
 Tele. Room _____
 Holmes _____
 Gandy _____

MAIL ROOM ☐ TELETYPE UNIT ☐

ENC

66-2542-2-1412
 File with Thomas for Lachin letter 10/16/68
 JF
 PRINTED REVISED 5-153a

RA
Mr. Mohr

4/11/68

J. J. Casper

**RACIAL INFORMANTS - GENERAL
SUGGESTION 739-68 SUBMITTED BY**

JACKSON OFFICE

b6
b7C

SUGGESTION: That racial and security informant files be posted on the original Form FD-306 (Cover Sheet for Informant Report or Material) from the subfile.

CURRENT PRACTICE: [] states the Manual of Rules and Regulations, II, 3, 19, reads: Memoranda for the SAC showing contacts with informants or potentials under the informant program should be posted to the proper informant file. SAC Letter 68-20 advised: FD-209 (Memorandum for Recording Contacts with Criminal, Security, and Racial Informants) may be used to channelize observations of racial conditions in ghetto areas where the situation is described as calm by placing a copy of the FD-209 in the informant's Sub-A file.

Heretofore, the Jackson Office has used the FD-209 for posting purposes in racial and security informant files where the FD-306 is used in reporting informant information. The FD-209 is used in order to prevent placing a copy of the FD-306 in the administrative file so that the file may be posted and to prevent duplicating the FD-306.

ADVANTAGES: The suggester advises that posting from the FD-306 would save approximately 12 hours of clerical time per month in preparing the FD-209 for posting, depending on the number of informant files to be posted. This procedure would eliminate preparing and serializing of the FD-209 into the administrative file.

DISADVANTAGES: The posting would be in the subfile whereas the background would be in the administrative file.

OBSERVATIONS: SAC Moore, Jackson Office, said this sounded like a practical idea.

① Bufile 66-2542-3

ML:bik

(3)

66-2542-3
(CONTINUED - OVER)

NOT RECORDED
128 APR 16 1968

ORIGINAL FILED IN

Memo Casper to Mohr

Re: RACIAL INFORMANTS - GENERAL
SUGGESTION 739-68 SUBMITTED BY

[REDACTED]
JACKSON OFFICE

b6
b7C

Domestic Intelligence Division noted that Form FD-209 is used by the field to record both negative and positive contacts with informants and is posted by the field and filed in the administrative section of the informant file. The details of the positive contacts are set forth in the investigative section of the informant file and the FD-306 is used as a channelizing memorandum. If the suggester's proposed were adopted, there would be a breakdown in the separation of administrative and investigative data of informant files, inasmuch as posting (an administrative procedure) would be handled both from the investigative and administrative section of the file. In addition, FD-209s would have to continue to be used because situations do occur when contacts for the period of time covered by the FD-209 may all be negative and there would be no need for the FD-306. Further, in connection with the FD-209, this form is in many situations made out in longhand by the Agent. This division felt the estimate of the saving of time of clerical personnel is excessive. In view of these observations and in order to maintain uniformity in the administrative handling of informant files, the Domestic Intelligence Division opposed adoption.

Training Division agrees with the above views that our present procedures in effect for posting in these cases should be retained.

RECOMMENDATION: (1) That the suggestion not be adopted. On approval, no further action is necessary with regard to the suggester. She has been thanked by prior letter.

April 4, 1968

PERSONAL

66-2542-3-

JH

[Redacted]
Federal Bureau of Investigation
Jackson, Mississippi

b6
b7C*Security Info Gen*

Dear [Redacted]

Thank you for the suggestion that field offices be permitted to post from the subfile to the original Form FD-306 in the administration of certain files. This proposal is being evaluated and I will let you know in the event it is adopted.

The interest you displayed in submitting your idea to me is indeed appreciated.

MAILED 12

APR 4 1968

COMM-FBI

Sincerely yours,

J. Edgar Hoover

- Let*
- 2 - Jackson
 - 1 - Field personnel file
 - 1 - Suggestion file
 - 1 - Personnel file of [Redacted]

ML:cam

(6)

(Suggestion 739-68 dated 4/1/68)

b6
b7C

NOTE:

Suggests that racial and security informant files be posted on the original Form FD-306 from the subfile.

Referred to the Domestic Intelligence Division for views and recommendations.

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Tele. Room _____
Holmes _____
Gandy _____

70 APR 19 1968

MAIL ROOM ☐TELETYPE UNIT ☐

ORIGINAL FILED IN 66-2542-10-105

Suggestion
(Rev. 9-11-59)

#1734

Date
4/1/68

To:
Director, FBI

From: (Suggester's name)
[Redacted]

Division of Assignment
JACKSON
b6
b7C

1. QUESTION

It is suggested that Racial and Security informant files be posted on the original FD 306 from the Subfile.

2. Current practice or rule (Include manual citation as well as facts)

See Attached

3. Advantages of suggestion and annual savings (include basis for estimate)

Posting from FD 306 would save approximately 12 hours clerical time per month in preparing the FD 209 for posting, depending on the number of informant files to be posted. Would eliminate preparing and serialization of the FD 209 into administrative file.

EXP-PROC

ORIGINAL FILED IN 66-2542-10-105
29 APR 8 1968

4. Disadvantages of suggestion

Posting would be in Subfile, whereas background would be in the administrative file.

10 APR 2 1968

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered for a within two years after submission.)

☐ Mr. ☐ Mrs. ☒ Miss

5. Recommendations and comments of Division Head

Sounds like a practical idea.

Ray K. Murrell
Signature and Title

b6
b7C

(Do not write in this space - for Bureau use only)

let of sub
ML
4/4/68

66-2542-3-
NOT RECORDED
199 APR 9 1968

Heating
TLG

Current practice or rule (Include manual citation as well as facts)

Manual of Rules & Regulations, II-3-19: Memoranda for the SAC showing contacts with informants or potentials under the informant program should be posted to the proper informant file.

SAC Letter 68-20: FD 209 may be used to channelize observations of racial conditions in ghetto areas where the situation is described as calm by placing a copy of the FD 209 in the informant's Sub-A file.

Heretofore the JN office has utilized the FD 209 for posting purposes in Racial and Security informant files where the FD 306 is used in reporting informant information. The FD 209 is used in order to prevent placing a copy of the FD 306 in the administrative file so that the file may be posted and to prevent duplicating FD 306.

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan *WCS*

DATE: May 15, 1968

FROM : C. D. Brennan *CD*

SUBJECT: SEMIANNUAL LETTER
SECURITY INFORMANTS AND CONFIDENTIAL SOURCES

PURPOSE:

To request the field to include in captioned letter a detailed listing of New Left groups together with an estimated membership and informant coverage.

CURRENT PRACTICE:

Review of a selected number of captioned letters from various field offices reveals that in only a few instances are field offices listing organizations in the New Left group. Current instructions regarding the submission of such letters as contained in Section 107 of the Manual of Instructions, Page 22, calls for a separate section listing by headquarters city and each Resident Agency all subversive organizations, their approximate membership, and the symbol numbers and positions of security informants affording coverage or, if no informant coverage exists, what coverage is provided by informants or sources who are not members.

While it is felt the above Manual instructions are adequate from an SOG supervisory standpoint, it would be of benefit to include in the semiannual letters a separate breakdown of New Left groups in order to be able to analyze the coverage being afforded these organizations in relation to coverage of other subversive groups. This could be accomplished through an SAC Letter, and no Manual change is necessary.

RECOMMENDATION: EX-115

REC-40

That the attached SAC Letter be approved.

Enclosure - *detached*
RR:rsz (9) *RSZ*

25 MAY 22 1968

- 1 - Mr. DeLoach
- 1 - Mr. Mohr
- 1 - Mr. Casper
- 1 - Mr. Sullivan

- 1 - Mr. Brennan
- 1 - Mr. Rozamus
- 1 - Mr. Thompson
- 1 - Mr. Rebein

54 MAY 31 1968

UNITED STATES GOVERNMENT

Memorandum

TO : DIRECTOR, FBI

DATE: June 4 1968

FROM : SAC, MIAMI

SUBJECT: SECURITY INFORMANTS
REPORT OF FEDERAL INCOME TAX DEDUCTIONS
MONTH OF MAY, 1968

There follows a listings of amounts which were withheld for Federal Income Tax Deductions from payments made to Security Informants during the month of May, 1968.

Balance of Tax Withheld as of April, 1968.

Plus Tax Withheld for Month of May, 1968

	4/15 - 30/68.
	4/1-30/68.
	
	4/16-30/68.
	4/1-30/68.
	
	4/1-30/68.
	
	4/1-30/68.
	
	5/1-15/68.
	5/1-15/68.
	
	4/1-30/68.

b6
b7C
b7D
b7E

Total Tax Withheld for Month of May, 1968

Balance of Tax Withheld as of May 31, 1968

Certified by

REC 00

2 - Bureau (RM-RHR)
1 - Miami
FAF:mfs
(3)

b6
b7C



Buy U.S. Savings Bonds Regularly on the Payroll Savings Plan

1414
REC

55 JUN 13 1968

UNITED STATES GOVERNMENT

Memorandum

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

TO : Mr. W. C. Sullivan

DATE: 6/6/68

FROM : C. D. Brennan

SUBJECT: SECURITY INFORMANTS AND SOURCES - PAYMENTS

There appears to be developing an undesirable trend in payments to some security informants and sources whereby unvaried amounts are consistently being paid over a prolonged period, including times when informants and sources are less productive. Separate instructions have been sent to the field in specific cases concerning this payment practice. In order to prevent the development of an undesirable trend, the attached SAC Letter reiterates the long-standing Bureau policy that payments to security informants and sources are made strictly on the value of information furnished, services rendered and incurred expenses. Informants and sources are paid on a C.O.D. basis and not recipients of a fixed salary.

RECOMMENDATION:

That the attached SAC Letter be approved and forwarded to the Mechanical Section in order that appropriate copies may be made.

Enclosure - *attached*

- 1 - Mr. C. D. DeLoach
- 1 - Mr. J. J. Casper
- 1 - Mr. W. C. Sullivan
- 1 - Mr. C. D. Brennan
- 1 - Mr. R. L. Ridgeway

RLR:bjb
(6)

SECURITY INFORMATION - CONFIDENTIAL

66JUN201968

Mr. Mohr

5/29/68

J. J. Casper

CS SECURITY

**CRIMINAL INFORMANTS - GENERAL
SUGGESTION 831-68 SUBMITTED BY**

SAN FRANCISCO OFFICE

b6
b7C

SUGGESTION: That Form FD-209 (Memorandum for Recording Contacts with Criminal, Security, and Racial Informants) be revised to include statistical accomplishments as shown on the sample attached to background material.

CURRENT PRACTICE: The "Statistic" block, which is provided at the present time, is checked and the narrative write-up must be read to determine the statistic involved.

b6
b7C

ADVANTAGES: [redacted] states this revision would establish a uniform method for quickly determining the accomplishments of each informant. The submitting Agent would be more keenly aware of the importance of recording these matters and the Supervisor would have the complete figures available in one location. Suggester also felt that considerable time would be saved and Bureau would be assured of a more accurate recording of current accomplishments.

OBSERVATIONS: SAC Bates, San Francisco, advised it appeared this idea has merit and he recommended it be considered by Bureau.

Domestic Intelligence Division stated this idea is of primary interest to the Special Investigative Division inasmuch as the recommended change applies to it. This division noted the change would not interfere with its operations or utilization of the form.

Special Investigative Division noted the FD-209 is used for reporting contacts and results of these contacts with security, potential security, racial (including probationary racial), as well as actual and potential criminal informants. To add these blocks for recording statistics regarding criminal informants only would tend to confuse other users of this form. This division opposed adoption.

66-2542-3
NOT RECORDED
102 JUN 4 1968

- 1 - Bufile 66-2542-3
- 1 - Bufile 66-2542-10

ML:cam

59 JUN 11 1968

(CONTINUED - OVER)

ORIGINAL FILED IN 66-2542-3-1-816

Memo Casper to Mohr

Re: CRIMINAL INFORMANTS - GENERAL
SUGGESTION 831-68 SUBMITTED BY

[REDACTED]
SAN FRANCISCO OFFICE

b6
b7C

Training Division is of the opinion the "Statistic" block presently provided on the FD-209 is entirely adequate since the narrative comments should be read and those working with these matters should have no difficulty in deciding the accomplishments being recorded.

RECOMMENDATION: That the suggestion not be adopted. On approval, no further action is necessary with regard to the suggester. She has been thanked by prior letter.

May 22, 1968

PERSONAL

66-2542-3-4

[Redacted]
Federal Bureau of Investigation
San Francisco, California

b6
b7C

Dear [Redacted]

I have received your suggestion that Form FD-209 be revised to include statistical accomplishment information. This matter is being evaluated and you will be advised in the event a favorable decision is reached.

The interest you displayed in submitting your idea to me is indeed appreciated.

Sincerely yours,

J. Edgar Hoover

MAILED 6

MAY 22 1968

COMM-FBI

- 2 - San Francisco
1 - Field personnel file
1 - Suggestion file
1 - Personnel file of [Redacted]

b6
b7C

ML:cam

(6) Cam

(Suggestion 831-68 dated 5/15/68)

NOTE: Suggests Form FD-209 (Memorandum for Recording Contacts with Criminal, Security, and Racial Informants) be revised to include statistical accomplishments as shown on attached sample.

Referred to the Domestic Intelligence and Special Investigative Divisions for views and recommendations.

Tolson _____
DeLoach _____
Mohr _____
Bishop _____
Casper _____
Callahan _____
Conrad _____
Felt _____
Gale _____
Rosen _____
Sullivan _____
Tavel _____
Trotter _____
Tele. Room _____
Holmes _____
Gandy _____

55 JUN 11 1968

MAIL ROOM ☐ TELETYPE UNIT ☐

ORIGINAL FILED IN 66-2542-1-814

#831-68

Date

5/15/68

To:
Director, FBI

From: (Suggester's name)

Division of Assignment
SAN FRANCISCO

b6
b7C

SUGGESTION

Bureau form FD-209 be changed to include statistical accomplishment block as shown on attached.

Security Informants - General

Current practice or rule (Include manual citation as well as facts)

At the present time, the Statistic block is checked, but the narrative write-up must be read to determine the statistic.

Advantages of suggestion and annual savings (include basis for estimate)

This would establish a uniform way to quickly determine the accomplishments of each informant. The submitting agent would be more keenly aware of the importance of recording these matters and the Supervisor would have the complete figures available in one place. It is believed this would save considerable time and would assure the Bureau of more accurate recording of current accomplishments.

Disadvantages of suggestion

No disadvantages can be foreseen.

b6
b7C

(The use by the United States of my suggestion shall not form the basis of a further claim of any nature by me, my heirs, or assigns upon the United States. I understand that I will be considered within two years after submission.)

☐ Mr. ☒ Mrs. ☐ Miss

Recommendations and comments of Division Head

It appears this suggestion has merit. It is recommended that it be considered by the Bureau.

Charles W. Butler
Signature and Title

Do not write in this space - for Bureau use only

NOT RECORDED

87 MAY 23 1968

12 MAY 20 1968

Reilly
Two

EXP. PROC. MAY 20 1968 ORIGINAL FILED IN 100-277-100

UNITED STATES GOVERNMENT

Memorandum

TO : SAC

DATE:

FROM : SA

☐ CI ☐ SI ☐ R (Prob)☐ PCI ☐ PSI ☐ R

SUBJECT:

☐

Dates of Contact

Titles and File #s on which contacted

Purpose and results of contact

☐ NEGATIVE☐ POSITIVE☒ STATISTIC

STATISTICS	ARRESTS	BU-FUGITIVE	SUB-LOCATED	RECOVERIES
BUREAU CASES				
Other Federal				
State & Local				

☐ Informant certified that he has furnished all information obtained by him since last contact.

Rating

Coverage

66-2542-3
ENCLOSURE